

Student Affairs
Office of Advising and Orientation
Joyal Administration, Room 219
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Director, J. Richard Arndt

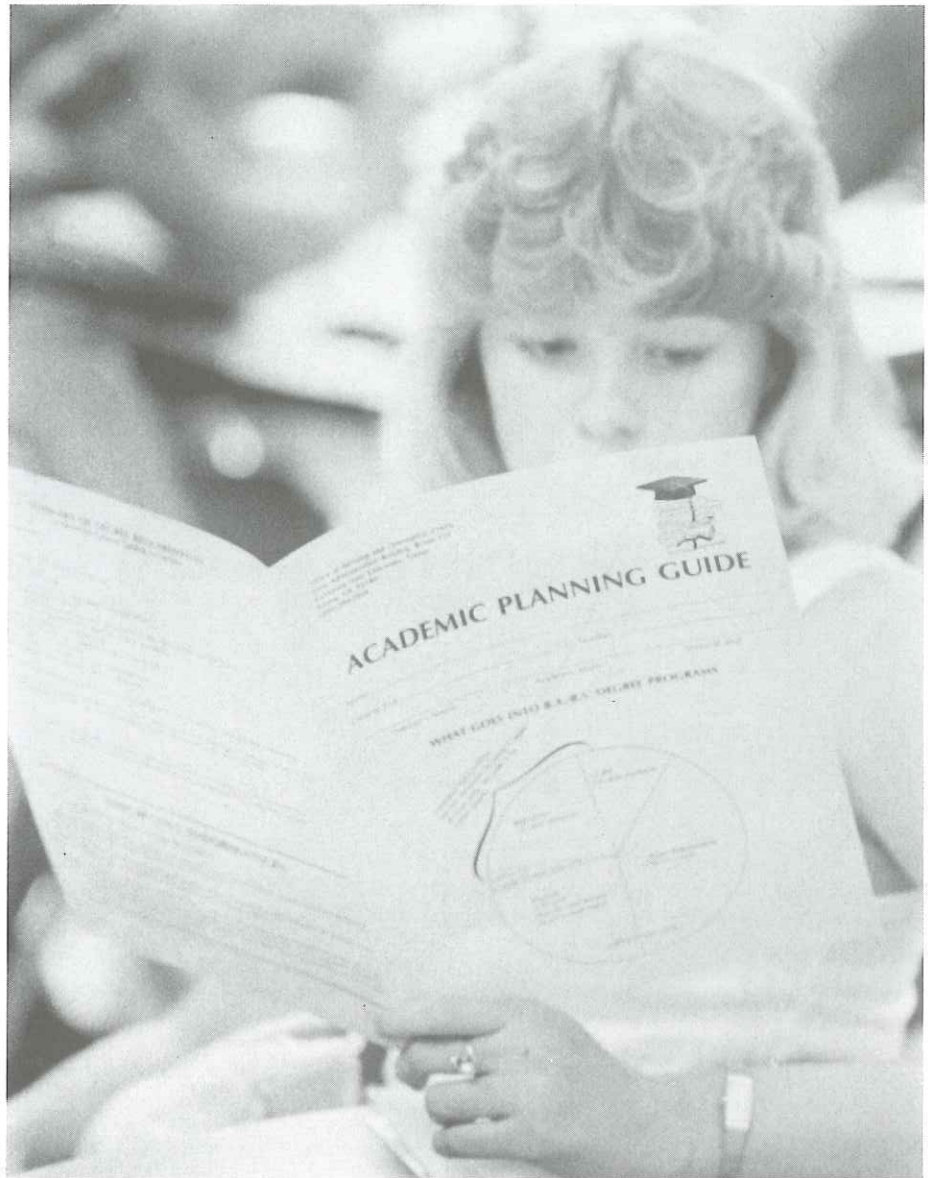
The Office of Advising and Orientation provides a variety of services designed to help you achieve your educational goals and effectively use the resources of the university. The office staff assists you in undergraduate academic advising, undeclared major advising, new student orientation, academic petitions procedures, change of major services, general academic problem solving, and appropriate referrals.

You may also come to our office when seeking answers regarding university policies and procedures.

In other words, the Office of Advising and Orientation is a resource to help you understand, enrich, and succeed in your academic experience.

Advising

The Office of Advising and Orientation works primarily with undergraduate students, especially undeclared majors. Advisers are available by appointment, and peer advisers are generally available on a walk-in basis. Peer advisers can help you interpret your transfer evaluation, answer questions related to policies and procedures, and explore with you how the General Education and major requirements and elective units complement each other. Advising in specific requirements for a major, minor, or teaching credential is done by the various departments. You should meet with your faculty adviser at least once each semester before you register for classes. Depending on your major department's procedures, an adviser will be assigned to you or selected by you. A close working relationship with your major adviser and other department faculty can help you determine your program and choose appropriate experiences related to your academic and career goals. However, the ultimate responsibility for knowing and meeting all graduation requirements is yours; therefore, you would be wise to check each semester's grade report and your



evaluation for correctness. (See *Baccalaureate Degree Requirements*)

Undeclared Major

There are approximately 1,200 undeclared majors at CSUF at this time. If you are an undeclared major, you are encouraged to seek assistance in the Office of Advising and Orientation. An adviser in our office can suggest faculty contacts in the academic departments who will help you determine which resources on campus to pursue.

Remember that you can use courses in General Education to explore your interests for up to three semesters. Experienced vocational counselors are available in the Career Development and Employment Services Office and in the Counseling Center. You will be assisted on an individual basis with the appropriate use of vocational testing when necessary.

(Note: You are not required to declare a major by a certain time, except that you cannot graduate without a major. Also, you will not be allowed to enroll in major courses in some departments unless you have officially declared an area in that department as your major.)