

## **Curriculum Committee Agenda**

Tuesday, March 23, 2021

11:00-12:15 PM

Zoom

### **I. Agenda and Minutes**

- \* Approval of Agenda for Tuesday, March 23, 2021
- \* Approval of Minutes for Tuesday, March 9, 2021

### **II. Old Business**

- \* CCR 02/21-01 IBL Curriculum Revision**
- \* CCR 02/21-14 OCN 105 Introduction to Oceanography** – New course
- \* CCR 02/21-15 OCN 225 Environmental Sustainability** – New course
- \* CCR 02/21-08 MGT 360 Inventory & Material Handling** – New course
- \* CCR 02/21-09 MGT 380 Project Management** – New course
- \* CCR 02/21-11 MGT 430 International Supply Chain** – New course

*[While there is a chance we can get through all of the Old Business, it is likely that we might have to move the items below to our next meeting]*

- \* CCR 03/21-01 Math Minor Revision**
- \* CCR 03/21-02 EGL 120 Technical Communication** – Title change to Professional Communication and update course description.
- \* CCR 03/21-03 EGL 300 Advanced Writing** – Change grading policy for this GWAR-certifying course to “a grade of C- or above is required to certify that the student has met the GWAR graduation requirement.”

### **III. New Business**

- \* CCR 03/21-04 EPO 215 Manufacturing Processes I** – Change CS Number from C15 to C16, which will change the WTU value of course from 1.5 WTU to 2.0 WTU, and update course description.
- \* CCR 03/21-05 EPO 315 Manufacturing Processes II** - Change CS Number from C15 to C16, which will change the WTU value of course from 1.5 WTU to 2.0 WTU, and update course description.

**M-I-N-U-T-E-S**  
**Curriculum Committee**  
**Tuesday, March 23, 2021, 11:00 AM**  
**Zoom**

Present: Amy Parsons (Chair), Amber Janssen, Jeff Ward, Christine Isakson, Alex Parker, Dianne Meredith, Scott Green, Bets McNie, Tony Snell, Kevin Mandernack (Non-voting), Lina Neto (Non-voting), Don Maier (Non-voting), Julia Odom (Non-voting), Shari Smiljanic-Villa (Non-voting), Mike Tressel (Non-voting), and Pat Harper (Non-voting)

Absent: Curtis Allen and Graham Benton (Non-voting)

Guests: Jennifer Murphy, Steve Browne, Julie Simons, Deborah Ceryes, Colin Dewey, Thomas Brindle, Taiyo Inoue, Ariel Setniker, Josh Shackman and Dinesh Pinisetty

**I. Approval of Agenda and Minutes**

- \* Amy called for approval of the agenda for March 23, 2021. Bets motioned for approval; Dianne seconded the motion. The agenda was approved, 9-Yes/0-No.
- \* Amy motioned for approval of the minutes for March 9, 2021; Bets seconded the motion. The minutes were approved 9-Yes/0-No.

**II. Old Business**

- \* **CCR 02/21-01 IBL Curriculum Revision** – Steve reported that Christine did some research and found that other CSU Business programs have been allowed to state “Free Elective or a Recommended Course” on their roadmaps. Graham agreed that IBL could do that. At the last IBL department meeting, the members voted in favor of “Free Elective or MGT 380 Project Management.” Dianne motioned for approval. Dianne and Bets thanked the IBL department for compromising on the addition of a second free elective. Scott seconded the motion. The unanimous vote was 9-Yes/0-No.
- \* **CCR 02/21-14 OCN 105 Introduction to Oceanography** – New course Jenny Murphy stated that having this course available will allow other majors to experience Oceanography without having to take the 200-level courses, which are much more math-heavy. This course is similar to a course Jenny teaches at DVC. Alex also added that this course will satisfy Area B1 and the 200-level courses will be de-listed as Area B1. Dianne reported that this course has very strong support from GSMA. Kevin stated that S&M and GSMA need to coordinate the scheduling. Bets is very excited about the class and motioned for approval; Scott seconded the motion. The unanimous vote was 9-Yes/0-No.

\* **CCR 02/21-15 OCN 225 Environmental Sustainability** – New course

Alex stated that Kate Randolph created the course and will teach it. She is the first research scientist at Cal Maritime. This is a 200-level course, with no prerequisites, and is an Area E elective. It will contain more writing and reflection. Dianne reported that it has strong support from GSMA and will be made the designated Area E elective in the GSMA curriculum. Alex stated that this course is not in the OCN curriculum path but OCN students may choose to take it as a free elective. Bets motioned for approval; Christine seconded the motion. The unanimous vote was 9-Yes; 0-No.

\* **CCR 02/21-08 MGT 360 Inventory & Material Handling** – New course

Thomas Brindle spoke about this new course, which is in the Supply Chain Management concentration. Provides experiential learning opportunities. Working with the Corps of Cadets to modify the corps watch duties for IBL students to include inventory management responsibilities at the Boathouse, Machine Shop, Lab Building and Maker Space. Amy motioned for approval; Dianne seconded the motion. The unanimous vote was 9-Yes/0-No.

\* **CCR 02/21-09 MGT 380 Project Management** – New course

Thomas is currently teaching a version of this course as a 395 business elective. He designed it to satisfy the requirements of the Project Management Institute so that upon completion of this course, students will be qualified to sit for the Certified Associate in Project Management Exam to earn a credential in project management for their resumés. Students are excited about this course. Although this is not a required course, it will be a suggested course. Engineers and students in other majors could also take this course as an elective in their junior or senior year. There was discussion about the class size. Thomas hasn't decided upon the balance of traditional learning and experiential learning. Amy motioned for approval; Christine seconded the motion. The unanimous vote was 9-Yes/0-No.

\* **CCR 02/21-11 MGT 430 International Supply Chain** – New course

Thomas spoke about this course since Khalid wasn't at the meeting. Alex asked about prerequisites and stated that the course description needs to follow the correct style format. Don mentioned that they want to make this course transfer friendly. Bets is confused about the issue of prerequisites. Steve Browne stated that they don't want a freshman taking this course. Scott made a motion to table this CCR until the next meeting. Questions can be answered then. Amy seconded the motion. The unanimous vote was 9-Yes/0-No.

\* **CCR 03/21-01 Math Minor Revision**

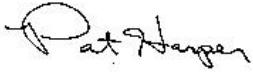
Julie Simons presented the proposed math minor revisions. The minor needs to be accessible to a variety of majors. The issue with the current minor is that it only contains three units of upper division mathematics. Our campus policy, and the CSU standard, is that the minor needs six units of upper division coursework. Instead of just adding a math course randomly, the math minor committee looked at other CSU math minor requirements to understand what the standard practices are elsewhere. Our campus is different since mathematics is such a strong GE subject. There tends to be a minor unit overlap with required math courses.

Two new upper division courses, Advanced Probability & Statistics and Introduction to Mathematical Modeling, would be created and each course would be offered every other year. The total units of the minor would be reduced to 20-21 units. Bets stated that the presentation was very thorough. Scott motioned for approval; Bets seconded the motion. The unanimous vote was 9-Yes, 0-No.

- \* **CCR 03/21-02 EGL 120 Technical Communication** – Title change to Professional Communication and update the course description to serve the needs of majors other than engineering. Course remains a GE Area A1 Speech course. It would become another A1 option other than Speech Communication when a major adopts it. Dianne asked that a syllabus be provided. Christine stated that IBL has had an informal discussion about the course but hasn't adopted anything. Amy motioned to table this CCR until the next meeting; Scott seconded the motion. The vote was 8-Yes/1-No.

The meeting was adjourned at 12:15 PM.

Respectfully submitted,



Pat Harper, Secretary