

THE MINUTES OF THE EXECUTIVE COMMITTEE  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
Fresno, California 93740-8014  
Telephone: 278-2743

Fax: 278-5745  
(EC-17)

April 18, 2016

Members present: Kevin Ayotte (Chair), Thomas Holyoke (Vice Chair), Abigail Hudson (ASI), Michael Jenkins (At-large), Madhu Katti (At-large), Loretta Kensinger (Statewide Senate), Melanie Ram (University-wide), Rebecca Raya-Fernandez (At-large), and Lynnette Zelezny (Ex-officio)

Members excused: Joseph I. Castro (Ex-officio)

Guests: Venita Baker, Gregory Kriehn, and Ellen Shimakawa

The meeting was called to order by Chair Ayotte at 3:07pm in HML 2108.

1.) Approval of the agenda

MSC approving the agenda

2.) Approval of the Minutes of April 4, 2016

MSC approving the Minutes of April 4, 2016

3.) Communications and announcements

a. Provost Zelezny

Noted that three finalists have been identified for the position of Vice President of Administration and will come to campus to be interviewed before the end of the semester.

Senator Kensinger (Statewide Senate) asked if the Senate Executive Committee was meeting with Chancellor White when he comes to campus. No, his schedule is too tight, though several committee members will be at the campus open forum.

Vice Chair Holyoke asked if the new student union being proposed could not use the word “development” in “faculty development center.” The Provost indicated a preference for “faculty center.”

b. President Hudson (ASI)

Noted that she had Chair Ayotte and Vice Chair Holyoke review the survey her chief-of-staff developed to assess student participation on university committees. She would be happy to let other executive committee members look at it as well before it is made public.

She reported that ASI is negotiating with AP&P Chair Mullooly and Undergraduate Dean Fu on a resolution to APM 231, with Provost Zelezny acting as facilitator. A possible compromise may involve having students get faculty signatures to drop only in the fourth week after the beginning of the semester. They hope to have a compromise by the next meeting of the Academic Senate.

Senate Executive Committee went into executive session at 3:11pm.

Senate Executive Committee returned from executive session at 3:25pm.

Senator Ram (University-wide) asked about the relationship of the financial aid decision process to the class census day each semester. Nobody was sure, but Provost Zelezny said she would look into it. The Provost felt Malisa Lee (Enrollment Services) might be able to explain that when she comes to the Academic Senate, which will be on May 2.

c. Action items

- 1.) Memo dated April 18, 2016, from Venita Baker, Office Coordinator, Academic Senate Office to: Dr. Kevin Ayotte, Academic Senate Chair re: Nominations to the Nominating / Elections Committee. Memo has been received.

MSC approving the appointment of Don Austin (Jordan College) to a vacancy on the Nominating / Elections Committee.

- 2.) Email dated April 8, 2016, from Kathleen Scott, Director of Administrative Operations and Organizational Excellence to Kevin J. Ayotte, Chair of Academic Senate re: Follow-up on APM 320. Email has been received.

Chair Ayotte summarized his meeting with Kathleen Scott and Vice President Astone (Administration) on changes to APM 320. While the changes are small, President Castro has some concern about the random appointment of staff to MPP search committees and would like AP&P to take a look at it. Vice Chair Holyoke wanted to know if Appendix A listing every MPP position falling under APM 320 had been changed or altered in any way, but nobody was sure.

MSC referring APM 320 to the Senate Academic Policy & Planning Committee. In particular, AP&P should check Appendix A to see if any MPP positions have been moved outside of the scope of APM 320.

- 3.) Email dated April 14, 2016, from Kathleen Scott, Director of Administrative Operations and Organizational Excellence to Kevin J. Ayotte, Chair of Academic Senate re: Interim Policy on Administrative Policies. Email has been received.

Senator Kensinger (Statewide Senate) and Vice Chair Holyoke both expressed concern over the reach of this proposed MAPP policy and its relationship to the APM. This item will appear on the next agenda of the Senate Executive Committee and Interim Vice President Astone (Administration) will be asked to come to the meeting to discuss it.

- 4.) Email dated April 14, 2016, from Sunantha Teyarachakul, Associate Professor of Information Systems & Decision Sciences, to Venita Baker Office Coordinator, Academic Senate Office re: Election results – Research Awards Review Committee: Email has been received.

There was a great deal of discussion over the reason this committee required only tenured professors, and some confusion over whether or not Dr. Teyarachakul was tenured. Sympathy was expressed for her, but there was also concern that only tenured professors should be on this committee which, among other things, makes recommendations regarding contested sabbatical applications.

MSC approving a memorandum from Chair Ayotte temporarily appointing Dr. Teyarachakul to the Research Awards Review Committee, but also indicating that the Senate Executive Committee will be looking over the committee's requirements for membership and it is possible that new elections will have to be held to replace all non-tenured members of the committee. In the meantime, non-tenured members will need to recuse themselves from any personnel-related votes. This item will appear on the next agenda of the Senate Executive Committee.

- 5.) Email dated April 14, 2016, from Gregory Kriehn, Professor, Lyles College of Engineering Honors Director, to Kevin Ayotte, Chair Academic Senate re: CSU system-wide 333 for small UAS. Email has been received.

MSC approving this item for the Senate Executive Committee's agenda as item #4.

- 4.) Request to form an ad hoc task force to draft a policy governing the use of Unmanned Aircraft Systems (UAS) for research purposes.

The California State University system is applying to the Federal Aviation Administration for a Section 333 exemption from restrictions on the use of Unmanned Aircraft Systems, what are commonly called "drones". Gregory Kriehn (Lyles College) and several other faculty want to use drones for research here at Fresno State, so he would like to have a campus policy in place in case the FAA grants the CSU system-wide exemption. He and Ellen Shimakawa (Research and Sponsored Programs) want to form a task force of interested in faculty to craft a narrow policy governing the use of drones for research. They presented a list of interested faculty, including representatives from the Fresno State Police Department and the Athletics Department, who could be on the

task force, as well as listing the goals of the policy the task force would propose.

Senator Kensinger (Statewide Senate), and others, expressed considerable concern over crafting such a narrow policy, arguing that a proper UAS policy needs to consider personal privacy and other civil liberties concerns. She would like to see other faculty added to the task force so those concerns could be addressed in the proposed policy, or at least reference the existing surveillance policy (APM 648).

There was some consensus that the proposed task force should be expanded to include somebody from AP&P, the Academic Information Technology Subcommittee, the Institutional Review Board, a student representative, and a faculty member selected in response to a call for service. Not only would the proposed policy focus on research and coordination with Fresno Yosemite National Airport, but would also, in some way, address a range of potential drone uses on the campus and deal with privacy concerns regarding potential drone surveillance. Ultimately the policy recommendation would be referred to AP&P.

This issue will return at the next meeting for a second reading.

#### 5.) M/I Exemption Issue

Paul Crosbie, Chair of the GE Committee, told Chair Ayotte in November of 2015 that he was working on the problem of the Craig School of Business exemption from the GE M/I requirement.

Senator Ram (University-wide) recommended that we inform GE Chair Crosbie that we would like to see any data they receive, and if Craig School has not provided any data then the Senate Executive Committee will vote on whether to rescind its exemption from the M/I requirement.

The Senate Executive Committee entered executive session at 4:58pm.  
The Executive Committee returned from executive session at 5:01pm.

The Senate Executive Committee adjourned at 5:01pm.

The next meeting of the Executive Committee will be at 3:00pm on Monday, May 2, 2016.

Submitted by:  
Thomas Holyoke  
Vice Chair  
Academic Senate

Approved by:  
Kevin Ayotte  
Chair  
Academic Senate