

Academic Senate Minutes

September 3, 2015

3:00 – 5:00, Cooperage

Abstract

Chair Report. Agenda approved. Minutes of 5/14/15 approved. Consent item: Faculty Eligible for Emeritus Status – Approved. Information items: End of Year Reports – Senate and Student Affairs Committee (emailed). Crash Course in Robert's Rules. President Report. Provost Report. Vice Chair Report. Vice President of Administration and Finance Report. Vice President of Student Affairs Report. Associated Students Report. Orientation to Faculty Governance. EPC Report. FSAC Report. SAC Report. CFA Report. Staff Rep Report. Need for a Senate Resolution on Academic Integration and Appropriate University Support for the Green Music Center and its Programs, Series, Events, and Facilities. Group Photo

Present: Richard Senghas, Carmen Works, Tom Targett, Lauren Morimoto, Sam Brannen, Katie Musick, Ed Beebout, Sakina Bryant, Josh Glasgow, Laura Krier, Matthew Lopez-Phillips, Matty Mookerjee, Jess Hazlewood, Mary Ellen Wilkosz, Missy Garvin, Michaela Grobbel, Laura Watt, Hope Ortiz, Ruben Armiñana, Andrew Rogerson, Matthew James, Karen Thompson, Michelle Jolly, Michael Pinkston, Michael Visser, Rheyne Laney, Donna Garbesi, Judith Friscia, Katie Musick, Ed Beebout, Kate Chavez, Ana Tongilava, Shannon Garcia, Michael Pinkston

Absent: Catherine Nelson, Deborah Roberts, Michelle Goman

Proxies: Izabella Kanaana for Sunil Tiwari, Carlos de Villasante for Jennifer Roberson, Neil Markley for Larry Furukawa-Schlereth, Tia Watts for Suzanne Rivoire

Guests: Doug Leibinger

Chair Report – R. Senghas

R. Senghas welcomed all members back to the Senate and noted the new members and returning members in new roles. He reported on the President's Diversity Council meeting and said they received an update on the campus becoming a "Hispanic serving" institution and discussed issues regarding EOP students and housing. He said the PDC would be working with the Senate Diversity Subcommittee on a Dream Center resolution. He congratulated the President on his upcoming retirement.

Approval of Agenda – item added: Need for a Senate Resolution on Academic Integration and Appropriate University Support for the Green Music Center and its Programs, Series, Events, and Facilities. **Approved.**

Approval of Minutes of 5/14/15 – Approved.

Consent item: Faculty Eligible for Emeritus Status – Approved.

Information items: End of Year Reports – Senate and Student Affairs Committee (emailed)

Crash Course in Robert's Rules

The Senate was shown a PowerPoint that “sang and danced” to introduce Robert's Rules.

President Report – R. Armiñana

R. Armiñana said, as was his tradition at the first Senate meeting, he had no report.

Provost Report – A. Rogerson

A. Rogerson reported that SSU had record enrollment this year and noted that it was only about 124 students more than last year. He said students were taking an average of 13.5 units and, annualized, the target would likely be at 103%. He said 90% of students were full-time. He offered that he could make comments regarding the agenda item added regarding the GMC from the Vice President of Administration and Finance, if the Senate thought it would be helpful.

Vice Chair Report – C. Works

C. Works said S&F had not met yet. She reminded members that the Constitutional Amendment vote was extended and a handful of votes were still needed to constitute quorum. A member asked if people could turn in their ballots as an abstention. The Chair ruled that a blank ballot could be turned in and would count towards quorum. A member asked if there was language in the by-laws about extending elections. The Chair said no, there was no such language, but there was precedent for extending in the past. He offered that if faculty wanted to add such language, that could be discussed.

Vice President of Administration and Finance Report – N. Markley for L. Furukawa-Schlereth

No report. A member asked if and when a call would go out for staff representation on the Presidential Search Advisory Committee. N. Markley said he would check to see if there was a process. A member asked if there was significance to the use of the term “department” in an email from L. Furukawa-Schlereth regarding the GMC. The Provost thought that the use of the term was more global in nature and not meant to indicate an academic department.

Vice President of Student Affairs Report – M. Lopez-Phillips

M. Lopez-Phillips reported on the search for a new Director of the Counseling and Psychological Services Center and said that Dr. Laura Williams had been hired. He noted she was also acting as the Victim's Advocate until they could make a hire for that position. He said another counselor was added to that group. He reported on Family and Parent weekend which would be held on October 23 – 25th. He said this

year they expected 400 people and if any of the departments had anything they wanted to show off to let him know.

Associated Students Report – K. Chavez

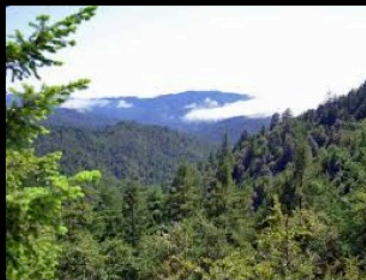
K. Chavez said the AS wanted to focus on student/faculty relationships this year.

Orientation to Faculty Governance

This orientation was new to the Senate. A series of slides were shown and the Chair discussed them.

BRIEF ORIENTATION TO FACULTY GOVERNANCE

In which the august
members of many
committees can learn
to see the forest
instead of the trees. . .

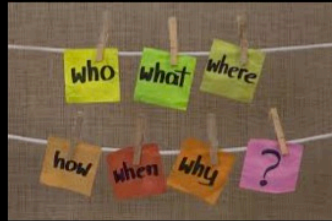


The Purpose of Faculty Governance

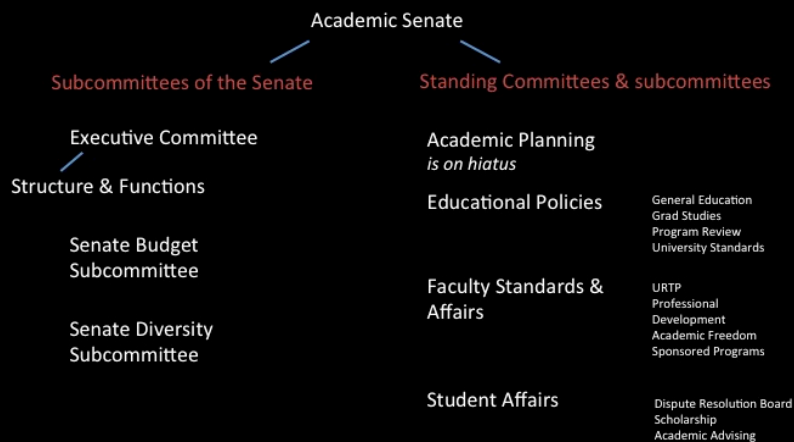
Faculty governance is one part of the structure of governance at SSU.

Faculty governance *makes decisions and recommendations* about curriculum, reappointment, tenure and promotion and academic policies, and other matters.

Participating in faculty governance means participating in university decision-making.



The Structure of Faculty Governance



Who's Who

Officers of Faculty Governance



Richard J. Senghas,
Anthropology
Chair of the Faculty



Carmen Works,
Chemistry
Vice Chair



Tom Targett,
Physics & Astronomy
Secretary

Chairs of Subcommittees of the Executive Committee and the Senate



Doug Leibinger, Music
Structure & Functions



Charles Elster,
Education,
Senate Diversity



Senate Budget

Educational Policies Committee (EPC)



Laura Watt, ENSP
Chair of EPC

Educational Policies subcommittee chairs



Heather
Smith, Psych
General
Education



Adam
Zagelbaum,
Counseling
Graduate
Studies



Michelle Jolly,
History
University
Standards



Diana Grant,
CCJ
Program
Review

Faculty Standards and Affairs Committee (FSAC)



Ed Beebout, COMS
Chair of FSAC

Faculty Standards & Affairs subcommittees



Steven
Farmer,
Academic
Freedom



Greta Vollmer,
University
Reappointment,
Tenure and
Promotion



Tom Atkin,
Sponsored
Programs



Missy Garvin,
Professional
Development

Student Affairs Committee



Ron Lopez, CALS
Chair of Student Affairs

Student Affairs subcommittee chairs



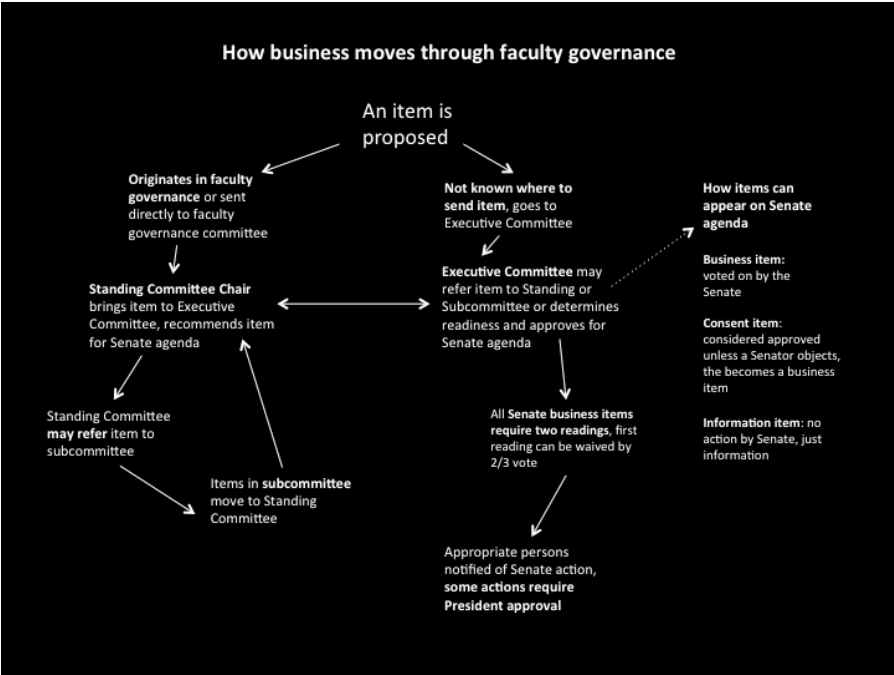
Academic Advising



Michael Visser, Econ,
Dispute Resolution
Board



Doug Jordan, Bus,
Scholarship



Let's play Jeporady!

These slide were placed at the URL: <https://jeopardylabs.com/play/faculty-governance-jeopardy>. Three teams were created and a “good time” was had by all. The winning team received million dollar bills.

EPC Report – L. Watt

L. Watt reported that EPC had identified liaisons for committees and reviewed the academic calendar for the next 5 years. They had a good discussion with the Chair of the University Standards Subcommittee and were planning to have all the subcommittees visit to meet the chairs and improve communication.

FSAC Report – E. Beebout

E. Beebout reported that FSAC had an update on the use of Moodle for RTP files. A group of faculty would be piloting this. All their documents would be put up on Moodle and read online and not printed out until signatures were needed. He noted that the entire CSU was looking at electronic files for RTP. FSAC would also be working on the RTP policy revision. He reminded the members that FSAC had created a Moodle forum for feedback about the policy and did received very helpful remarks, many from former RTP chairs. Over the summer, the key issues in the comments were identified. A draft will be before FSAC by October 1st. He thought it would come to the Senate in the Spring.

SAC Report

The Chair was not able to attend. R. Senghas reported to the Senate that the Executive Committee had referred work to SAC regarding attendance policy issues. The Shared Responsibilities and Mid-Semester Evaluations policy (<http://www.sonoma.edu/UAffairs/policies/shared.htm>) contained language from the old attendance policy and needed to be updated. Faculty had also asked governance to discuss the issue of class participation in regards to the attendance policy.

CFA Report – C. Works

C. Works reported that CFA was in a re-opener on salary. CFA was asking for a 5% GSI and a 2.5% SSI. She noted that CFA was now surveying members about whether to keep asking for the 5% or accept the 2% the CSU was offering.

Staff Representative Report – K. Musick

K. Musick provided background on her position and constituency. She reported there had been a uptick in furniture being moved or removed from classrooms. She commented on the workload this creates for Administrative Assistants in the departments and asked that faculty return furniture to the original location. She thanked the campus for clarifying that staff could park in the Housing area with a general parking pass for the next year, as the Transportation Committee reviewed parking concerns brought up by the staff. A member asked who decided how a classrooms should be arranged. The Chair thought this was a good question and

said he would follow up on it. A faculty member noted that now that departments do not “own” classrooms any more, the set up is hard to maintain.

Need for a Senate Resolution on Academic Integration and Appropriate University Support for the Green Music Center and its Programs, Series, Events, and Facilities – R. Senghas

R. Senghas introduced the item. He handed the gavel to the Vice Chair. He said he was in the position of having to represent the faculty to the GMC Board and so far there was not a proactive statement from the faculty about what the GMC should be and how it could be integrated as well as what principles/priorities would be use for such integration. The Senate had made statements about the GMC that expressed concerns, but has not made a statement about what was wanted. What prompted him to think about this was the request this summer from the GMC Board for \$800,000 from the campus to cover a shortfall. Although, he had not been able to attend the GMC Executive Board meeting in July, he did send a memo to them stating that this request was a shift from past expectations. CFO Schlereth had responded to this, worked to find a way to close the shortfall and had been successful. The Chair thought some may be uncomfortable about the transparency and level of detail being offered. He thought a position statement from the faculty was greatly needed because most board members at GMC were operating at an anecdotal level about what faculty want and need. He asked for a committee of the whole discussion about what to do. **Motion to go into a committee of the whole. Second. No objection.**

Committee of the whole discussion

A member asked about the GMC’s level of association with the university? She had been on a tour of the GMC and heard that it was not part of the university, that it was auxiliary of the university. She had not seen Sonoma State University mentioned in the marketing for the GMC events and artists she had seen referred to Sonoma county, but never to the University. She thought it was a cultural problem on the campus which created a lot of confusion. A member voiced concern that when the GMC started having the current problem, they started with asking the campus to pitch in and did not start with how to reduce expenses, which the CFO had ultimately done. The Provost noted that at the PBAC they heard a report from the CFO about how they would address the shortfall in the GMC. In that report, L. Furukawa-Schlereth had said that the GMC was a complex of spaces, including teaching spaces, and because of that \$250,000 came to the campus from the Chancellor’s office. For every ticket sold, there was a \$2.50 parking / facilities fee attached and there was an opportunity to increase that fee. When that was added up, it would come to about \$200,000 per year. They had hired two new development officers who were tasked to bring in \$400,000 and they had salary savings, which came to \$100,000. They were also looking at how generous they could be with artists demands and by doing less, they could also save \$400,000. N. Markley clarified that the money from the Chancellor’s office came for facilities maintenance. The Chair said he thought faculty governance needed a document to present what the faculty wants for the GMC. He said that the GMC being at a university was part of its brand. A member thought this was a good idea, but that the first question needed to be answered first. She suggested that a committee take up this issue. The

Chair suggested the Senate Budget Subcommittee. A member noted that in her discipline, she could not see how to use the GMC. She didn't think all academic departments could interface with the GMC. The Chair stated he wanted a diversity of opinion for this project. A member stated he would make a motion once the committee of the whole was dissolved. A member suggested a broader call for faculty to participate. A member suggested that research be done on models for integration from other campuses in the same situation. A member suggested using a more binding agreement between the faculty and the GMC.

Committee of the whole dissolved.

Motion for the Chair to sent out a broad call to convene a committee to address this topic. Second. Approved.

Group Photo



*This picture was taken for the Senate website:
<http://www.sonoma.edu/senate/committees/senate.html>*

Adjourned

Minutes prepared by L. Holmstrom-Keyes