

FSAC MINUTES 10-10-13

1-3pm, Sue Jameson Room

Convened: 1:05

Present: Richard Whitkus (chair), Ed Beebout (recorder), Paula Hammett, Kyuho Lee, Gina Bishop (AS representative), Karen Grady (proxy for Viki Montera)

Absent: Viki Montera, Eric Williams, Melinda Barnard (AVP), Andy Merrifield (CFA).

Ed Beebout appointed recorder

Agenda: Update to Periodic Review removed because of need for more input/
remainder of agenda approved

Minutes: approved with minor wording change to business item #2

Informational Items

-none

Standing Reports

Chair (Whitkus):

-Lauren Morimoto appointed Director of Diversity and Inclusive Excellence

-Academic Senate is hearing reports from six task forces created last fall in relation to feasibility studies in different areas of campus operations. The Repair & Maintenance Task Force scheduled for the 10/10 meeting.

AVP & AFS:

-No report

FSSP (Lee):

-Previous meeting included discussion of Goldstein Award proposals. Lee noted that the process seems to favor tenured faculty over junior faculty. This led to a broader discussion of the criteria for all faculty recognition awards. It was agreed that all award criteria be reviewed at a future FSAC meeting.

PDS (Beebout):

- At 10/7 meeting, members discussed reaching out to department chairs in each school in ongoing effort to generate ideas and interest in spring professional development workshops.
- Newly hired Director of Educational Design and Curricular Education Ann Steckel attended meeting and will be part of all future PDS meetings.
- Beebout was slated to present PDS report on the Spring 2013 faculty retreat, which focused on professional development.

ASI (Bishop):

- Previous AS meeting included the swearing in of officers and the drafting of resolutions, including one pertaining to the ability to bring outside vendors on campus.

CFA:

- No report*

Business Items

1) Dispute Resolution Board – request for guidance:

- At issue is how to encourage faculty to provide students with timely feedback on their course progress. Request for guidance came from the Dispute Resolution Board in response to a recent case. Chair Whitkus noted there is nothing in any related documents that specifically addresses the issue. He suggested the best place to do so might be the university Course Outline Policy. After the chair put forth a proposal to insert a phrase addressing “timely” instructor feedback, there was a discussion on refining the wording. The proposed addition was added to section 1, D. It will now be forwarded to the appropriate committees for more feedback.

2) Update to Periodic Review of Temporary Faculty policy:

- Tabled*

3) SETE blog planning:

- Chair Whitkus updated the committee the SETE blog being created to solicit faculty feedback on this semester’s roll out of electronic SETES. The chair said he would like to have an introductory paragraph from FSAC explaining the purpose of the blog. There was a short discussion about whether to encourage feedback on specific issues, but committee members agreed the blog introduction should be as open-ended as possible. Chair Whitkus said he would draft an introduction and work with Laurel Holmstrom to have it posted as soon as possible.

Meeting Adjourned: 2:27

Respectfully submitted by Ed Beebout