

Senate Executive Committee Minutes
November 14, 2013
3:00 – 5:00, Academic Affairs Conference Room

Abstract

Agenda amended and approved. Minutes delayed. Chair Report. Provost Report. Statewide Senator Report. Vice Chair Report. Vice President of Administration and Finance Report. Follow up Discussion of the GMC hires. APC Report. ELSE Clear (Induction) Education Specialist credential program revisions approved for Senate consent calendar. Chief Student Affairs Officer Report. Associated Students Report. Senate agenda approved.

Present: Margaret Purser, Deborah Roberts, Matthew Lopez-Phillips, Richard Senghas, Terry Lease, Richard Whitkus, Maria Hess, Jennifer Mahdavi, Andrew Rogerson, Catherine Nelson, Melinda Milligan, Larry Furukawa-Schlereth, Karen Thompson

Absent: Ruben Armiñana, Andy Merrifield

Guest: Anthony Gallino

Approval of Agenda – resolution from SDS removed from the agenda by their request. – Approved.

Minutes delayed.

Chair Report – M. Purser

M. Purser reported an event in response on campus to the Philippine typhoon would take place on Saturday, November 23rd to raise money and the campus would have boxes and bins around to collect canned food, clothing, etc. A group of Filipino-American staff and faculty were working together to organize this. They had a direct connection to a shipping company who had agreed to ship anything the campus gathers directly to the Philippines at not cost. A member said she had talked to a Filipino-American student who had family members missing and had referred her to CAPS, but wondered if there was anything else. M. Lopez-Phillips said that CAPS had a waiting list, but keep time in the afternoon for emergencies and traumas. He had been discussing this issue with key folks on campus. They had not had many students come forward yet. He was talking to the HUB about creating a place for organizations and a safe space for folks affected. The Chair then reported on the PDC's event about the Andy Lopez shooting and noted that the university posted a response to the shooting that was written by N. Reyes in CCJ. She noted the PDC was now fully constituted with all elected positions filled, so they were reconstituting the sub-groups. The Chair said she had a good brainstorming meeting with A. Steckel about the Faculty Retreat. She said they would see the Retreat as a launching of a semester long effort for faculty development. She reported that the Senate Budget Subcommittee was very busy. They had a great meeting with L. Heffernon about the differences in the way financial data was reported to the Chancellor's office and most commonly depicted on campus and how to begin to translate between the two. SBS wanted to create a prototype of a spreadsheet that

laid out the SSU budget in an open and transparent way in broad categories. Her plan was to have followed up on the SBS recommendations from last year and have a couple of budget presentations to the Senate this year. She said she would be down at Long Beach on December 5th for the Statewide Council of Senate Chairs.

Provost Report – A. Rogerson

A. Rogerson said that the campus received \$50,000 to help make the advising portion of CMS more usable. This related to the ARR, which was not helpful at this point for students to map out their progress due to issues with that portion articulating with CMS. He said they were eagerly awaiting news about enrollment growth for the campus. If the campus received 2% growth that meant \$1.4 million and 8% was \$5.7 million. So they were hoping for something closer to 8%. He said systemwide the request for enrollment growth was 14,000 FTES and there was only enough money for 8,000 FTES. A member asked if the people working in the advising portion of CMS would consult with the Academic Advising Subcommittee. The Provost said he would strongly suggest that.

Statewide Senator Report – D. Roberts

D. Roberts said that she wanted the committee to know how amazing C. Nelson was as a mentor for her to the Statewide Senate. D. Roberts said she was surprised she hadn't become a Statewide Senator sooner.

Vice Chair Report – R. Senghas

R. Senghas reported that S&F would likely take up the policy issue brought up at the Senate last week. They would be reviewing the proxy rules for the Senate.

Vice President of Administration and Finance Report – L. Furukawa-Schlereth

L. Furukawa-Schlereth said that in the past he had done a SSU budget primer in the Senate and offered to do so again. He also offered more drilldown on other financial topics – the Foundation, university debts and long term financial opportunities. The Chair suggested that the SSU Budget Primer be done at the next Senate meeting as the last Senate meeting might have more business. She suggested that the next two topics could be done in the Spring. L. Furukawa-Schlereth agreed. The Student Rep asked for the same presentations to be made at the Student Senate. L. Furukawa-Schlereth spoke about the Weill Hall Artists in Residence program and noted that it was probably time, if they wanted to do this again, to recruit. He thought there should be some input from the Academic Affairs and Student Affairs areas, but he didn't know who that would be. He noted that the Dean of Arts and Humanities and the Director of Residential Life were both encouraging the program to go forward. The Provost said he was not in a position to evaluate the program, but all he heard were good things. A member asked what the objectives were for the program and how the evaluation of meeting or exceeding those objectives would be decided. The Vice Chair thought it made sense to put this topic on the University Affairs Committee of the GMC Board agenda. They could do a quick and dirty analysis to say whether to go ahead, or scrap it, and also could come up with metrics for evaluation in the future. A member suggested referring this to SAC and APC at a

minimum for governance. She also asked what would happen if the funding disappeared during the year, and did we have a backfill source that would not affect Academic Affairs. L. Furukawa-Schlereth responded that currently the program cost was \$300,000. The GMC donors were picking up \$200,000 of that and the Housing program was picking up \$100,000. He said no money from the Academic Affairs budget or the General Fund was going towards this program. He thought this formula would continue, as the Housing component of the program was very happy with it. The Housing Director thought the Artists-in-Residence were very valuable to the residence students. He thought there was very little risk and if the Board did not want to fund it, he would suggest to the Provost that the campus not do it. The Chair pointed out that this was one of the issue brought up at the Senate, that the campus did not have any buffers for these kinds of situations. A member supported doing assessment now and pointed out that often the first year assessment was crucial for the future of a program. A member asked for the charge of the University Affairs Committee. A member read the charge from the web: <http://www.sonoma.edu/senate/documents/budgetdocs.html>. The APC Chair said APC would be glad to look at this issue. The Provost said it needed to move fast. Last year they already had identified the participants by this time. He noted that this program was to integrate the Music Department with the Residential community. There was general agreement that the program should go forward for next year and that assessment should be done.

Follow up Discussion of the GMC hires – M. Purser

M. Purser said she thought there were two things that came up at the Senate discussion the past week that needed follow up. One had to do with the policies about recruitment and would they be useful for these kinds of hires. She thought that if future hires at the GMC were all “special” appointments by the President that would get noticed. The second thing she heard was about how to protect the university from being liable if donor money goes away. She suggested that the Representation on Administrative Search Committees policy be referred to S&F and they get feedback from faculty that have served on the search committees over the past two years. She also asked where the Recruitment policy could be brought up as needing revision. She noted that there had been discussion about not changing policy, but creating guidelines for “talent” type searches. She wanted to know how these things would be followed up to report to the Senate. L. Furukawa-Schlereth asked that S&F consult with Kathleen Spitzer as they review the policy. He said that for MPP positions, they had a lot of flexibility in legal terms. They were required to post the position, if that was practical, but otherwise that was all he could think of. The Chair noted that what the campus did about these GMC hires set precedent. L. Furukawa-Schlereth said from a financial perspective, he would look at the underlying funds for a position to see how robust it was, in case funding from donors went away. He stressed the importance of not having programs become a drain on the general fund, unless a conscious decision was made to do so. The Chair said that sounded like good advice, but argued that the procedures for this needed to be written down. L. Furukawa-Schlereth said he evaluated every permanent hire to ensure the funding was available for it, but that was not written down. The Vice Chair asked if there was anything comparable they could use. A member asked why the position just hired was any different than hiring lecturers subject to available funding. The Chair responded that they were different because between the time of

scheduling and the time of the class actually being offered, there was no sense that the money would go away. But that was exactly what happened this year with the academic integration grants. It was in July that the Board decided to reduce the amount of money for grants. She thought the donor money had more volatility. A member asked if there were any other concerns besides the funding and the policies. The Chair said she did not know of any other concerns at this time. The Student rep said he was less concerned about the funding for the position.

APC Report – D. Roberts

D. Roberts reported that the SEIE policy had made its rounds and would hopefully come to Ex Com the next time. She noted the composition of the curriculum committee was getting the most comment. They were also looking at all the tech upgrades for the classrooms with A. Steckel and G. Cirullo. She noted G. Cirullo was “stunned” that faculty had so many concerns about technology in the classroom and they would continue their consultation. She was hopeful. The Vice Chair asked if it was time for S&F to look at the SEIE policy to see if it made sense to have SEIE reps on any faculty governance committees. D. Roberts said probably not as that was not clear yet. The EPC chair thought another draft would come to EPC due to whatever decision was made about how the curriculum committee would be constituted. D. Roberts said there had been two parallel discussions going on about the curriculum committee in the SEIE policy. One was to create the curriculum committee by electing reps through S&F. Another is the curriculum committee function something that could be trusted to APC and not form another committee. There was more discussion. The Chair thought that the policy needed to come forward to the Senate.

Return to follow up on discussion of GMC hires

Concerning the stability of the funding for the GMC, the Provost thought that was in the category of “acceptable risk.” There were only about three more hires to go. He said he was making decisions on hiring full time faculty, not knowing the budget and that was acceptable risk. He thought the power of the Board was very strong and they were very committed to the GMC. He wished he had that sense of stability for faculty hires. The Chair said the issue was about what would happen if the money goes away. The Chair said she would report back to the Senate, then, that S&F will look at the Representation policy and the rest of the university thinks everything is fine. L. Furukawa-Schlereth said that the Board would be pleased to issue a statement to the campus community stating their commitment. The Vice Chair suggested that the administration think about what kinds of questions should be asked during a “special” or “emergency” hire and who should be brought in to the process when it can’t be public yet. A member, who had served on the search committee, noted that it seemed to the search committee members that the nature of this hire did fall into the “special” category and that he hoped the faculty could trust the administration not to abuse that category. The Chair said that she would report back to the Senate that the Ex Com took this item as far as they could and S&F would review the Representation on Administrative Search Committees policy.

ELSE Clear (Induction) Education Specialist credential program revisions – M. Milligan

M. Milligan said EPC was impressed with the thoroughness of this proposal and especially with the condensed version provided to accompany a 300 page document. J. Mahdavi spoke to the item. She said the California Commission on Teacher Credentialing sets the standards for their program, which was why the one document as so long. They had mandated that people with a teaching credential “clear” that credential with a second level of education that could be done at a university through an “induction” program. This proposal was an induction program the ELSE was hoping to mount in the Fall. She described the proposal. There was some discussion. It was noted that the EPC form did not include credential programs and should. There was concern that this should be noted in the paper trail of this proposal. **Approved for the Senate consent calendar.**

Chief Student Affairs Officer Report – M. Lopez-Phillips

M. Lopez-Phillips reported on a successful event with campus veterans and encourage everyone to do the Kognito training about veterans on campus.

Associate Students Report – A. Gallino

A. Gallino reported that the Student Center opened.

Senate Agenda

AGENDA

Report of the Chair of the Faculty – Margaret Purser
Approval of Agenda
Approval of Minutes —emailed

Consent Items: ELSE Clear (Induction) Education Specialist credential program revisions – emailed

Special Visit: Zarin Mehta, Co-Executive Director of the GMC
TC 3:15

Special Report: SSU Budget 101 – L. Furukawa-Schlereth TC 3:30

BUSINESS

1. Revision to the Periodic Evaluation of Temporary Faculty Policy – Second Reading - Reading- R. Whitkus – *11/7 agenda*
TC 4:15

Approved.

Adjourned.

Respectfully submitted by Laurel Holmstrom-Keyes

