

**Educational Policies Committee Minutes**  
November 29, 2012  
11:00 a.m. to 1:00 p.m., Sue Jameson Room

**Present:** Armand Gilinsky (Chair), Christina Baker, Mary Dingle, Anthony Gallino, Lillian Lee, Carrie McDade, Elaine Newman, Jeffery Reeder, Elaine Sundberg.

**Absent:** Amy Kittelstrom

**Proxies:** Laura Watt for Melinda Milligan and Michael Smith for Carmen Works

**Meeting called to order by the Chair at 11:07 a.m.**

**Chair Report**

Chair Gilinsky has signed off on the Jewish Studies (JWST) 255 course proposed for the Spring 2013 semester on an experimental basis.

The Film Studies minor and the CALS Interdisciplinary program are on this afternoon's Academic Senate agenda as Consent Items. And the Online Course Policy will have its second reading.

The name change for the School of Extended Education has been finalized and approved by President Armiñana. The new name will be the School of Extended and International Education.

**Report from the Associate VP of Academic Programs and Graduate Studies**

E. Sundberg said the 120-unit degree policy has not been finalized yet and is on the agenda for the January Board of Trustees meeting. She sent an advance notice to EPC and will do the same for the Deans. All programs are to bring their undergraduate degrees down to 120 or file for an exemption by Fall 2014. For those programs not in compliance or exempted the Chancellor will step in and make a decision. Faculty resisted imposition, but we do have a new Chancellor so we'll have to wait and see.

**Approval of Meeting Minutes - No corrections. Approved**

**Approval of the Agenda – No revisions. Approved**

## **General Discussion of Teaching Assistants and Their Role**

With the approval of UNIV 222 on an experimental basis and EPC's concerns about the use of Teaching Assistants for such large classes this will be an ongoing discussion. Concerns raised include:

- The TA's role and responsibility in course delivery
- Supervision of and instruction for TA's
- Compensation for TA's (Undergrads receive academic credit. Grads are paid.)
- Ensuring the quality of education and consistency in delivery
- Meeting student learning objectives and outcomes
- Invite faculty and programs who have successfully utilized TA's
- Watch closely what happens with UNIV 222 and invite periodic reports
- Utilization of TA's to be a factor in consideration of new course proposals and review of existing programs.

## **New Business – Revisions to MA in Counseling, Clinical Mental Health Counseling and School Counseling – Adam Hill**

Last year EPC approved revisions to the curriculum which included 1-unit experimental courses to facilitate the transition. Counseling would now like to complete the change and formally request that those one 1-unit courses become permanent and folded into existing 3- and 4-unit courses.

*Motion to waive the First Reading passed.*

*Motion to approve the revisions to the MA in Counseling passed unanimously.*

## **General Discussion regarding preparing a list of EPC accomplishments for presentation at the December 13<sup>th</sup> meeting.**

Chair will compile the list and send to EPC members for feedback. Then he will forward it to the Senate Analyst.

## **Old Business – Revisions to CALS teaching track/BA – Ron Lopez – Second Reading**

CALS incorporated items and information EPC wanted to see including the addition of a GE checklist. Discussion followed.

## **Adjourned**

*Respectfully submitted by Lillian Lee*