MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate
Ext. 8-2743

May 1, 2013

Members Present: J. Constable, R. Sanchez, J. Parks, D. Nef, A. Levi, J.
                          Schmidtke, R. Maldonado, D. Bukofzer, G. DeVoogd, J. Taviano

Members Absent: A. Parham (Excused), P. Newell (Excused)

Visitors: Provost Covino

The meeting was called to order by Chair Constable at 3:31 p.m. in Thomas 117.

1.   Minutes

      MSC to approve the minutes of 24 April 2013.

2.   Agenda

      MSC to approve the agenda as distributed.

3.   Communications and Announcements

      Dean Beare will join the UBC next week to discuss the budget model.

      Dr. T. Huerta will join the UBC next week to discuss the proposed MA option in
      Multilingual and Multicultural Education.

4.   New Business

      J. Parks noted that as he is not returning to the UBC it is necessary to elect a UBC
      member to replace him on the Level A Review Committee.

5.   Discussion of Changes in the budget model.

      D. Nef noted that examination of the model indicated that several minor
      adjustments were necessary to improve model function:

      a.   Changes in the calculation of assigned time. The calculation of assigned time
            was intended to fund assigned time at the actual percentage calculated for
            each School or College up to 12%. In actuality the model was calculating
            assigned time at exactly 12% for each School or College. Subsequent
            discussion suggested that calculating assigned time at the actual percentage
            would reduce funds to Schools and Colleges that over the last several years

has reduced assigned time loads – to levels that may hinder academic programs. It was suggested that Schools and Colleges with actual assigned time percentages below 12% should have assigned time calculated at the actual percentage plus one-half the difference between the actual percentage and the 12% assigned time cap.

b. Changes in the calculation of the cost of supervision courses. The calculation of Supervision courses results in overload being deducted from the School and College budget for every WTU above the 24 unit annual target. As many assignments result in fractional overload, the calculation was changed to permit upto a 10% (or 2.4 WTU per year) overload without impacting college budgets.

c. Changes in the calculation of cost when an administrator teaches a class. Administrators are currently paid at their administrator salaries when they teach a class – a pay schedule greater than if a faculty member taught the class. Following discussion of this concern, the following motion was made:

MSC Administrators operating in the classroom will be reimbursed at the School and College average FTEF pay schedule not at the administrative pay schedule.

6. Discussion with Provost Covino about the Budget model.

The Provost thanked the UBC for their efforts in developing a new budget model and the active inclusion of input from the Deans at multiple points during the model development process.

The Provost discussed the initial plans for the imposition of a 12% carry forward limit in future budget years. The basic approach will be
• Units may carry forward up to 12% of allocated funds.
• Additional funds beyond 12% may be carried-forward if they target key University initiatives within the unit.
• Any remaining funds beyond the above categories will return to a central fund for re-distribution.

Final discussions with the Provost centered on clarifying the uncertainty revolving around the recommendations of the Level A Review Committee and the allocation of $3M in funds. The Provost noted that in 2012-2013 Academic Affairs had $73M in base funds plus $5M in one-time funds (divided as $2M and a $3M portions derived from separate pools), however, in 2013-2014 Academic Affairs will receive $78M in base funds and $0M in one-time funds → as such the total funds available to Academic Affairs will be unchanged at $78M. The effect is that the

$3M considered to be "new" funds by the Level A Review Committee do not represent funds beyond those received last year.

7.   Discussion of the proposed new MA option in Multilingual and Multicultural Education.

The UBC briefly reviewed the proposed new MA option in Multilingual and Multicultural Education. Although the Budget Analysis Guidelines had not been provided, several concerns were noted including:

☐   Four new courses appear to be taught, who will teach these course? How will this affect instructor teaching load? If there are shift in teaching duties, how will the courses these instructors are not teaching due to these new assignments be taught?

☐   It appears that in the future two new faculty positions will be requested to make the option sustainable, how will these positions be funded? Are there expected retirements or closure of other programs to somewhat offset new faculty costs?

☐   Are there expected to be increases in FTES? If so are these new FTES? Or will these students transfer over from other options within the Kremen School? If they transfer over, how will that change in enrollment affect the viability of the programs from which they departed? The proposal presents information on potential demand for the proposed option, but what are the actual enrollment expectations?

☐   The proposal suggests that there will be assigned time for a full time tenure-track faculty member to coordinate the program, this would reduce instructional time available for this individual. Has the Dean committed to covering these costs?

8. Election of a new UBC member to replace J. Parks on the Level A Review Committee.

MSC The Committee nominated and elected P. Newell to serve as the new UBC member on the Level A Review Committee.

The meeting was adjourned at 5:10 pm

Agenda for Wednesday 7 May 2013
1. Approval of minutes of 1 May 2013.
2. Approval of agenda for 7 May 2013.
3. Communications and Announcements.
4. New Business
5. Discussion of the proposed MA option in Multilingual and Multicultural Education with Dr. T. Huerta
6. Discussion of the budget model with Dean Paul Beare.