

**Student Affairs Committee  
Meeting of 11/9/05**

**Attendance**

Karin Enstam, Janet Swing, Greg Roberts , Doug Jordan, Brigitte Lahme, Katharyn Crabbe, Phil Huang, Mark Fermanich

Absent:

Recorder: Brigitte Lahme

**Minutes of 10/26/05**

Approved.

**Agenda of 11/9/05**

Approved with the following changes: Flip item numbers 1 and 2. Insert item 3: 05/06:3 Background Check Policy. Insert item 4: 05/06:04 List of Best Practices in Advising. Renumber former item 3 to new item 5.

**Reports:**

Executive Committee report by Doug Jordan: The following topics were discussed:

- The committee asked for updates on where the standing committees are on responding to the 22 points.
- Spring Convocation will take place. It will be more interactive and on the topic of identifying the SSU signature student. The retreat will be on governance issues.

Academic Senate report by Doug Jordan: The senate discussed the following topics:

- The Policy on Review of Administrators passed.
- The senate asked the provost to come up with a plan to provide resources for program review.

SAEM report by Katharyn Crabbe: The men's soccer team won the CCAA championship. The Enrollment Management Committee will meet this week. In Fall 05 the Freshmen class increased in diversity from 2% to 3% for African American students and from 12% to 14% for Latino/Latina students. The associated students are working hard to understand the university budget.

ACE report by Janet Swing: Janet gave a presentation to peer mentors about the advising survey.

AS report: No report – there is no student representative on SAC, yet.

Academic Advising Subcommittee Report by Mark Fermanich: AAS gave feedback on the 22 points to SAC and made suggestions to change the advising policy.

Campus Climate Committee report by Phil Huang: Gina Geck gave a presentation to the committee about recruitment efforts of Admissions and Outreach. They go to high schools with a high percentage minority population. They offer workshops at different levels including SAT preparation and college applications.

Fee Advisory Committee report by Greg Roberts: No report.

Athletic Advising Council report by Karin Enstam: The council discussed new rules for scholarships. SSU needs to give out \$250,000 in scholarships to stay in its conference. This amount keeps going up. The council discussed increasing the maximum amount of an athletic scholarship, which currently lies around \$2000.

Scholarship Committee report: No report.

## **Business**

### **05/06:01 Advising Policy Referral from Executive Committee regarding 22 points for Facilitating Graduation**

Mark, Doug, Janet, and Brigitte met last week and edited the draft response, including feedback Mark had obtained from AAS. Doug sent out the new response to the committee by email with request for feedback by Monday, November 7. He then sent it on to Dr. Blackshire-Belay.

The committee retroactively approved the response to Dr. Blackshire-Belay.

### **04/05: 12 Priority Registration Policy**

SAC discussed some minor changes in the body of the policy which were mainly for clarification. The main discussion was concerned with which committee should decide if a student groups is granted priority registration. There were two proposals:

Alternative 1:

The Structures and Functions Subcommittee is asked to determine which Academic Senate body should serve as the Priority Registration Committee. Given this scenario, the SAC suggests to S&F that the task falls broadly under the charge of the SAC and that the SAC should be given authority for deciding priority registration.

Alternative 2:

This policy is forwarded to the Executive Committee and the Academic Senate for approval without explicitly assigning people to the Priority Registration Committee. Following approval by the Senate, it would then be the responsibility of the Administration to form a Priority Registration Committee. In this case the SAC suggests that the Priority Registration Committee should contain an odd number of members of the following campus groups (in no particular order).

- A) Faculty
- B) Students
- c) Administration involved with registration.

SAC decided to send the Priority Registration Policy to the Executive Committee outlining both alternatives and asking them to decide which is the proper course of action. Doug will write a cover letter to accompany the Priority Registration Policy when it goes before the Executive Committee. Brigitte will write the background portion of the cover letter.

### **05/06:3 Background Check Policy**

The Executive Committee referred the matter of a Background Check Policy to SAC for feedback. Should students who have contact with minors as part of their course of study be required by SSU to have a background check? SAC will invite Anna Stafford to talk about risk management in community based learning.

The meeting adjourned at 12:00 noon.