

**Executive Committee Minutes**  
August 25, 2011  
Academic Affairs Conference Room, 3:00 – 5:00

**Abstract**

Approval of agenda. Approval of Minutes of 5/12/11. Chair Report. Proposed membership change to Senate Diversity Subcommittee approved for Senate agenda. President Report. Proposed Constitutional Change for the Chair Structure approved for Senate agenda. Provost statement. Vice President of SAEM Report. Digital Signatures on Curricular Forms presentation to the Senate not needed. Chair-Elect Report. Vice President of Administration and Finance Report. APC Report. EPC Report. FSAC Report. SAC Report. CFA Report. Associated Students Report. Senate agenda approved.

**Present:** Ben Ford, Brian Wilson, Deborah Roberts, Larry Furukawa-Schlereth, Sam Brannen, John Wingard, Matthew Lopez-Phillips, Kelly Estrada, Ruben Armiñana, Andrew Rogerson, Terry Lease, Armand Gilinsky, Margaret Purser, Richard Senghas, Jennifer Mahdavi, Andy Merrifield

**Guests:** Steve Wilson, Jason Wenrick, Paul Ramey, Adam Zagelbaum, Sharon Cabaniss, Cynthia Boaz

The Chair noted who was new to the Executive Committee and introductions were done for the benefit of the new members.

**Approval of Agenda – approved.**

**Approval of Minutes of 5/12/11 – approved.**

**Chair Report – B. Ford**

B. Ford reiterated what he had said at Convocation about starting a broad conversation among the faculty about the university's identity. He was very interested in ideas about how to pursue that. He noted he was meeting with all the Standing Committees. He and the Provost would be at the new faculty center in the library every other week at lunchtime to talk to anyone who wanted to participate. He said he had gotten a lot of feedback about the idea and thought many faculty would participate. He noted that other members of the university, besides faculty, would want to participate as well. He reported that this year the Chairs would continue to be the representatives to the Associated Students. They had found that close communication to be very helpful in the past year.

**Proposed membership change to Senate Diversity Subcommittee – A. Zagelbaum**

A. Zagelbaum noted that the rationale for the change was in the packet. He noted the Senate Diversity Subcommittee wanted to add two At-Large members with staggered terms. He reviewed the rationale. A member noted that the liaison information in the rationale made it more confusing. At a member's request, C. Boaz

reviewed the concerns brought up by S&F – asking more people to be on more committees and when committees get larger they become harder to handle. She noted that the committee felt their charge encouraged them to be in communication with many other groups on campus and that there were only 7 members who could do that on the committee. Additionally, they had received requests from faculty in a number of Schools to be able to participate in the committee. **It was approved for the Senate agenda with a revised rationale.**

### **President report – R. Armiñana**

R. Armiñana noted that the Chair of the Statewide Academic Senate sent out very good information about Early Start. A member asked whether the MCC would be funded this year. The President said it would be funded this year. A member asked what percentage of money coming to the CSU now was from the State. The President said he thought it was about 55% now from the State and 45% from the students. If the “trigger” happens, the number for the State would be less.

### **Proposed Constitutional Change for the Chair Structure – A. Zagelbaum**

A. Zagelbaum described the proposed change. The change would create a Vice Chair position instead of a Chair-Elect and would offer the Chair (and Vice Chair) the opportunity to be re-elected for another term. The Vice Chair would not automatically become the Chair. After two years, faculty would have to wait one year to re-run. If the Chair decided not to re-run they would become Past Chair. He summarized the rationale – changing the term time might make the positions more appealing, faculty could schedule their research, etc. around their service and most CSU's have re-electable Chairs. There were suggestions for changes to the rationale. There was discussion about the responsibilities of the Past Chair and the Chair thought during the by-law change for this item, the duties of the Past Chair would be reviewed as well as other possible perks for faculty governance leaders such as regular massages and free beer in the Pub. **It was approved for the Senate agenda.**

### **Provost Report – A. Rogerson**

A. Rogerson said it was early for a report, but that he would make a statement. After a positive Convocation, he had visited the five Schools and felt a sense of optimism from the faculty about changing how business was done in Academic Affairs. He looked forward to working with the Chair and Senate to help make SSU distinctive for our students. A guest asked for an update on the faculty refresh program for lecturers. J. Wenrick said it was currently rolling out.

### **Vice President of SAEM Report – Matthew Lopez-Phillips**

M. Lopez-Phillips announced the retirement of Chuck Rhodes, who had served the university for 30 years. He noted that working with the President, the President of the AS and the Vice President of Administration and Finance, they had found a way to fund the Multicultural Center. He said they were working on a job description now for a director and said they would be seeking student feedback on the job description. A member asked about C. Rhodes position as Conduct Officer and how

that would be filled. M. Lopez-Phillips said the Division was struggling with that position. He would be the Conduct Officer for the present. A member asked about how the waitlist function was working. M. Lopez-Phillips said they had many less phone calls about that and there seemed to less anxiety. He thought it was working well. A member noted some issues with the waitlist he had seen, however, on the whole he thought it was working well. P. Ramey asked about the timeline for the Director of the MCC. M. Lopez-Phillips hoped to have someone hired by the beginning of the Spring. There was more discussion about the waitlist functioning.

### **Digital Signatures on Curricular Forms presentation to the Senate - L. Holmstrom**

L. Holmstrom noted she has sent an email out to all faculty about the use of digital signatures now on EPC forms. The last Chair of EPC had thought it would be useful to give a presentation to the Senate about digital signature, but L. Holmstrom had gotten no questions about the process from the email and wondered if the presentation to the Senate was needed. There was some discussion. It was decided to that is was enough to put resources on the Senate website about digital signatures.

### **Chair-Elect Report – M. Purser**

M. Purser said she thought all 243 committees that she's supposed to serve on as Chair-Elect have contacted her with meeting dates. (*This is not the funny, although it was funny at the meeting.*)

### **Vice President of Administration and Finance Report – L. Furukawa-Schlereth**

L. Furukawa-Schlereth reported on the recent PBAC meeting. He thought that now there was more likely to be a "trigger" of more cuts to the CSU. The Chancellor's Office had asked the campuses to come up with two scenarios: one if the cut was one-time and one if the cut was permanent. He said the campus had a plan for a one time cut, but not a permanent cut. The plan for the one time cut would be to use the stimulus money given by Governor Schwarzenegger which the campus had set aside and rolled forward into '11-'12. If the trigger did not materialize, they would discuss how to use that money for mounting classes in the Spring. He said perhaps R. Armiñana would return from the Executive Council with some ideas about how to move forward if it was a permanent cut. A member asked where the idea was coming from that it would be a permanent cut. L. Furukawa-Schlereth said it was unclear. A member asked what percentage the cut would be in terms of the total university budget. L. Furukawa-Schlereth said that usually they talked about that in terms of state appropriations, not including student fee monies. The number would change depending on how the question was framed. The President noted that four or five years ago the state appropriations was about \$77 or \$78 million and now it would be about \$55 million. L. Furukawa-Schlereth noted that the Diversity Director would have three year funding to begin with and that would give them three years to find permanent funding for the position. The CFA President argued that the student fee piece was the stable part of the budget and the state appropriations was the dynamic one.

### **APC Report – K. Estrada**

K. Estrada said APC was working on a resolution commending the work of Art Warmoth to the Senate and APC. They would be working on how the budget will affect planning. The Faculty Chair would visit them. They were sifting their focus from the educational mission to a more student-centered model.

### **EPC Report – A. Gilinsky**

A. Gilinsky noted that they had program reviews coming up and would have visits from the Provost and the Dean of Extended Education. He reported that two former Chair of EPC would be on the committee this year so he had "adult supervision."

### **FSAC Report – R. Senghas**

R. Senghas reported that FSAC had already met with the Chair. They would be sending out a memo to the RTP Committee Chairs about what URTP found out about two year reviews and asking people to be mindful of policy revisions. They will be involved in the new faculty center. He also noted that the new Director of ORSP was being worked on. The Provost said that L. Furukawa-Schlereth had found money to fund that position for three years.

### **SAC Report – J. Mahdavi**

J. Mahdavi thought that SAC would be working on the fee referendum policy and a disruptive students policy or guidelines.

### **CFA President Report – A. Merrifield**

A. Merrifield reported that there would be a side letter between the CSU and the CFA about FERP. FERP would continue through '12 -'13 and the contract language will apply would depend on what year a person enters FERP. If the FERP language changes with the contract, he noted that faculty can withdraw from FERP if they choose. A. Merrifield reminded the body that the fact finder in 2007 pointed out that FERP does give a savings to the CSU and CFA thinks that is a settled issue. There was a discussion about what the arguments were against FERP in the CSU management.

### **Associated Students Report – P. Ramey**

P. Ramey reported on the first AS Senate meeting. He thought the new structure of their Senate was very "cool." He discussed how the Diversity Senator was working with others on the MCC issue and he offered to give student feedback on the Director of the MCC position. He said they were working on getting students for faculty governance committees. He discussed their new mentoring model for at-large students on committee.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Ben Ford  
Correspondences  
Consent Items

**Information Items:** End of Year Reports - Scholarship, GE, PDS, Senate, EPC, SAC - emailed

**Presentation:** Crash Course in Robert's Rules

### **BUSINESS**

1. Membership change to SDS – First Reading – S. Cabaniss - attached
2. Constitutional change: Structure of Chairship – First Reading – A. Zagelbaum - attached
3. Group Photo

**Approved.**

**Adjourned.**

*Respectfully submitted by Laurel Holmström*