

Educational Policies Committee Minutes, October 8 2020

Attendees: E. Asencio, K. Springmier, M. Mookerjee, M. Milligan, K. Daley, K. Chang, J. Lofton, J. Lillig (proxy for S. Bosick), M. Ezra, K. Musick (proxy for L. Grossi), N. Schonleber, D. Hansen, M. Wilkosz

Call to Order Introductions/Minutes

Approval of Agenda/Approval of Minutes (9/24/2020)

Clarification: consent items are approved with the approval of the agenda; Consent items arrive on the agenda if the items had been approved unanimously at all prior levels. Any EPC member can pull consent items to business items.

Motion: minutes be amended to reflect that consent items had been approved in the previous meeting. **Approved**

Minutes approved with amendment.

Agenda approved.

Reports

1. Chair of EPC — E. Asencio

Chancellor's Order related to AB1460 has been delayed based on feedback from statewide senate groups, and draft of the Order is being revised. Once the draft is sent out, EPC can consider how they would like to move forward.

New GE timeline considering area F: delaying sunsetting of existing C and D courses as campus considers how the courses might fit within the new area F. Communication will be shared in the next couple of days. Courses should still be in the queue by the end of Fall 2021. If they are not in the queue by then, they will sunset in Summer 2021. All courses will move to three units prior to the GE approval per the order.

GE prioritizing A, B, E to prepare for approval of C and D, and new F.

Question: Do the movement of the deadlines need to be approved by GE and EPC? It has been happening on the 'back end' through academic programs in the past (e.g. assessment).

Suggestion to share communication with GE + EPC before it is sent out.

2. AVP, Academic Programs — S. Bosick

We need A1 courses desperately. Encourage departments to think about mounting some A1. Message has gone out to deans, has not been shared with chairs directly. Reps are welcome to share the information. Including in FLCs would be great, but we need standalone courses as well. FLCs also need to be coming through this year for offering in fall.

3. Liaison to Graduate Studies Subcommittee—M. Wilkosz

4. Liaison to GE Subcommittee —

5. Liaison to University Standards Subcommittee—Vacant

6. Liaison to/from APARC

APARC is seriously looking at extending the program review timeline from 5 years to 7 years. GE would be in support of the move to help implementation and assessment.

7. Liaison from Senate Diversity Subcommittee – (Occ. Report) –K. Daley

Goal setting for the year, conversations on how to centralize DEI/Anti-racist work. Hearing students are feeling overworked with online courses. Lots of stress and anxiety; faculty thinking about best practices on how to support students.

Students struggling to reach out to teachers and advisors; office hours are not useful. Suggestion to schedule appointments outside of office hours.

8. Liaison to GIG

9. Liaison to Overlays – M. Milligan

Overlays haven't met yet. Main concern is wanting direct guidance regarding critical race studies. Wants EPC/GE to revise the overlay charge once implementation for AB 1460 rolls out.

Consent Items

1. BUS 553, (See Curriculog)

Information Items

1. GE Assessment (see Google Drive)

Report from pilot assessment. Looking for feedback focused on assessment; suggestions on how to move forward; revisions of the rubrics.

Potentially check-in at the next meeting.

Old Business Items

1. Finish up Curriculog Forms (November)

New Business Items

1. Soc 301 TC 10:15 (S. Yoon, D. Paterniti, M. Milligan) (1st reading, see Curriculog).

Course that came through at the end of the spring semester. Wasn't time to do a first and second reading, but needed the course for the summer. EPC gave a temporary tag for the course to allow the course to be mounted in the Summer, with the understanding that it would come back for a first and second reading in the fall.

Changes made in the proposal based on feedback from EPC; Science and Tech, Social Sciences. Proposal has been substantially revised based on the feedback.

Revised GELOs: four GELOs; refined to focus on the upper division skills students should be achieving in the course. Moving from understanding to practice of learning outcomes.

Q: Who in the stats dept did you speak to? Is it possible to get a letter of support from them?

A: Susan Herring, faculty member who teaches 165 (Rodrigo.) was consulted. S. Yoon will try to get a letter of recommendation/support for the course. S. Herring is on sabbatical, which might add a level of complication

Q: 4 unit course, justification for the 4 units?

A: Lab component adds to the unit count

2. Field Trip Policy TC 11:00 (M. Weisman) (2nd reading, see Google Drive)

Suggestion to remove last bullet in section III: risk management said the statement was necessary

Suggestion to augment language from 'students do not' to 'students are unwilling to' to address refusal v.s. Negligence

Substantive feedback from the Social Sciences curriculum committee, in the document.

Q. regarding extra-credit assignments

Merith will bring comments/concerns back to risk management.

Clarification: if the trip is not tied to a course, it is not course-related. The Field Trip Policy does not apply. If you are using university resources, you will have to fill out various university forms, which the Field Trip Policy could provide a guide.

Suggestion to committee members to review a Field Trip form that faculty might be required to complete.

Clarification: EO does not require faculty to complete a form. It might be worth EPC considering implementing a form to facilitate compliance to the Field Trip policy.

EPC will see Merith back with answers to questions.

Current Discussion Items

1. Review the Charges of GE and Overlay Subcommittees (See Google Drive)

Need to be revised, both due to changes that will come with AB 1460 but also due to changes in GE program.

Structure and Functions provided guidance on the policy: charges are revised in the parent committee and sent for approval to structure and functions → senate

Suggestion that the charges be looked at outside of EPC and be brought to the larger committee for review/approval.

Things that need to be done: Place CRS back into GE; where Assessment lives.

Working group established a working group to craft revised charges (Kaitlin, Melinda, Emily)

2. Online and hybrid academic year vs. summer teaching policies

Any feedback from EPC reps-- EPC planning on developing a policy that would refer to department policies. Would be useful to collect current departmental policies as well as other campus policies.

EPC reps can reach out to school curriculum committees to collect current online policies.

Matty did this for Science and Tech, and Nursing is the only department that has an online policy.

Recommended to establish a working group for creating the new online policy (Sheri, Mary Ellen)

3. AB1460/CRS/Ethnic Studies Update (See google drive)