

FSAC Minutes, April 30, 2015

1:00 to 3:00 pm,
Sue Jameson Room

Convened: 1:05pm

Present: Richard Whitkus (chair), Melinda Barnard, Ed Beebout, Christian George, Paula Hammett, Kyuho Lee (recorder), Jennifer Mahdavi, Eric Williams

Members Absent: Elaine Newman

Agenda: Approved

Minutes: Approved

Standing Reports

Chair (Whitkus)

- 1st reading of change of Senate membership proposal at Senate today
- Our recommendation on changing definition of faculty presented at Ex Comm who then forwarded to S&F
- Our recommendation on staff input in Department Chair recommendation process taken up at Ex Comm.
- Two appeals for EEE Awards successful

AVP (Barnard)

- Use of drones in CSU will be an upcoming policy issue. There are over 100 drones at CSU, which have been operated illegally. It is illegal to use drones for instructional purposes. Using drones for research needs Federal Aviation Administration approval.
- Policy on cost sharing in research grants to be revised

FSSP (Lee)

- SSU Research Symposium held on April 15 at 3:00pm was successful.
- FSSP's final meeting is scheduled on May 1.

PDS (Beebout)

- There was a joint meeting with the Provost on April 20. At the meeting, attendees discussed ways to involve more faculty from different disciplines.

ASI (George)

- Discussed the meaning and roles of representative on Administrative Appointment Committees.

Business Items

1. Report from URTP (Maureen Buckley)
 - Greta Vollmer will be chair of URTP (University Retention, Tenure, and Promotion) for the 2015-2016 academic year.
 - There is a need for electronic file submission due to the effectiveness of the system.
 - Electronic file submission may also minimize late RTP application submissions.
 - Candidates need to specify their scholarship achievements. Some candidates' scholarly activities are not clear. Using terms such as "in progress" may not demonstrate a candidate's scholarly achievements.
 - Community service illustrated by some candidates is vague.
 - Some applicants need to enhance self-assessment.
 - Need to standardize the format of sabbatical applications.
2. Report on Moodle Pilot and recommendation for next year.
 - Discussed the results of Moodle pilot test with respect to electronic submission of RTP applications. The results of the Moodle pilot test on electronic submission of RTP applications are mixed. The electronic submission system entails some modifications to increase the effectiveness of the system.
 - FSAC recommends continuing with Moodle project for all new TT faculty, continue with years 3-5, and for any TT faculty in 6th year who did pilot last year

Discussion Item

1. Outline major areas for URTP revision.
 - Not much activity on Moodle Forum
 - P. Hammett to lead taskforce for drafting revision
 - Taskforce will visit School CDCs for feedback
 - Revisit how to assess teaching effectiveness
 - Clarify service expectations. Provide balance between scholarship and service to provide new faculty members ability to build connections with local community and organizations.

Meeting Adjourned: 3:00pm, 4-30-15.