

## FSAC Minutes 3-7-13

1-3pm, Sue Jameson Room

Convened: 1:05

Present: Viki Montera (Chair), Sandra Newton, Parissa Tadrissi, Richard Whitkus, Eric Williams, Anthony Gallino, Andy Merrifield, Paula Hammett (recorder)

Absent: Melinda Barnard

Agenda approved  
Minutes approved

### Standing Reports

Chair (Montera) :

- Instructional Course Materials Adoption Policy has 2nd reading in Senate today.
- New funding has been identified for Excellence in Teaching Award- \$5000. Proposal to split it into two \$2500 awards was rejected. FSAC will review policy and program at a later date.
- Off-campus proctoring policy will be coming back to FSAC soon.
- RTP missing documents – FSAC and URTP chairs sending letters to RTP committee chairs requesting missing documents. Letter clarifying responsibility of RTP chairs will go out to all RTP committees at a later date.
- Senate Diversity Committee and President's Diversity Council are both reviewing their charges.
- A faculty member has requested FSAC to review its statement on civility and consider reissuing a stronger statement.
- ExCom (Hammett)
  - Carlos Ayala has been named Dean of the School of Education.
  - The Director of Diversity & Inclusive Excellence position has not been renewed.
  - SSU will have higher enrollment targets for next year, which could result in an additional \$900,000.
  - New faculty hires – 21 requested; 9 or 10 will be funded and approved.

AFS (Newton): no meeting

FSSP (Whitkus): no meeting

PDS (Tadrissi): no meeting; faculty development workshops starting next week.

AS (Gallino):

- election cycle has begun; students will vote online March 11-13; results announced 3-13-13 at 7:15.
- Referendum to amend Articles of Incorporation to change the successor of assets at the time of dissolution from President & Board of Trustees to President and Chancellor.

CFA (Merrifield): no report

### **Occasional Reports**

APC (Whitkus): Drafting a policy regarding Extended and International Education programs.

### **Discussion Items:**

1. Senate Budget Subcommittee Report
  - Attachments not received. No discussion.

### **Business Items:**

1. ICMA policy response for second reading:
  - Montera reiterated concerns raised at 1<sup>st</sup> reading and clarified FSAC's responses.
  - Will introduce an amendment to replace the word "Department" with "Department Chair or faculty designee."
2. Recommendation to the President regarding number of SETEs required.
  - Consultative process; has been announced at Senate in FSAC Report. Once approved by FSAC will take to ExComm, then on to Senate as information item.
  - Need clarification from Melinda re mentions of PAF and WPAF.
  - Discussion re relationship of digital SETEs to the recommendation.
  - Needs further review and clarification.
  - Chair will send revised version to FSAC for review and to finalize by next meeting
3. RTP criteria review – Geography & Global Studies
  - Subcommittee formed to review: Newton & Hammett

Meeting adjourned: 2:23

Respectfully submitted by Paula Hammett