

Academic Senate Executive Committee  
Minutes  
4 February 2015

Attending: Julie Chisholm, Jon Fischer, Nipoli Kamdar, Tuuli Messer, Scott Powell, Cynthia Trevisan

Guests: Susan Bigler

1. Approval of the agenda and General Senate Jan. 27 minutes: Approved.
2. A replacement for Steve Browne is needed for March 19-20 ASCSU Plenary in Long Beach.
3. President's Vision Statement: Comments from faculty are requested by Feb. 16. Julie Chisholm will make edits and send the document to ExComm for comments.
4. Executive Committee Representation on Budget Advisory Committee: Two faculty members already serve on BAC. ExComm would like to get a report from those faculty reps following BAC meetings.
5. Rizza Lecture speaker will be Dr. Robert Keith Collins, Associate Professor of American Indian Studies in the College of Ethnic Studies at SFSU. Date is March 10@ 11AM. Lecture will be followed by a luncheon. Next steps: Get the Unity Council involved, send word out to community partners Maritime Museum, Vallejo Marina. Notify Bobby King and develop a flyer. Thanks to Julie Chisholm, Colin Dewey and Susan Bigler for coordinating this event.
6. CBA assigned time: Criteria were drafted for distributing the new Educational Experience Enhancement Award for exceptional faculty service of 2-3 WTU per academic year. The Professional Leave Committee will evaluate applications and recommend an awardee to the Academic Dean and VPAA. The PLC needs new members, so Nipoli will ask suggested faculty to serve.
  - A draft application form for 2014-2015 and/or 2015-16 was approved.
  - Interim guidelines for 2014-15 and/or 2015-16 awards were drafted by Nipoli and will go to the Policy Committee (Tuuli Messer) for finalization.
  - The award must be used during the academic year during which the activity is performed. Since this year's award will be announced in late March, for this year only the 2014-15 award may be used during 2015-16 academic year. In future academic years, the timeline will begin in the fall.
7. Final exam policy: Policy Committee will amend the draft policy.
8. Grade appeal policy—Policy has been amended to include provisional enrollment for students while their case is pending, and more specific guidelines for STCW-related grade disputes. ExComm will review the draft policy and vote on it at Feb. 18 meeting.

9. Watchstanding revisited—A remedy for watchstanding conflicts with finals was enacted for Fall 2014 but Spring 2015 finals will encounter the same problem if not worse. It was suggested that ExComm send a resolution to the President and his Cabinet stating the need for no watchstanding during Finals Week. This will be discussed at Feb. 18 meeting.

Meeting was adjourned at 3:16 PM.