

Executive Committee Minutes
April 17, 2013

Attending: Julie Chisholm, Steve Browne, Michele Van Hoeck, Mike Strange, Mike Holden, Cynthia Trevisan

Minutes from April 3 approved.

1. Announcements:

- a. Nader Bagheri has been elected as Chair of Mechanical Engineering.
- b. Julie has initiated discussion with Palin Wycoff on faculty support of student grooming standards.

2. Old Business

- a. Student Evaluations: Scantron student evaluation reports are not user friendly. Cynthia will work up an Excel template for entering data to create better summary reports. Who should enter the data? Julie will ask the Academic Dean if we can have administrative time for this data entry.
- b. Academic Integrity Policy 547 has been signed by Chair of Policy Committee and Senate Chair and will be delivered to the President.
- c. Tom Nordenholz will bring up the Environmental Sustainability institutional commitment options (including the Talloires Declaration) at the next general Senate meeting.

3. New Business

- a. Fall 2013 schedule: The Provost asked for a summary of initial faculty feedback on the draft schedule released to Chairs today.
- b. Review of Academic Administrators: Committee continued to revise the draft policy. Send additional revisions to Mike Strange. Julie would like to present a new draft at the next General Senate meeting on April 30.