

AGENDA and MINUTES

ACADEMIC SENATE MEETING

Tuesday, Sept. 2, 2003

1. Call to order
2. Approval of the Agenda
3. Approval of the Minutes from the previous Senate meeting
4. Intent to raise questions
5. Report from the President
6. Report from the Vice-President for Academic Affairs
7. Report from the Chair
8. Associated Students Representative
9. Election of the Committee on Committees
10. Reports from Senate Standing Committees:
 - o Senate Executive: First Reading Item; Revision of [By-laws](#) & [Constitution](#)
11. Reports from University Committees
 - o VPAA/Provost Search Committee
12. Announcements
13. Adjournment

1. Call to order: Chair Renny Christopher called the meeting to order at 1:08 PM

Attendance: Paul Adalain, Virgil Adams, Simone Aloisio, Frank Barajas, Bob Bleicher, Marilyn Buchanan, Rainer Buschmann, Renny Christopher, C.B. Claiborne, Cathy Claiborne, Irina Costache, Joann Coville, Beatrice de Oca, MaryAnn Dase, Maria Denny, Amy Denton, Jesse Elliott, Scott Frisch, Jorge Garcia, Jeanne Grier, Ernie Gonzalez, Ivona Grzegorczyk, Philip Hampton, Rebecca Hazier, Carol Holder, Nian-Sheng Huang, Antonio Jimenez-Jimenez, Joan Karp, Jacquelyn Kilpatrick, Liz King, Jill Leafstedt, Steve Lefevre, Ted Lucas, Dennis Muraoka, Matt Oppenheim, Joan Peters, Cheryl Peterson, Jack Reilly, Paul Rivera, President Rush, Wm. Gregory Sawyer, Ira Schoenwald, Peter Smith, Sarah Toner, Barbara Thorpe, Ashish Vaidya, Kevin Volk, Lillian Vega-Castaneda, Dan Wakelee, Amy Wallace, William Wolfe, Mark Zacharias.

2. Approval of the Agenda: It was m/s/p (Hampton) to approve the agenda.
3. Approval of the Minutes from the previous Senate meeting: It was m/s/p (Grzegorczyk) to approve the minutes for the previous meeting.
4. Intent to raise questions: None.
5. Report from the President:
 - o The President reported that the Chancellor had agreed to cover a \$600,000 deficit in our budget, enabling us to have a balanced budget.
 - o The President distributed copies of the finished Strategic Plan and thanked Bill Cordeiro for his work on the plan. He hopes to use the Plan as a basis for fundraising and to establish campus priorities.

- The President would like to begin a "Good News Items" section to publicize faculty accomplishments on and off campus. This information will be published in local newspapers and will be used on the lecture circuit to enhance the University's recognition.
- The Chancellor's office will be scheduling training sessions on the new personal privacy laws coming into effect in the near future.
- Revision of the WASC committee-Dennis Muraoka has agreed to chair the WASC committee. The campus wishes to obtain candidacy to be eligible for additional types of financial aid. This report needs to become a report that is submitted by the entire university community.

6. Report from the Vice-President for Academic Affairs: Ted Lucas reported on the key themes to be stressed throughout the year:

- Civic engagement of students, such as encouraging voter registration.
- Shared governance and the direct relation between active participation and the effectiveness of shared governance. This will be a key part of generating an effective WASC report.
- Working toward a definition of teacher/scholar.

7. Report from the Chair: Renny Christopher reported the following:

- Welcome to all the new Senators.
- The Senate has updated its webpage to include announcements, minutes, policies, etc. Please visit the website at senate.csuci.edu.
- Christopher indicated that the position of Senate Parliamentarian needed to be filled; Scott Fritsch was nominated for the position and voted in by acclamation.
- The Statewide Academic Senate has requested that Statewide Senate officers stagger their terms to always have veteran representation. Lillian Vega-Castaneda has agreed to serve through Fall 2005 and Dennis Muraoka will serve through Fall 2006.
- Senate Procedures: The Executive Committee will meet on alternate Tuesdays: If you have any items you wish to bring to the Senate, please bring them to the Executive Committee on the week prior to meeting at which you would like your item introduced.
- Various emails have been sent out regarding faculty serving on committees. The procedure will be that the Executive Committee will either confirm appointments or send out requests for volunteers to serve on the various committees.
- A task force is being created and its charge will be: to recommend procedures which will implement the policy set up by the CBA regarding the evaluation of part-time faculty. The task force shall make its recommendation to the Senate Executive Committee by October 15th.
- Sarah Toner, has been added to the Senate as a voting member representing the Associated Students.

8. Associated Students Representative: Rebecca Glazier reported that Associated Students will be creating committees throughout the year and request faculty assistance in identifying students to serve on the various committees; please refer candidates to either Sarah Toner or herself.

9. Election of the Committee on Committees:

- Elections results: Terry Ballman and Jeanne Grier were both elected to serve one-year terms. Nian-Sheng Huang, Peter Smith and Virgil Adams were elected to serve two-year terms.
- Jeanne Grier will convene the first meeting for the Committee on Committees and will invite Christopher to review the committee's charge.

10. Reports from Senate Standing Committees:

- Senate Executive: First Reading Item; Revision of [By-laws](#) & [Constitution](#)
 - The revisions to the Constitution and Bylaws were m/s/p (Hampton) to a first reading.
 - Christopher invited everyone to attend one of two brown bag sessions scheduled on Wednesday, 9/10, and Thursday, 9/11, at noon, to discuss the suggested revisions to the bylaws.

11. Reports from University Committees

- VPAA/Provost Search Committee: Reported by Dennis Muraoka:
A hiring consultant has been retained to assist the committee with the hiring process. A position profile has been created, and advertisements are currently running in three prominent journals. The committee strongly encourages nominations, if you know of anyone that might be interested in the position, please contact the consultant with possible names. Candidate application reviews will be completed within the next five weeks, and will be followed by campus interviews.

12. Announcements:

- Faculty brown bags to present their work to their colleagues will be scheduled throughout the year. Contact Cordeiro to sign up.
- Kilpatrick announced that the "Actors from the London Stage" will be on campus from November 3 - 9. There will be two presentations for the general public and they are also available to make classroom presentations.
- Paul Adalian everyone to visit the Faculty Services page for assistance with Blackboard and Endnote.
- Joan Peters invited everyone to attend the "Narratives of California" lecture on 9/3 beginning at 2:00 pm in Conference Hall 2, where a Chumash elder will be speaking on the history of the Chumash.
- Phil Hampton reminded everyone about the Grand Opening of the Science Building on Friday, 9/5, at 9:15 a.m.

13. Adjournment