EPC Meeting, 2/13/20

Attendees: Jenn Lillig, Christina Baker-Foley, Sheri Schonleber, Kristen Daley, Matty Mookerjee, Emily Asencio, Kaitlin Springmier, Melinda Milligan, Emily Twissleman, Luisa Grossi, Karen Moranski

Call to Order
Approval of Agenda
approved
Approval of Minutes
approved

Reports
1.   Chair of EPC — J. Lillig

● Overlay committees: Charge is posted on Senate website. Group set to meet every other monday 3-5, same weeks as GE.
● New Program Requirements: CO guidelines stipulate additional information needed to implement new programs. Going forward, in addition to existing materials, new programs will have to include strong rationales for the creation of the new program; SEM and budget; learning outcomes mapping. New forms are on their way. The requirements are not new, but SSU has had so few new programs that the forms have not been changed as the CO's guidelines have not been implemented. The goal is to align curriculum proposals with CO requirements. SSU will be the third campus to experiment with aligning campus requirements with CO requirements.
● GE Assessment Workshop: first one was well attended. Didn't get good RSVPs for the second workshop. Working to get things rescheduled and move forward.
● For February 27: Review Feedback from S&F on how to revise the GE program.
● Time to start considering if you'd like to serve as chair of EPC for next semester. The service comes with 3 units of release time.
● Internship Policy Draft: folder in GDrive: Policies in Waiting. Everything will be shared to campus prior to a second reading.

2.   AVP, Academic Programs — K. Moranski
a.   Statewide Senate Ethnic Studies
3.   Liaison to Graduate Studies Subcommittee- K. Moranski reporting
4.   Liaison to GE Subcommittee — K. Springmier
5.   Liaison to University Standards Subcommittee — Vacant (Confidential- K. Moranski reporting)
6.   Liaison to/from APARC- C. Baker-Foley
7.   Liaison from Senate Diversity Subcommittee – (Occ. Report) – K. Daley
8.   Liaison to GIG- J. Lillig

Info Item
1.   Course routing change to AP before GE Subcommittee

Consent Items

None.

Old Business Items

1.   2nd Reading: Course Approval- GEOL 303 (**TC 12:05** M. Mookerjee)

● 3+1 lecture/lab is a course allowance under new GE Program

- Matty submitted an additional table to clarify the prerequisite requirements for GEOL 303. In preparation for GE, the more prereqs were added to contribute to inclusivity. It used to just require GEOL 202, and opened it up to serve a larger population.
- Students can take 1 of 10 courses, about 1400 students: we just ask that they have had some type of earth science.
- Pedagogical principles in science ask students to come into upper division courses with some prior knowledge and build on the knowledge.
- School of Science Curriculum Committees have decided to pull 8 classes from GE because they believe the process is too onerous.
- Unique circumstances were built into the revised GE program to be evaluated on each course. This is not an argument for precedence but for this course. SST is only offering half of the upper division B courses for seat demand.
- EO 1100 said that all students have to have the option to complete their GE program in 48 units. Are the other upper division GE courses have similar prereqs?
- Almost all of the prereqs are part of the required prerequisites for GE program (B1) -- not additional units for students.
- Reinforce that this is a big problem because it violates the intent of the GE program and GE pedagogy. Worry that students will be constrained in selecting upper division B courses and that it sets up additional roadblocks for students.
- Policy allows for exceptions- the committee can't make assumptions about future/intent based on 1 course. This course will be offered whether or not it is in the GE program.
- Why not Met-in-major: students take it as sophomores: half wouldn't get a GE credit because they would not be upper division. They would offer it less frequently without the non-major seats.

E. Twissleman motion to approve course. M. Mookerjee second.
Approved.

      2.   2nd Reading: C1 Content Area Criteria (**TC 11:15** K. Springmier)

K.Daley move to approve; M. Mookerjee second.
Approved.

      3. EPC new meeting time:

Suggested from Laurel to move from 11-1 to 10-12 to accommodate new modules. Unanimous agreement to move meeting time.

New Business Items
1. Assign minute takers
2. ADD: Blanket deletion of KIN Sports courses:

Approval will occur via email.
      3.   1st Reading: Early Childhood Studies BA&Minor (**TC 12:35** C. Bacigalupa)- docs on Curriculog
Changes for hte Major:
1. Replace the required course, EDEC 420 (Child Development in the Family, Community, and School), with EDEC 110 (Understanding Development: Birth through Adolescence).
2. Add a new course, EDEC 450 (Empowerment and Equity for Children and Families), as a requirement in the major. -- NEEDS to be revisited in curriculog.
3. Add an existing course, EDEC 411 (Infant and Toddler Development) as a requirement in the major.
4. Rename all four field courses.

Changes for the minor:
Replace the required core course, EDEC 420 (Child Development in the Family, Community, and School, 3 units) with

- EDEC 110 (Understanding Development: Birth through Adolescence, 3 units) and

- EDEC 450 (Empowerment and Equity for Children and Families, 3 units).

2. Remove EDEC 237 (4 units) as a core requirement and offer it as an elective.

Resources: increase in units to the major and why that won't be an issue to students; a little more about teaching the additional sections that are required.

4. 1st Reading: BS&BA Chemistry, BS Biochemistry (**TC 11:30** C.Works)- docs in Google Drive

How the GE changes reflect program revisions. 3 programs: BS in Chemistry, BS in Biochemistry, BA in Chemistry. Changes affect all 3 of our programs. Main changes
1. Revised CHEM 115A to continue to be a GE course
2. CHEM 401 as met-in-major
3. CHEM 125 pulling out of GE
4. Revise CHEM 275 to CHEM 475 and increased from 2-3 units
5. Revised the option of the sliding elective scale from 1-6 to 1-4 units
6. Change required core units from 3 to 4

- Confusing for unit counts: misleading the way it was listed. Number of total units in the major does not equal the number of units required for the major.
- The way it has been done in the past is subtract the amount from GE. Need to establish a campus-wide norm for met-in-major, GE units. Need to make visible the double-dipping. Variance across schools, departments on how it is represented.
- Suggestion to move curriculum through with the idea that EPC will revisit how it is presented in the catalog. As program changes have been approved, the catalog will be updated with the approved presentation.
- Process: CHEM 115 has not been reviewed by GE at the moment; other course changes have not been reviewed.
- For next reading, EPC would like to see:
  - Deans response, comments from the school, first reading from 115 at GE.
  - CHEM 125 AB
  - Major core counts.

5. 1st Reading: Liberal Studies Ukiah Re-org (**TC 11:50** C. Works)- docs in Google Drive

- Program had been under the leadership of a lecturer who teaches in the School of Arts and Humanities but employed by the School of Social Sciences to direct the program. Directed the program for a number of years. Was not flourishing for a number of years.
- Concerns: did not have a home department or a program director that was in the tenure system. John Wingard moved the directorship to Karin Jaffe. Jaffe uncovered an array of issues: curricular, facilities, logistical, etc. Karin moved very quickly into an associate dean position and had about 2 weeks to transition the program. Program was moved into university studies. K.Mo is the Dean, Carmen is the Program Director. Carmen and Chiara will revisit if this is the right place for the program to stay.
- University studies has adopted the program, it may move if there is another school that wants to take on the program, but schools want to take the time to think about it.
- EPC is supposed to confirm that there are no changes to the curriculum: Just the move.
- Question about adding curricular documents. How will the way the product is delivered be different for students? Other Schools, Departments to weigh in. EPC approved the curriculum last year, and the delivery of the curriculum last year.
- After EPC looks at it, it goes back to the school curriculum committee and the previous dean.
- Suggestion to making sure that the package looks more complete. Adding the curriculum; note that it has been approved by EPC. Add cover letter detailing the rationale for the shift. Resources as well. Transition between leadership happened over the Summer, leading to exigency

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Current Discussion Items

1. Academic Calendar

- Started with a calendar that had too many instructional days. 147+/- 2 is the rule.
- Faculty Affairs is recommending shift the dates from ending on the 24th to ending on 12/17, putting SSU back in compliance with 147, but does not give flexibility regarding our power/fire issues.
- Our Chancellor's office wants us to do the following: put in the FA recommended calendar, and then CO issues a letter to give all campuses room to maneuver. For now, it is recommended to end the semester on 12/17, and work to a solution for natural disasters.
- It is incumbent upon us as a campus to think about curriculum, pedagogical solutions to think about how to schedule for natural disasters. The software that we use (Peoplesoft) is very complex, and makes it impossible to change schedules with a weeks time.
- Recommended: 8/17-12/17, and wait to hear what the Chancellor's Office. K.Mo. will bring it up in April at a systemwide AVP meeting.

Matty Move to approve, Emily second.
Approved.

2. Online course offerings
3. Internship Policy: 2nd Reading Tentative Feb 27
4. Memo regarding revision of Creative Expression GELO
5. Curriculog form revisions (and new programs)

Curriculum On-Deck
1. Eng; Phys&Ast: Mar 12
2. Math&Stat;: Apr 16
3. Dance Elevation; Physical Science

Meeting adjourns 12:50 pm
Minutes respectfully submitted by Kaitlin Springmier