

**FACULTY STANDARDS & AFFAIRS COMMITTEE**

Minutes

November 12, 2015

1:00-3:00 p.m., Sue Jameson Room

**Convened:** 1:05 p.m.

**Present:** Ed Beebout (chair), Paula Hammett, Steve Winter, Melinda Barnard, Viki Montera (recorder)

**Absent:** Eric Williams, Adam Rosenkranz, Carmen Works, Karen Thompson

**Agenda:** Item 3 was removed, Exceptional Service Award was added as Item 3

**Minutes of 10/29/2015:** Approved with no changes

**Standing Reports**

**Chair (Beebout):**

- Richard Senghas will be here at time certain to discuss presentation on RTP revisions to Senate.

**AVP (Barnard):**

- Presentation on the work to digitize PAF data with OnBase Software. In depth presentation on the development of this process. It has been a lengthy process and is coming along. In Spring 2016 they will begin moving data into the system. Summer will work to incorporate RTP documents. In the Fall, 2016 they will also begin moving the pre-2016 into digital format. Efforts have been in-depth to address multiple issues such as access, security, usability, etc. The Faculty Affairs team has been integral along with IT in making this happen.
- This presentation will be made to the Deans next week. Are there other groups/places to present this information?

**PDS (Beebout):**

- Discussion of developing a resolution to attend to the need to integrate technology into faculty teaching. This may be an opportunity for Academic Planning Committee to be helpful.
- 

**AFS (Winter):**

- Discussion to eliminate separate Conflict of Interest and Cost Sharing Blue Paper policies. Would like to have these principles incorporated into the revised Contacts and Grants Policy. Once this work has been done, FSAC will review.

**FSSP (pending):**

- Committee has not yet met.
- Steve Winter will attend first meeting.

**URTP (ad hoc):**

- Finished the sabbatical process.

**ASI (Rosenkranz):**

- No report - absent.

**CFA (Works is serving as proxy for Newman who is on sabbatical):**

- No report - absent.

**Discussion Items:****1. Grad Application revision feedback**

Need to revisit this regarding purpose of form and who should be involved. This will be discussed at the next meeting.

**2. RTP revision Senate presentation strategy-**

- Richard Senghas, 1:30 time certain.

Presentation to Senghas on overview of the work that has been done on these revisions.

Discussion of presentation to ExComm on November 19 and Senate (December 3 as a Discussion Item).

- Discussion of Calendar revisions.
- Discussion of remaining items.

**Action Item:**

- Revisions to RTP Policy

Motion to adopt revisions to send forward. Passed unanimously.

**3. Absence Policy feedback (changed) Exceptional Service Award**

Item in CBA under Faculty Workload. This is exceptional service to service. Nominations for this award should be sent out by December 1. Criteria was developed last year for this award. Chair Beebout will send additional information to FSAC for review before sending out the call for this award and will be further discussed at the next FSAC meeting on December 3.

**Information Items:****1. Administrative appointment committee policy revision update- Merlin Hanauer, 2:00pm time certain. - Postponed****Future Items:**

Office Hours Policy

Meeting adjourned at 2:55 p.m.

Minutes respectfully submitted by Viki Montera.