

## Substantive Change Report

### Proposal Information:

Proposal Review Date	January 29, 2018, February 5, 2018
Institution	California State University, Channel Islands
Type of Substantive Change	New Degree
Program Name/Location	Bachelor of Science in Mechatronics Engineering
ALO	Amy Wallace
WSCUC Staff	Karen Graham
Committee Reviewers	Frances Horvath PhD Seri I. Luangphlinth

### Committee Recommendation and Date

### Additional Information<sup>1</sup>

Interim Approval on 2/17/2018	<input checked="" type="checkbox"/> Notification of Implementation <input type="checkbox"/> Federal Site Visit Required <input type="checkbox"/> International Visit Required <input type="checkbox"/> Fast Track <input type="checkbox"/> Non Compliance <input type="checkbox"/> Competency Based Degree
<small><sup>1</sup>Items listed above must be fulfilled in order to finalize Substantive Change Approval.</small>	

### Commission Approval and Date (for Institutional Tracking)<sup>2,3</sup>:

Implementation of an approved change must occur within two years of Commission approval. If the change will be implemented more than two years after the approval date, contact your WSCUC Staff Liaison to determine if the change requires re-approval.

<sup>2</sup> Commission approval of a new degree program signifies that the program is covered by the accreditation of the institution as a whole. Approval by WSCUC should not be represented, in marketing materials or other forms of communication, as program-specific accreditation, such as that bestowed by specialized professional, or programmatic accrediting organizations.

<sup>3</sup> Record the date that the Commission took action on this Substantive Change proposal for your records.

### Findings of the Committee:

#### *Commendations:*

1. The proposed program builds upon and extends degree offerings in fields consistent with the institution's current mission and planning.

#### *Recommendations:*

1. Future substantive change proposals must provide all requested proposal information upon submission including finalized course syllabi, program specific budget, updates to recommendations from Substantive Change and Commission Actions, and a sample student schedule. (CFR 1.8)
2. Program faculty must implement an assessment protocol for the proposed program which includes direct and indirect measures of student success and ensures consistency and fairness in PLO assessment by using rubrics or other methods of inter-rater reliability. (CFRs 4.1, 4.4)

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**WSCUC Liaison Signature:**



**Date:** 2/20/2018

**Additional Information (if applicable):**

**Notification of Implementation:**

Under Standard One, it is the institution's responsibility to notify WSCUC when a program begins by using the Program Implementation Form. Submission of this form is required to confirm the existence of the program and will trigger inclusion of the program on the Off-Campus Distance Education Report (OCDE) area of the WSCUC website for purposes of financial aid eligibility verification by the U.S. Department of Education. Failure to notify WSCUC of the program implementation date within 30 days of the start date will result in the suspension of the program's approval, the need to suspend enrollments, and a potential loss of financial aid for students enrolled in the off-campus/distance education program. Repeated non-compliance with this requirement could also lead to a sanction of the entire institution under Standard One.