

# Academic Planning, Assessment, & Resources Committee

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**Date:** May 16, 2017

**Time:** 3:00 pm – 5:00 pm

**Place:** A&F Conference Room A

**Present:** Michael Visser, Laura Krier, Kathy Morris, Mark Perri, Suzanne Rivoire, Daniel Soto, Tim Wandling, Beth Warner, Karen Moranski, Laura Watt

**Minutes:** Suzanne Rivoire

Agenda approved.

## **Chair Report:**

The Senate unanimously endorsed our priorities document and sent it forward.

The Senate discussed the University Program Review policy. The main issue was the involvement of the Graduate Studies Subcommittee. An amendment to re-insert the GSS into the process drew criticism. The plan on Thursday is to withdraw that amendment and submit a new amendment in which GSS's involvement is analogous to that of the GE subcommittee.

## **Program review self-study template:**

Item 1e, "Description of change in program since last program reviews." Suggestion to add language to integrate response to previous MOUs, where applicable – we haven't had them since 2011 but should be starting again.

Item 2a(i), "Program's student learning outcome." Suggestion to mention Institutional Learning Outcomes (ILOs), even though we don't have them yet.

Members discussed the overlap between items 2b(viii), "Measures of teaching effectiveness" and 2c(v), "Teaching quality." Most of the material we have for faculty evaluations (SETEs, peer observations) are confidential RTP-related data and can't be incorporated into the program review process. SETE aggregates seem to be sent infrequently, and one has to be careful with that data too. For example, large GE classes can swamp the signal from smaller classes for majors, and in some cases it can be possible to infer confidential individual information from the aggregate.

Discussion about whether all items in the document should be bold (required).

Suggestion to add academic credit certificates to the program's internal context, along with degrees and concentrations offered.

The university is looking at a software system to organize program reviews. However, it won't be available next year.