Meeting Minutes of the Executive Committee of the Academic Senate
30 January 2013 – PCR

1.) Call to order 16:34 with attendees:
    a. Bill Schmid
    b. Steve Browne
    c. Cynthia Trevisan
    d. Michael Strange
    e. Michael Holden
    f. Andrew Hazell
    g. Nael Aly
    h. Scott Saarheim
    i. Julie Chisholm

2.) Approval of 03 December 2012 Minutes. Called by Mike Holden, Seconded by Mike Strange, with unanimous voice vote for approval.

3.) Steve Browne and Bill Schmidt confirmed as representatives to Budget Advisory Committee.

4.) Steve Browne spoke about statewide senate issues. Briefly, outlined the push for all campuses to be in agreement with climate documents. Many campuses already are signatories on vehicles like American College & University Presidents' Climate Commitment

5.) Scott Saarheim discussed the proposed/perhaps implemented change of policy numbering that has moved some senate policies to seemingly now be under academic policies. It was mentioned that the policies, particularly in the area of academic integrity and how those issues are handled fall under senate control and should not be considered academic policies.

6.) Julie Chisholm and Scott Saarheim discussed a related issue with the use of the Maxient system to report academic integrity violations. Currently the communication between Leadership and the academic integrity folks is not clear. There are also concerns about how information submitted there is handled. Additionally, it was remarked that, since the system does not verify the submitter in any way, someone could pretend to be someone else and submit false information and there would be no way to track it. Finally, privacy concerns and it isn't clear if the current implementation of the system is really FERPA or HIPPA compliant and since many academic issues may include a component of these concerns, it was suggested to not use Maxient to submit information regarding an academic integrity issue. If you have an issue, please submit directly to Scott Saarheim and he will notify the parties involved in terms of investigation and resolution. A suggestion was made to remove the Maxient button from the portal home page.

7.) Julie provided a chair report.

a. *Portal* - Student appointed to get a current feeling of the Portal from various constituents on campus. Most people seem to agree that the system really is ineffective and actually is more of a burden, inhibits information transfer and just makes things very inefficient. Lots of frustration. Many things don't work (e.g., can't access R25 unless on CMA intranet). Everyone seemed to feel that it has had its chance, it has not gotten better and the paths to improvement are increasing unclear. It was suggested that the entire Portal be disposed of and we go back to the previous system of using email and self-restraint. The person to contact with Portal concerns and opinions is Kemal Abuhan, who is a cadet here. His email is kabuhan@csum.edu.

b. *Impaction* – Seems like there is a strong majority in favor of moving in that direction. Only some small issues about the concern that it may lower diversity or limit access to some prospective student groups. All agreed to move ahead with impaction.

c. *President's Retreat* – Good event of about 13 people to discuss long-range and critical issues facing the future of the academy. Attendees felt it needed more faculty voice, but there will be several similar meeting propagating down to various units. All the posters currently in PCR are part of this retreat. Julie Chisholm provided a summary of the event along with Dean Aly. It was helpful to see the President's decision making methodology and his focus of leadership having a basis of trust and transparency in the decision making process.

d. *SUMMAs* – A brief summary of the responses from the senate retreat at the start of the semester. Scott Saarheim discussed the ScanTron option further and there seems to be a consensus that it is of the right flavor, but concerns about the requirement that if we wish to be compared to other schools, we have to do longer forms exactly as provided. The discussion moved to debate if we really needed the school to school comparison due to our unique niche. Concern was voiced that WASC and other institutional stakeholders virtually require data like this and we should consult with Graham Benton to see what the results would be if we choose something that doesn't provide institutional benchmarking. Many CSU's use the ScanTron system. Group urged to move forward to a ScanTron type solution.

8.) Scott Saarheim discussed that new issues have come up that require the senate policy on academic integrity (SP 547) to be augmented and revised. Due to lack of time, no further discussion took place, but members were urged to review the policy for next time.

9.) Dean Aly discussed the issue of instituting summer school at CMA. This comes from issues with how we receive federal funding based on our summer activities like cruise and co-ops. We have been operating in violation of the law by registering for summer activities as part of spring registration. Now that we have notified them we were not in compliance, we have four possible solutions.

a. Continue as in the past and forego the federal money
b. SPEL handles all summer programs (Co-ops, cruise, international experiences…)
c. State-funded Summer

       d.   Hybrid (international experiences still are 'Spring' courses, but cruise and co-op are handled differently).

The decision was made to phase in over next 2 ½ years a strategy where we take course a. and move to course c. by the summer of 2015

10.)Frank Yip is appointed as the Instructionally Related Activities Faculty Representative

11.)Adjourned at 1854.