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CALIFORNIA POLYTECHNIC SCHOOL
BOARD OF TRUSTEES

Semi Annual Meeting

San Luis Obispo, California.

October 26, 1912.

ORDER OF BUSINESS.

1. Roll Call
2. Minutes of Last Meeting
3. Report of Director

Sections requiring special attention are as follows:

- a. Salaries p. 2
- b. Publicity (Issue of folder) p. 3
- c. Estimate of Needed Appropriations p. 6
- d. Requisitions.

San Luis Obispo, California,

October 26, 1912.

Board of Trustees,

California Polytechnic School.

Gentlemen:

The chief matter for consideration today is the estimate of expenditures for the coming biennial period as required by the State Controller. I beg to submit, however, before presenting data concerning the estimate of expenditures, miscellaneous items which will require at least brief attention.

Following up items of business brought before the Finance Committee meeting of August 24th I have to report that Mr. Ryder has installed the four-inch water main and has erected the power transmission line to the canyon, but the two motors for pumping purposes have not yet been received.

In line with previous action of this Board we have made some changes in the old dormitory and are now using the building in part for school work.

Purchase of a Burroughs adding machine for the sum of \$181.25 was approved. Before closing the contract, however, we learned that another Burroughs model could be secured for \$162.50. The cheaper model answers every requirement and apparently is the equal of the model priced to us at the higher figure. We put the matter before the State Board of Control and placed an order for the lower priced machine.

John Perozzi, one of our June graduates in mechanics was secured as second engineer at a salary of \$65.00 per month.

Instructor John W. Nelson accepted the position as proctor of the boys' dormitory, compensation room and board. Instructor C. L. Flint serves as assistant proctor and receives for his services a deduction of \$9.00 per month on room and board.

John Sherman Bailey accepted the proffered position of book-keeper and cashier at a salary of \$115.00 per month from September

10th to November 1st, and \$120.00 per month beginning November 1st, appointment to continue during the pleasure of the Board. Mr. Bailey's \$2,000.00 bond is written by the United States Fidelity Guarantee Company of Baltimore.

SALARIES OF HEAD GARDENER AND OTHER EMPLOYEES.

Since it would be financially impossible to increase the salary of head gardener A. D. Sinclair and dairyman James N. Duffy each \$10.00 per month I would suggest that the salary of each be increased \$5.00 per month beginning October 1st, 1912. If this increase is granted each will receive a salary of \$80.00 per month and house rent.

ENROLLMENT.

The total enrollment for the current school year stands as follows:

| | 1st year | 2d year | 3d year | Total |
|----------------|-----------|-----------|----------|-----------|
| Agriculture | 14 | 13 | 11 | 38 |
| Mechanics | 24 | 19 | 10 | 53 |
| Household Arts | <u>11</u> | <u>17</u> | <u>6</u> | <u>34</u> |
| Totals | 49 | 49 | 27 | 125 |

This number is below the number enrolled one year ago in October, but indications are that the number of January entrants will bring the total enrollment for the year close to the enrollment of last year.

JANUARY ENTRANCE.

The faculty are making special provision to provide for students who may enter in January. A few new classes will be formed. We are advertising the fact as widely as possible that students may this year enter in January without disadvantage to themselves.

SPECIAL COURSES.

Miss Belle A. Williams, instructor in freehand drawing and applied design is offering special short courses in art metal and leather work. She will meet these special classes Monday afternoons and Saturday forenoons, the work to begin October 28th and November 2d.

PUBLCITY.

The following section of this report includes a complete list of all prizes won at the 1912 California State Fair. We have received considerable favorable comment in live stock and agricultural journals. Short reports on school work are frequently sent from the Director's office to from seventy-five to one hundred newspapers throughout the state. A good exhibit and demonstration of student work was carried on at the Upper Salinas Valley Fair at Paso Robles the latter part of September, and all of the judging of exhibits was done by members of the Polytechnic faculty. School photographs were shown at the Watsonville Apple Annual, and Polytechnic literature was distributed there throughout the week by Mr. and Mrs. G. E. Heaton of Paso Robles from their apple booth. Instructor C. W. Rubel served as judge of live stock at the recent Fresno Fair and the Hanford Fair, and had opportunity to do good publicity work for the school. A large number of letters telling of the work of the school will go out within the next two weeks to school principals and county superintendents of schools throughout the southern half of the state, and if the money can be secured I would suggest that a small folder of pictures be printed and distributed within the next sixty days. The Director hopes to visit a number of schools and attend some of the annual meetings of teachers' associations within the next two months.

AWARDS AT THE 1912 STATE FAIR.

Ibidem, #86005, 1st prize four-year old stallion in both state and open classes. \$20.00 prize in each class.

Dolores Jean, #45718, and foal, 2d prize in both state and open classes. \$10.00 prize in each class.

Dolores Babette, #64515, 1st prize in both state and open classes. \$15.00 prize in each class. Also champion mare in each class and therefore, grand champion mare.

Lady Dolores, #76801, 1st prize three year old mare in both state and open classes. \$15.00 prize in each class. Also 1st prize three

year old mare in the Percheron special classes with \$10.00 cash prize. Finally made grand champion in the Percheron special classes.

Starlight, #78538, 2d prize two year old mare in both state and open classes. \$8.00 prize in each class. Also 2d prize mare under three years of age in the Percheron special with \$5.00 cash prize.

Filly foal from Dolores Jean, 1st prize foal in both state and open classes, carrying \$10.00 cash prize in each class.

In addition to the above Percheron special prizes Dolores Jean and Dolores Babette won first prize as produce of mare, with \$10.00 cash prize. The School was also awarded first prize on champion stud, consisting of stallion and four mares, the horses being Ibidem and the four mares exhibited in the different classes. This prize carries with it a champion cup valued at \$100.00 and a \$20.00 cash prize.

In the Jersey classes Bruce King, #67268, was awarded 3d prize in the aged bull class; Marigold General 3d prize in the senior bull calf class, and Riolaws of Oakhurst 3d prize in the aged cow class in strong competition. All of these thord prizes carry with them \$10.00 cash prize.

Poly Foxy Queen, #275017, was awarded 2d place in junior yearlings, with cash prize of \$15.00. In the junior heifer calf class, Poly Lady Marquis and Poly Lady Belle won 1st and 4th prizes respectively, in a bunch of eighteen entries. This carries with it cash prizes of \$20.00 and \$5.00.

In addition to the above prizes in classes the School won 2d prize on breeder's young herd and also on Jersey calf herd, each with cash prize of \$15.00 and \$10.00 respectively. Also 4th prize on get of sire and 4th on produce of dam, with cash prizes of \$5.00 each.

The only swine exhibited was the yearling Berkshire boar, Baron Geronimo, he being awarded 3d prize in a large class, with a \$3.00 cash prize.

The State Agricultural Society has remitted \$224.00. Our contention is, however, that we are entitled to \$264.00. We are endeavoring to secure the balance of \$40.00.

LIVE STOCK INVENTORY, ETC.

The live stock inventory of October 23rd shows the following:

HORSES-

Percherons - 16
 6 Mares 4 years of age and over
 1 Mare 3 "
 2 Mares 2 "
 2 Mares 1 "
 3 Mare colts
 1 Stallion colt
 1 Stallion 4 years of age

Clydesdales - 5
 2 Mares 4 years of age and over
 2 Mares 1 "
 1 Mare colt

Grades - 6

CATTLE -

Jerseys - 15
 5 Cows in milk
 3 Heifers over one year of age
 4 Heifer calves
 3 Bulls

Holsteins - 12
 6 Cows in milk
 1 Heifer
 4 Heifer calves
 1 Bull

Grades - 1

SWINE -

Berkshires - 110
 17 Sows over 1 year of age
 2 Boars over 1 year of age
 4 Sows 6 months of age
 4 Boars 6 months of age
 36 Sow pigs
 37 Boar pigs

Poland Chinas - 76
 8 Sows over 1 year of age
 4 Sows over 6 months of age
 15 Sow pigs
 12 Boar pigs
 4 Boars 6 months of age
 2 Old boars

Cross bred - 7

It will be noted that our present herd of swine is made up largely of little pigs. There is constant call for young boars as breeders.

Sales are made at from \$20.00 to \$30.00 each. We sold at the State Fair young Holstein bull for \$135.00 and the Percheron mare Babette to the University of California for \$600.00. Proceeds from sales are turned in to the contingent fund. We believe the best live stock policy the School can follow is to continue to build up the breeds of horses, cattle, and swine which we now have well started. We recommend that an official butter fat test be made of our dairy herd in the near future.

FARM PRODUCE.

The produce of the farm the past season is as follows:

- Oat Hay 22 Tons
- Barley Hay..... 70 "
- Alfalfa Hay.....34 "
- Straw..... 13 "
- Barley Grain..... 420 Sacks
- Corn..... 19 Acres
 - 3 Acres (26 tons) were cut for ensilage.
 - 16 Acres were cut and shocked and is now being fed to hogs and cattle.

The hay bought from the Lowe Estate at \$5.50 per ton amounted to 92 tons. The corn for silage bought from the same Estate at \$1.00 per ton amounted to 95 tons. 121 tons of ensilage were put in the silo early in September.

CORRESPONDENCE WITH THE STATE CONTROLLER.

For the information of the Board the Secretary desires to read brief correspondence with the State Controller's office with reference to drafts on Polytechnic funds by the State Department of Engineering.

AKBAR

STATEMENT OF CONDITION OF FUNDS OCTOBER 1, 1912.

| | | | | | |
|---|-------------|------------|------|--|-------------|
| Completion of Dining Hall and Kitchen | | | | | \$ 5,000.00 |
| (Handled entirely by State Department of Engineering) | | | | | |
| Water and Sewer Systems..... | | | | | 3,000.00 |
| (Handled entirely by State Department of Engineering) | | | | | |
| Improvement of Power, Heat and Lighting Plant | | | | | 6,500.00 |
| (Handled entirely by State Department of Engineering) | | | | | |
| Construction of Heating System | | | | | 3,000.00 |
| (Handled entirely by State Department of Engineering) | | | | | |
| Repairs and Improvements on Buildings and Equipment | | | | | 5,000.00 |
| (Handled entirely by State Department of Engineering) | | | | | |
| Shop Equipment, Chap. 229-'11 | \$7,000.00- | \$5,021.10 | Bal. | | 1,978.90 |
| Purchase of Live Stock 272-'11 | 3,500.00- | 3,478.95 | Bal. | | 21.05 |
| Farm Implements 273-'11 | 2,000.00- | 875.58 | Bal. | | 1,124.42 |
| Furniture 512-'11 | 8,000.00- | 2,963.01 | Bal. | | 5,036.99 |
| Grounds 63rd Bal. \$202.37 | 3,202.37- | 762.29 | Bal. | | 2,440.08 |
| Library 63rd Bal. 50.22 | 800.22- | 121.85 | Bal. | | 678.37 |
| Printing | 450.00- | 181.01 | Bal. | | 268.99 |
| Salaries 63rd Bal. 264.31 | 30,264.31- | 7,662.92 | Bal. | | 22,601.39 |
| Support 63rd Bal. 4.59 | 12,504.59- | 2,392.19 | Bal. | | 10,112.38 |
| Trustees Exp. 63rd Bal. 205.45 | 605.45- | 51.75 | Bal. | | 553.70 |
| Contingent Fund | | | | | 3,884.37* |

* Includes Revolving Fund of \$4,000.00
 We have butter in storage worth 368.90

STUDENT DEPOSITS.

Laboratory and dormitory deposits, made in accordance with regulations, amount to 697.50. This fund was again deposited with the Andrews Banking Company.

ESTIMATE OF NEEDED APPROPRIATIONS FOR PERIOD

JULY 1, 1913 to JUNE 30, 1915.

A copy of the preliminary estimates made at the meeting of August 24th is contained in the minutes now in your hands. As a guide for further consideration the following table is presented:

| SPECIAL APPROPRIATIONS: | Minimum | Maximum |
|--|------------------|------------------|
| 1. Extension and Improvement of Water and Sewer Systems | \$ 3,500.00 | \$ 4,000.00 |
| 2. Extension and Improvement of Heating System | 3,500.00 | 4,000.00 |
| 3. Repairs and Improvements on Buildings, Structures, and Equipment | 6,000.00 | 8,000.00 |
| 4. Farm Buildings | 30,000.00 | 40,000.00 |
| Horse barn | | |
| Judging pavilion | | |
| Machinery shed and provision for instruction in farm mechanics | | |
| Swine barn | | |
| (Bill for \$20,000.00 passed last session) | | |
| 5. Live Stock and Poultry | 5,000.00 | 5,000.00 |
| 6. Farm Machinery and Implements | 4,000.00 | 5,000.00 |
| 7. Equipment and Apparatus for Shops, Power Plant and Laboratories, including boiler \$3,500.00 | <u>10,000.00</u> | <u>15,000.00</u> |
| Total of Minimum Figures | \$62,000.00 | |
| Total of Maximum Figures | | \$81,000.00 |

GENERAL APPROPRIATIONS:

| | |
|--|------------------------|
| Salaries | \$70,000.00 |
| (This is to allow for extending the regular course from three to four years) | |
| Support | 28,000.00 |
| Grounds | \$6,000.00 to 8,000.00 |
| Library | 1,700.00 |
| Trustees' Expenses | 800.00 |
| Printing | <u>1,000.00</u> |
| Maximum Total of General Appropriation Items | \$109,500.00 |
| GRAND TOTAL OF MAXIMUM SPECIAL AND MAXIMUM GENERAL APPROPRIATION ITEMS | \$190,500.00 |

TABULATION of all Appropriations Made for the Institution
Beginning with 1901.

| Year | General | Special | Total |
|---|------------------|------------------|-------------------|
| 1901..... | | \$50,000.00 | \$50,000.00 |
| 1903 | \$34,650.00 | 31,000.00 | 65,650.00 |
| 1905 | 71,150.00 | 45,000.00 | 116,150.00 |
| 1907 | 85,750.00 | 79,000.00 | 164,750.00 |
| 1909 | 88,550.00 | 54,300.00 | 142,850.00 |
| 1911 | <u>94,200.00</u> | <u>47,000.00</u> | <u>141,200.00</u> |
| Total of General Appropriations.. | | | \$374,300.00 |
| Total of Special Appropriations | | | \$306,300.00 |
| GRAND TOTAL OF GENERAL AND SPECIAL APPROPRIATIONS | | | \$680,600.00 |

REQUISITIONS.

A half dozen requisitions on the regular forms are ready for your consideration.

IN CLOSING I desire to say that the regular routine school work is proceeding very satisfactorily. We are already feeling the beneficial effects of Mr. Edwards' careful supervision of daily school work, time for which was provided at the June meeting when reassignment of duties to the Director and Vice-Director was made.

At any time when special reports on any particular subjects are desired I shall be glad to collect and present data as requested by the Board.

Respectfully submitted,

Secretary.

Regular Meeting
Oct 26, 1912

Beginning with 1901.

TABLE SHOWING THE APPROPRIATIONS MADE FOR THE INSTITUTION

TABLES

| Year | General | Special | Total |
|--|---------------------|---------------------|---------------------|
| 1901 | 250,000.00 | 250,000.00 | 500,000.00 |
| 1902 | 275,000.00 | 275,000.00 | 550,000.00 |
| 1903 | 285,000.00 | 285,000.00 | 570,000.00 |
| 1904 | 295,000.00 | 295,000.00 | 590,000.00 |
| 1905 | 305,000.00 | 305,000.00 | 610,000.00 |
| 1906 | 315,000.00 | 315,000.00 | 630,000.00 |
| 1907 | 325,000.00 | 325,000.00 | 650,000.00 |
| 1908 | 335,000.00 | 335,000.00 | 670,000.00 |
| 1909 | 345,000.00 | 345,000.00 | 690,000.00 |
| 1910 | 355,000.00 | 355,000.00 | 710,000.00 |
| 1911 | 365,000.00 | 365,000.00 | 730,000.00 |
| 1912 | 375,000.00 | 375,000.00 | 750,000.00 |
| Total of General Appropriations | 3,800,000.00 | | |
| Total of Special Appropriations | | 3,800,000.00 | |
| GRAND TOTAL OF APPROPRIATIONS | | | 7,600,000.00 |

A full set of regulations on the regular terms are ready for distribution.

It is regretted that the regular routine school work is being delayed by the absence of the principal and the absence of the principal is being delayed by the absence of the principal. We are already feeling the want of the principal and the absence of the principal is being delayed by the absence of the principal.

Respectfully submitted,

Secretary.