

Student Affairs Committee

Feb. 17, 2021

Meeting Minutes

Members present: Hilary Smith, Library; Sandra Ayala, Education; Martha Shott, Math & Stats; Napoleon Reyes, CCJS; Jenny Bent, Arts & Humanities; Maggie McCloud, DSS; Briana Moreno Sanchez, AS; Trevor Paige, AS; Laura Monje-Paulson, Student Affairs; Jenn Lillig, Academic Programs.

Members absent: (B&E rep position is still open)

Proceedings

Meeting called to order at 10:05 am. Chair's Report (see below). Agenda approved at 10:07 am. Minutes from last meeting approved at 10:08 am with one minor correction.

Chair's Report: (H. Smith)

Jenny Bent will continue as A&H rep on the committee this semester. SAC Representative from Business and Econ still needs to be identified.

Other Reports:

Student Affairs (L. Monje-Paulson)

SA, in conjunction with the Chancellor's Office, is preparing to disseminate a student survey developed by the NCHA - National College Health Association. [Survey addresses aspects of physical and mental health](#). Questions related to COVID [have been added for this survey implementation](#). Email will go out this week to relevant stakeholders explaining the importance of the survey. Survey is sent to a random sample of (up to) 7000 students.

Black History Month event yesterday was interrupted by Zoom bombers. Investigation by both the university and the police is ongoing. Individuals identified as being responsible for the disturbance will face serious consequences. Counseling and support services are available for university members that are distressed by the event. T. Paige asked about accountability of police and IT to complete the investigation.

All other reports were withheld in order to address Business Items.

Business items

Ben Ellis - Student Conduct Presentation

Cheating and Plagiarism Process: ([link to flow chart](#)) ([link to policy](#))

- When faculty member identifies a cheating or plagiarism issue, the faculty first meets with the student.
- Faculty and student may reach an informal agreement on how to resolve the issue.
- In this case, Ben receives [a form](#) signed by both faculty and student that describes the incident and sanction. Form may request that the student has a meeting with Ben. Ben may mandate a meeting with the student if the incident was especially egregious.
- If faculty and student do not reach an agreement, the case goes to the university Dispute Resolution Board. Ben receives a summary of the DRB finding.
- Typical follow-up from Ben involves education pertaining to academic integrity.

N. Reyes asked if the Student Conduct office reports recidivism to faculty filing a complaint, as it may impact the type and severity of sanction issues. Ben says there is currently no process in place for this.

L. Monje-Paulson asked Ben if there were ways that SAC could help shape the process in ways that would aid Ben in his work. Ben suggests: proactive educational requirement at SSU, or a toolbox and set of educational information that faculty members can choose to include as part of their course requirements. N. Reyes suggests including such a proactive approach as part of new student orientation.

H. Smith asked that Ben share with SAC the letter that he sends to students that have been charged with an incident of C&P. Ben will send this to SAC chair.

Priority Registration Committee

H. Smith showed the policy and highlighted some ambiguous language. Committee will need to work on making this clearer. Committee agrees that inviting the Registrar will be helpful in better understanding the process that is in place and how it can be improved.

H. Smith will send a call for new priority registration applications. SAC will appoint a subcommittee to review the applications at a later time.

Meeting adjourned at 11:41 am.

Minutes prepared by M. Shott