



MEMORANDUM

DATE: September 6, 2023

TO: Elizabeth Reilly, Ph.D.
Dean, School of Education

FROM: Mitch Avila, Ph.D.
Provost

CC: Kirk England
AVP Academic Budget and Planning

SUBJECT: Ed.D. Approval

I am approving the Ed.D. curriculum proposal. Per our conversation, the program is being asked to meet the following performance metrics:

- 22 annualized FTES each year beginning AY 25-26, and
- An annual contribution margin greater than -\$250,000.

While I am confident that the program will meet these goals, if it does not, I am asking that the Dean work with the Program chair or coordinator to present a plan to improve program performance to meet these metrics. Should there be a continued inability to meet these metrics, the Provost's Office will conduct a review of the program that may lead to programmatic changes and/or suspension of admissions.

Thank you for your continued contribution to the mission and vision of California State University Channel Islands.