

## Academic Senate Meeting 9 December 2014

### Minutes

Attending: Nader Bagheri, Graham Benton, Colin Dewey, Britt Elliott, Scott Green, Margot Hanson, Mike Holden, Nipoli Kamdar, Mike Kazek, Tom Nordenholz, Alex Parker, Scott Powell, Mike Strange, Steve Runyon, Cynthia Trevisan, William Tsai, Frank Yip, Jim Wheeler

Guests: Nael Aly, Susan Bigler, Gary Reichard

1. The meeting was called to order by Chair Mike Holden at 11:02 AM
2. Announcements
  - a. On the eve of his retirement, Jim Wheeler was recognized at the meeting with a standing ovation from the General Senate for his service to Cal Maritime.
  - b. Assigned time to faculty who are engaged in 'exceptional levels of service' to students will be awarded by Academic Senate as part of the new CBA (collective bargaining agreement). This is meant for faculty who are not already receiving a workload adjustment.
3. Graham Benton's update on COAMP progress:
  - a. COAMP Committee aims to lay down guidelines & policies for Academic Master Plan, which will be developed starting 2015.
  - b. COAMP uses results from the 2013 Futures Conferences.
  - c. It is meant to be a central hub for future planning.
  - d. COAMP Committee has an informative Moodle page.
  - e. If you need more information, please see Graham.
4. Final Exam Policy:
  - a. Comments on proposed policy:
    - i. Clarify the approval process by Dean and Department chair
    - ii. Suggest adding a preamble to set out the intent and need for policy
    - iii. The draft policy will be reviewed by the Registrar.
    - iv. Mike will revised the draft policy & post it on Moodle for comment.
  - b. Discussion on Senate Moodle page:  
<http://moodle.csum.edu/mod/forum/discuss.php?d=24729>
5. Meeting was adjourned at 11:53 AM.