

## **Student Affairs Committee**

9-23-09 Darwin 101

**Present:** D. Girman, S. Cunningham, J. Sutanonpaiboon, M. Lopez-Philips, R. Lopez, J. Mahdavi, L. Vega

**Absent:** Vacant seats in Social Sciences, ASI

**Proxies:** None

**Guests:**

**Agenda:** Approved

**Minutes:** Approved

### **Reports**

**Chair's Report (D. Girman):** Derek will miss next ExCom, Mathew will report back about it.

- ☐ For furlough day, do not need to send a proxy. Do contact chair of meeting to let them know.
- ☐ FTES for spring needs to drop to 6994, about 1000 from now.
- ☐ CFA reports: drop of about 44.5 FTEF since last fall (128 lecturers)
- ☐ FSAC- Dr. Schwartz from Health Center asks that we allow students to miss class without medical proof.
- ☐ (Discussion about a revised honor code and honesty regarding illness, missing exams, etc. A possible action item for SAC)

**SAEM Report (M. Lopez-Philips):** As part of Ad-Hoc Diversity Committee, working on draft of final report. Recommending: get permanent VP SAEM, let that VP make decisions about diversity programs, restore funding to SAEM, need more resources for outreach, work closely with SAC and departments about advising, one person to coordinate diversity efforts. Train students and faculty about diversity issues. Created worksheet about departments, personnel, costs of student services.

**ASI Report (VACANT):** none

**ACE Report (L. Vega):** not accepting any EOP students for spring (except transfer)

- ☐ Grad Student Month in October; Kaplan will provide workshops
- ☐ Many students on SeaWolf jobs, but not enough jobs to go around

### **Liaison Reports:**

- ☐ **Athletic Council (D. Girman):** Updates on new hires in athletic dept. (new softball coach). Fall teams doing very well. Reviewed impacts of 4 day students on athletics—not much impact was seen, some benefits due to fewer Friday classes missed. 2 programs initiated fee generations for IR—now the pot has expanded to other instructional activity. If we are to contract, it should be back to the original 2 programs (cut elsewhere first).
- ☐ **Academic Advising (R. Lopez):** No one likes the online catalog idea; prefer paper as more effective. How about offering catalog in sections according to need?

- Discussed how to advocate for student advising—advisors should send out notices to students to let them know they will have a hold on registration until they come for advisement. No discussion yet about how much advising is required. No uniformity about how departments do advising.
- ❑ Scholarship Committee (L. Vega): missed due to furlough
- ❑ Fee Advisory (J. Mahdavi): missed due to furlough

## Business

1. Revision of Charge for Student Affairs Committee
  - ❑ On Google docs, items in red are recommended to be stricken, items in blue will be added.
  - ❑ Change part about 3.3.1. being 3 students to 2 and delete requirement for 1 student specifically from Science and Technology.
  - ❑ Revision will be sent to Structure and Functions for approval.
2. Presentation on contacting Government Leaders (S. Cunningham)
  - ❑ “Lib Guide”—under Legal and Government gives information about how to contact representatives.
  - ❑ There is a url that can be put into syllabi.  
<http://libguides.sonoma.edu/contactrep>
  - ❑ There are tip sheets about how to write letters on that page.
  - ❑ We may want to link this information with spring registration, advising, in classes
    - Go through ExComm and Senate, deans, chairs, faculty
    - May want some example letters
2. Review & Tutorial on Google Docs (S. Cunningham)
  - ❑ All docs are shared on servers; can invite people to look at documents. Also, can use chat feature.
  - ❑ Can create documents, presentations, spreadsheets. Very basic editing features.
  - ❑ Can share documents.

Meeting adjourned at noon.

Minutes respectfully submitted by J. Mahdavi.