



CALIFORNIA STATE UNIVERSITY CHANNEL ISLANDS ADMINISTRATIVE POLICY MANUAL

Finance & Administration

Approved By: Richard R. Rush
President

Policy Number: FA.31.013

Effective Date: 10/25/10

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Policy on Smoking on Campus

PURPOSE:

The purpose of this policy is to provide a safe and healthy environment for faculty, staff, and students, and provide campus smoking guidelines.

BACKGROUND:

This policy implements CSU Executive Order 599 in accordance with Education Code 89030 and 89031; Assembly Bill 846; Governor's Executive Order W-42-93; Human Resources Coded Memorandum 2002-26 and 2003-19; and other pertinent laws, regulations, or revisions.

POLICY:

Accountability:

The Associate Vice President, Human Resources Programs, administers this policy at California State University Channel Islands for faculty and staff. The Dean of Students and the Director of Housing and Residential Education administer this policy for students. Questions, concerns, suggestions, or complaints should be directed to Human Resources Programs at (805) 437-8490.

Applicability:

This policy applies to all individuals on the campus of California State University Channel Islands and excludes University Glen.

Text:

The goal of this policy is to provide smoke-free areas on campus to limit exposure to second-hand smoke. Smoking is prohibited in all California State University Channel Islands work locations and buildings. Smoking is only allowed in locations which are at least 50 feet away from any structure on the campus including bus stops and outdoor dining areas. At designated outdoor recreational areas, smoking is prohibited within 50 feet of the playing surface. Additionally, smoking is prohibited in all State-owned vehicles.

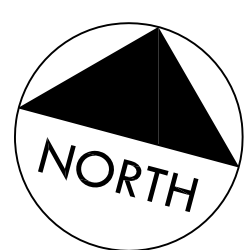
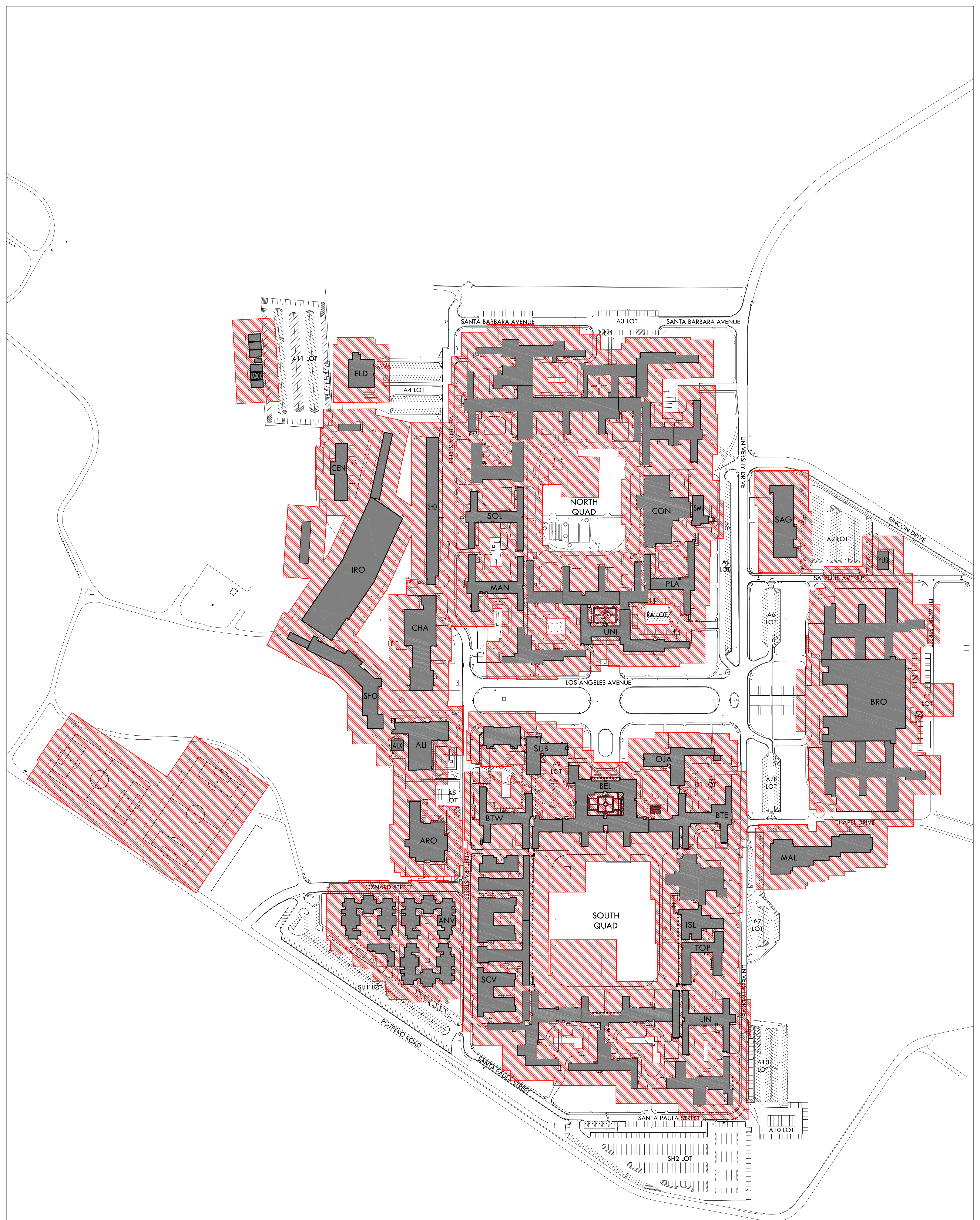
EXHIBIT(S):

Exhibit A:

CI Campus Map highlighting areas within 50 feet of campus structures where smoking is prohibited.

Exhibit B:

Procedure for Smoking Policy Enforcement, Communication and Cleanliness



PLAN NORTH

50' NO-SMOKE DISTANCE



OCTOBER 2009

Procedure for CI Policy on Smoking on Campus: Enforcement, Communication and Cleanliness

Introduction:

This procedure has been developed to support the university's smoking policy. The success of this policy depends upon the thoughtfulness, consideration, and cooperation of every member of the University community.

Communication and Education:

The university smoking policy shall be included in the University Catalog, appropriate University contracts, employee recruitment information and other informational publications. New employees and students will be informed via their respective orientation programs. Students living on campus will be informed of the university policy through the resident student handbook.

Human Resource Programs and the Student Health Services shall provide programs to assist those faculty, staff, and students who wish assistance in overcoming their dependency on tobacco. An expanded list of community resources shall be made available to any requester.

Policy Administration & Enforcement:

All members of the campus community are expected to address concerns directly whenever possible so that this standard is upheld collegially by our community. Operations, Planning and Construction may be notified when problems exist with locations where smoking frequently occurs, such as problems with ash urns or other physical concerns.

Administrators and supervisors are responsible for addressing violations of this policy through already established channels for adjudicating complaints and violations.

In extreme situations, students and employees may notify the university police department if they encounter individuals who disregard requests to cease/desist from smoking, or if the person making contact is threatened.

Provision of Smoking Litter Appliances:

The university will place ash urns and other smoking litter appliances as needed for the purposes of fire safety, litter prevention, and to minimize exposure to secondhand smoke. Consideration of pedestrian traffic patterns, pedestrian safety, ADA accessibility and campus aesthetic will influence the actual placement of receptacles. Changes may occur on an as-needed basis from time to time.