

Faculty Standards and Affairs Committee

Business Meeting Minutes

2/5/09

1:00—3:00 PM Sue Jameson Room

Present: Sunil Tiwari (chair), Carlos Ayala, Melinda Barnard, Victor Garlin, Richard Senghas, Janejira Sutanonpaiboon, Beth Warner (recorder), Helmut Wautischer

Absent: Paula Hammett

Convened at: 1:05 PM

Agenda approved with changes; added #9, Proxies for Absent FSAC Members – RS; **Minutes** approved with corrections

Reports:

1. Chair of FSAC – Sunil Tiwari

- a. The Job Fair Conduct policy was approved by the Faculty Senate.
- b. The Statement on Collegiality will receive its first reading at the time certain of 3:55.
- c. The Senate voted to add a CFA representative as an ex-officio member of FSAC. Victor Garlin was confirmed in this position.
- d. An e-mail was received from Mack Olson regarding disruptive classroom behavior and a proposed way of dealing with it. He has a time certain for next FSAC meeting on 2/19. ST will send an e-mail to him asking for clarification on several points.

2. Faculty Affairs – Melinda Barnard

- a. Sabbaticals have been awarded; 15 letters have gone out and the names will be published in NewsBytes. The procedure for selecting needs some standardization across departments, which will be taken up at a later meeting.
- b. PPI letters will be going out in time for the 3/1 deadline.
- c. RTP policy: Questions regarding two-year reappointment: 1) still need to do peer evaluations and SETEs yearly according to CBA; 2) are these available for faculty in third year of cycle but first year at SSU? Discussion of SETE timing.

3. Academic Freedom Subcommittee – Helmut Wautischer

- a. Tryon Woods and Karen Thompson met with Don Condrón about the Job Fair code. DC was going to review with legal counsel; no response has yet been received.
- b. Issues surrounding ATI: who has the burden of implementing this initiative, and how is this burden allocated? where is a central clearinghouse for information? is it a matter of funding translation or does it affect context selection? who holds the rights to digitized material? Need to clarify allocation of funding and what effect this has on academic matters.

4. Professional Development Subcommittee – Jane Sutanonpaiboon

- a. No meeting yet; first of semester will be 2/9

Business Items:

1. Excellence in Teaching Award – Beth Warner

- a. A copy with corrections and additions was sent to Laurel in December for attachment to the ExComm agenda; however, miscommunication led to its not being included. BW will contact Laurel to give the go-ahead.

2. Departmental RTP Criteria – Carlos Ayala

- a. CA presented a handout with the findings from the first review of RTP criteria undertaken in January by CA and Paula Hammett. So far, 25 departments have submitted criteria, with 11 abstaining. ST will send these department chairs an e-mail asking them to either reply that they plan to use the University criteria in place, or submit a set of criteria by 2/27. There are some questions about policy vs. procedure and some shortcomings of submitted criteria.
 - b. As per CA's recommendation, a subcommittee was formed consisting of PH, CA, and RS to go back over the criteria in detail and make a report to FSAC at the 3/5 meeting. They will identify clauses of criteria that are not in compliance with specific sections of the CBA and RTP policy.
- 3. Textbook Adoption Policy in light of ATI – Richard Senghas and Beth Warner**
- a. RS met with Thaine Stearns and determined that EPC is interested in working in tandem with FSAC on this. Courses may be categorized in order to develop policies that work for a spectrum of possibilities.
- 4. RTP Policy Revisions – Paula Hammett and Melinda**
Will be moved to Business Item #1 at next meeting 2/19.

Items 5—9 tabled for next meeting.

The meeting was adjourned at 2:55 pm.