



VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency
4601 Telephone Road, Suite 117,
Ventura, CA 93003
Mailing Address 4651 Telephone Rd, #200
Ventura, CA 93003-8393
(805) 658-4193
www.vccw.net

April 23, 2012

Hugh Ralston
President and CEO
Ventura County Community Foundation
1317 Del Norte, Suite 150
Camarillo, CA 93012

Dear Hugh:

As Fiscal Sponsor for the VCCW/VCCF funds the MOU directs that the Ventura County Commission for Women gain approval for each fundraising activity it seeks to engage in.

The VCCW selected at the Strategic Planning Retreat (October 22, 2011) as one of its three goals the establishment of the Recognition Fundraising Committee. The Co-Chairs of this committee are Elvia Guizar and Ruth A. Funk. The event will be held in March, Women's History Month, of 2013. VCCW will recognize Ventura County Current Women in History. The funds to be raised through sponsors and attendance fees will be used for the event expenses. Should revenue exceed expenditures these funds will be deposited in the VCCW/VCCF funds held by the Ventura County Community Foundation. It is understood that a Fiscal Sponsor Fee (7%) is to be deducted from the funds raised. VCCW will seek to raise a minimum of \$4,000.00.

With this correspondence we are seeking both your approval to proceed with you as our Fiscal Sponsor and procedures to follow that will keep this project within required guidelines.

Sincerely,

Elvia Guizar
Recognition Fundraising Committee

Lee Riggan
VCCW 2011-2012 Chair

VENTURA COUNTY SUPERVISORS

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Steve Bennett
DISTRICT II
Linda Parks
DISTRICT III
Kathy Long
DISTRICT IV
Peter C. Foy
DISTRICT V
John C. Zaragoza

COMMISSION MEMBERS:

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Diana Goodrow
Rosandra Esquivel
Joni Holling

DISTRICT II
Lee Riggan
Kitty Dill
Vacancy

DISTRICT III
Nancy Lee Phillips
Elvia Guizar
Ruth A. Funk

DISTRICT IV
Jan Lawrence
Shanté Morgan-
Durisseau
Debra Bagley

DISTRICT V
Ina Howard
Carmen Hurd
Ana Cristina Flores