

CITY
MANAGERS

Office



TO:

Ben

THIS MATERIAL IS REFERRED TO YOU FOR:

_____ Council

_____ Your File

_____ Answer Direct

_____ Conference With

_____ Information and

_____ Traffic Committee

_____ Checking and Return

☒ _____ Appropriate Action

_____ Answer For My Signature

_____ Investigation and Report

_____ Recommendation and Return

_____ Additional Info on Reverse

REMARKS:

*Please remind Mayor on
appointments listed on the
reverse. Thanks*

DATE:

SIG:

Bob 8/19

① Pioneer Chicken "Groundbreaking"
August 28 10:00 am
Rose Ave & Pleasant Valley Rd.

② New Pastor Installation
Ceremony - First Baptist Church
936 West Fifth St

September 9 2:00 P.M.

(we should be getting more
info by letter from a Mrs. Bell)