

February 15, 2011
11:00a.m.-12:30 p.m.

1. Call to Order

2. Comments by the chair. MT department chair elections will be held in the fall. MT faculty have raised concerns that lecturers should be able to vote for their department chair. The executive committee is looking into it, to make sure that any changes made are in compliance with the CBA.

3. Announcements: A new executive committee has been elected: Jesse Cartee, Bill Schmid, Julie Chisholm, Mike Holden and Michele van Hoeck. There will be a run-off election for the sixth member. Jaya Punglia will serve on the Faculty Development Committee.

4. Registration Changes (G. Gilmore) **PDF. Attached**. Changes to fall registration will make the process less stressful for faculty. If students don't register during the required period, they won't be able to do it until the first day of class. Study abroad students will maintain in contact with their advisors via email. Caps: there will be a manual add to exceed the cap; it will not be done automatically. Q: Do students have to show up the first day in order to keep their seat in the class? A: It doesn't say anywhere that they do. Q: Are we going to continue w/ block registration? Yes, for those who have had it in the past. Q: Do overloads still need an advisor's signature? A: Yes. On Tuesday, March 15, there will be a meeting for advisor training.

5. Graduation Rate Initiative (Dean S. Kreta): On February 23, the Executive Vice-Chancellor will visit us for our improving graduation rate initiative. We have a team of ten people who are taking on this responsibility. They will meet with the executive committee from 11:30-12:00. Thank you for verifying your class lists. We have had good success with faculty teaching freshmen who posted midterm freshmen grades.

6. WASC Visit (G. Benton) WASC is coming March 2-4. They will be writing a report based on the EER. Everyone needs to be familiar with this report. Webmaster Ryan Wold will be leaving in March, so we're hoping to be live before he leaves.

7. Summer Reading Program: The committee should have a title selected by March 15.

8. Senate Reorganization (J. Cartee and B. Bolin): **(handout)**. No one comes to the general senate meetings. We never make quorum. Nowhere is it clearly stated as to what things must be voted on by the executive committee, as opposed to the entire senate. This alone should probably be more explicitly stated.

9. Adjournment

Minutes respectfully submitted by Julie Chisholm.