

## **EPC AGENDA FOR December 12, 2013**

### Abstract

Minutes and agenda approved.

**Action items in bold.**

Present: Melinda Milligan (Chair), Christina Baker, Mary Dingle, Lillian Lee, Felicia Palsson, Nathan Rank, Armand Gilinsky, Tim Wandling, Laura Watt, Carmen Works

Call to Order Chair Milligan called the meeting to order at 11: 07 when a quorum was present.

Approval of Agenda. Agenda was approved with the addition of a discussion item about new courses coming from GE.

Approval of Minutes. With one addition, the minutes from 11/21 were approved. The additional note was that AMCS was not supported only by lectures, although NAMS is.

### Reports

1. Chair of EPC —M. Milligan

Chair Milligan advised that the SEI policy was not approved by ExCom to move to the Senate. Armand Gilinsky agreed to take minutes at our first spring meeting. Chair Milligan alerted the Committee to expect many MCCFs coming in the first meeting(s) of spring. Stopped report to move to time certain business items.

11:40 returned to the issue of an upcoming “on the horizon” course (SCI 120 120B) and asked Works to speak to her concerns about that. Works talked about the need for the program to articulate more clearly the responsibility of participating and supporting programs in the school of S & T. Chair Milligan explained that although the course was passed by GE because it satisfied them that it did have issues of supporting courses. Wandling observed that he supported all new A3 courses being seen if not approved by EPC. Rank said he thought the issue might be best addressed at the school level.

ITDS – German Cultural Studies, Info Item (M. Grobbel) 11:15.

Michaela Grobbel visited the committee to discuss the Interdisciplinary German Cultural Studies major that she has developed. Working with John Kornfeld, she has created this pathway in the ITDS program. She explained the rational and background of the program. She talked about the many collaborations that have developed in working with the program and the associated German minor. The SSU program has become a valuable way for students to demonstrate German language competency.

Q. Carmen Works asked if many students from German came to study here. A: Yes, six currently and a long history of working with students from abroad. Possible development of a certificate program for them.

Comment. Chair Milligan pointed out that this was an unusual way of moving forward with previously individualized programs. A: Consulted with Elaine Sundberg about the best way to go and was told to proceed in this fashion. Wandling pointed out that this seems to be the direction John Kornfeld wants to go with MA-level ITDS programs.

Chair Milligan thanked Michaela Grobbel for visiting with the committee.

**Business item: Art Studio BA/BFA program revisions, 2nd reading.** At 11:30 TC Chair Milligan welcomed Greg Roberts from Art Studio to discuss the proposal.

Roberts addressed the questions and comments from his earlier meeting with the committee, advising that the packet he had brought with him was the proper final version of the proposal. He addressed the need to do "side by side" comparison of the old and new program. Also talked about how one of the courses would cross list to GE area C1. Major requires 80 units. Roberts emphasized the role of effective advising to help students through the program.

One correction was needed. On page 7, the course listed should be 470A/B Asian Art.

Q: Works asked about ARTS 102 & Art History and how that was presented. A: Roberts replied that a line needed to be drawn between the two foundation requirements so that it was clear that they were distinct options within the program.

Rank asked about unit totals for the major. Was it 80 or 70? A: Roberts said the 70 listed in the program core does not include the 11 elective units listed elsewhere. He explained that regardless of program design, the overall BFA needs to come in at 132 minimum.

Gilinsky: Page three, top. Change "Imaging" to "Imagining." I think this is good to go. **Moved to approve program. Seconded by Watt.**

Baker: Question about overall units and how it is presented side by side. P.6-7 LD breadth course requirement not clear. A: Roberts said they need 8 total but courses vary from 2-3 units each.

Works asked about double counting GE and Art classes. Robert confirmed that they do that.

**The Committee approved the proposal unanimously.**

Chair Milligan explained the moving forward process to Greg Roberts (ExCom, Senate) & thanked our visitor.

COMS Major program revisions, 1st reading (E. Burch) TC 12:00

Business Item: **ENSP Energy Management & Design Track BS revisions, 2nd reading.** At 11:50 Chair Milligan welcomed Daniel Soto to address the Committee.

Soto clarified some of the unit totals. Made the degree. table more clear, showing which courses satisfied program requirements, support courses, or GE.

**Works moved to approve the program. Seconded by Gilinsky.**

**The program was unanimously approved by the committee.**

Chair Milligan explained the moving forward process to Daniel Soto (ExCom, Senate) & thanked our visitor.

Business item: COMS Major program revisions, 1st reading. At 12:00. Chair Milligan welcomed Liz Burch (Chair) and Marco Calavita from Comms to talk about the changes to their new program.

Chair Burch address the changes, which allow the program to adjust to budget constraints and retirements. Added "Media Studies" to the title of the program. Dropped media law (faculty retired). Added learning community to the major. Dropped total number of units by 4. Are not using concentrations, but "advising tracks." Students can now double count courses through the program (in GE and in other programs). Invited Marco to talk about the Learning Community and transfer courses. He explained that he is now teaching one of the courses itself. The course would count for GE areas A3/C3 and also count for a core requirement in Comms (Comms202). 4 units of the Learning community would count to the core, and 4 would count as electives within the program. Backlog in students in the major has created problems in moving through the program which these changes hope to address. Chair Burch address the issue that the program was having to address School Dean concerns about their size, feeling the pressure to reduce the number their majors, due to the small number of T/T faculty. Calavita added that this need to reduce goes counter that is happening in Comms programs across the nation.

Questions. Wandling asked about how the Learning Community has blended with the content being taught (previously in Comms 202). Calavita said it has been a "challenge" but improvement is expected as he continues the course. Works asked about the name change. Milligan pointed out that that was not really on the table at this point, and AVP Sundberg. Baker asks about the elections, clarifying that they'd be able to take all 8 units outside of the department. A: Yes, but perhaps the department should discuss more. Burch said she'd take it back to her department for discussion and clarification. Ranks: Two topics. Internships and impaction and GPA requirement. Do you have a

GPA requirement now? A: Yes – Burch. 499 issue. Has it been a course or a contract course? Burch – a hybrid. Rank explained that in his department, the internships did count as part of the workload for the faculty involved. 1/3 of a WTU for each student. Applied that math to Comms, which would not work due to so few faculty. Ranks suggested they create a course and assign it to a faculty member, who can provide faculty oversight and supervision for the interns. Involved discussion about supporting internship program (Milligan, Sundberg, Rank, Burch). Gilinsky: It looks like you are eviscerating many of the advanced courses in the program. Can you clarify which are new and which are being replaced? Milligan echoed the need to clarify new from old for the second reading.

**First reading. LIBS Ukiah, Napa Valley, Solano unit reduction proposals: 54 to 50 units, 1st reading** Chair Milligan welcomed Sandra. Feldman and Beth Warner (coordinator) to the committee at 12:40.

Beth Warner summarized this change, which is mainly to reduce the program units by 4. Sandra Feldman said that having one fewer courses helps the students, and also saves the program money. Program is coming into alignment to get those “super seniors out of there.” Elaine Sundberg explained that this program should have been changed when the mandate to make all BA programs 120 and this just address that concern, and allows us to be “honest” in what we are saying about the program.

Chair Milligan pointed out that this program was unanimously approved at School of Social science

**Wandling moved to waive first reading. Seconded by Watt. Motion passed.**

**Rank moved approval of the program. Watt Seconded. Passed unanimously.**

No additional reports were given.

Meeting adjourns 12:50 PM