

FSAC Minutes  
September 27, 2012  
Sue Jameson Room  
1:00 p.m. -3:00 p.m.

Attending: Viki Montera (Chair), Melinda Barnard, Paula Hammett (recorder), Parissa Tadrissi, Eric Williams, Richard Whitkus,

Absent: Andy Merrifield, Sandra Newton, and AS Representative

Guests: Margie Purser  
Richard Senghas

Convened: 1:05 pm  
Agenda: Approved  
Minutes of 8/30/2012: Approved

## **REPORTS**

### **Chair (Montera)**

- Report from the Senate: Procedures for off-campus proctored exams will cover Athletics Department only; enrollment at 9033 heads, 8130 FTES, currently at 108% of target, should be back to 103% for spring semester.
- Viki and Melinda met with Merith Weisman from the Center for Community Engagement regarding workshop advertised as RTP workshop. Different interpretations of the role of CCE regarding RTP issues, but agreement that the flyers would be reworded to make clear it was for exploring the issues, an examination of the potential of community engagement in one's faculty development, but it is not an endorsement in terms of application of RTP criteria here at SSU. Melinda will introduce the session to set a context.
- Announcements: Hispanic Heritage Month Film Festival; CANDEL (joint doctoral program in School of Education) is recruiting its 8<sup>th</sup> cohort; Faculty development workshops

### **AVP (Barnard)**

- Part time position of Social Media Director has been added to Merith Weissman's portfolio. She will work with faculty to incorporate social media into courses and department communications.
- Issues are arising regarding online course policy being discussed at APC: faculty workload, intellectual property, who owns the content of the course, is it the purview of the faculty member or the department to decide whether or not to take a course online. Viki will consult with APC Chair about directing faculty issues to FSAC.
- Concern that sabbatical replacement dollars are not going to the affected department. Similar concerns re release time compensation.
- Chair training has started and appears to be successful.
- No Summer Fellowships this coming year. Small mini-grants only (up to \$4500). They must involve student researchers. RFP will be released in mid October.

**PDS (Tadrissi)**

- Parissa agreed to be liaison but is unable to attend October 1 meeting. Hammett will fill-in.

**APC (Whitkus)**

- Discussion of Extended Education's Curriculum Policy (formerly MOU). The name is still under discussion (see AVP report, above). How do courses meet the guidelines set out for all courses at SSU; how are the courses involved in the course approval processes; faculty purview and oversight; who owns a program; etc.

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**AFS (no report)**

**FSSP (Whitkus)**

- No report; they have not met.

**BUSINESS**

**1. Resolution on 120-unit majors** - Margie Purser, Chair of the Faculty, came to discuss a resolution before the Senate late that day regarding the 120-unit major cap being proposed at the Board of Trustees meeting. After a good discussion, FSAC unanimously endorsed the intent of the resolution, recognizing that minor edits may still take place without changing the intent of the resolution.

**2. Course Materials Policy draft** – Richard Senghas (former chair of FSAC and current Vice-Chair of the Faculty) brought a draft Course Materials Policy that FSAC has wanted to develop for several years. This was considered a first reading. Members were asked to review the draft for further discussion at the next meeting.

Adjournment: 2:45