



## VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency  
4601 Telephone Road, Suite 117,  
Ventura, CA 93003  
Mailing Address: 4360 E. Main St. #460  
Ventura, CA 93003  
(805) 658-4193  
[www.vccw.net](http://www.vccw.net)

### VENTURA COUNTY SUPERVISORS

#### DISTRICT I

Steve Bennett

#### DISTRICT II

Linda Parks

#### DISTRICT III

Kathy Long

#### DISTRICT IV

Peter C. Foy

#### DISTRICT V

John C. Zaragoza

### COMMISSION MEMBERS:

#### DISTRICT I

Diana Goodrow

Vacancy

Vacancy

#### DISTRICT II

Lee Riggan

Suzi Caron

Amy Walker-Davis

#### DISTRICT III

Nancy Lee Phillips

Elvia Guizar

Ruth A. Funk

#### DISTRICT IV

Jan Lawrence

Shanté Morgan-

Durisseau

Debra Bagley

#### DISTRICT V

Ina Howard

Carmen Hurd

Ana Cristina Flores

### AGENDA

Date: Monday, August 29, 2011

Location: **Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010**

6:30 P.M.

If members of the public would like to speak about an agenda item, notice should be given to the Commission Chair stating the agenda item number. If the item is not on the agenda, notify the Chair prior to the start of the meeting, or during the Public Comments part of the meeting by giving the topic they wish to speak. Each speaker will be allowed a minimum of three minutes to address the Commission. The entire public comment period is limited to thirty (30) minutes for all speakers.

1. Call to Order-Mission Statement 6:30 p.m. Riggan
2. Roll Call Flores
3. Inspiration
3. Pledge of Allegiance to the Flag of the United States Riggan
4. Approval of Minutes of Special Meeting of July 18, 2011 and Meeting of July 25, 2011
5. Adoption of Agenda Riggan
6. Consent Calendar
7. Public Comment – This is the opportunity for the members of the public to address items not on the agenda
8. Receive Treasurer's Report
9. Receive Corresponding Secretary's Report – Corespondence, Communications & ADA Accommodations Report
10. Commissioners Ambassadorship (Written) Reports &/or news clippings on actions effecting women & families in the districts (e.g. council meetings, organization events, activities current & planned) 7 p.m.
  - a. District 1 5 minutes - Ventura & Ojai
  - b. District 2 5 minutes – Thousand Oaks, Newbury Park, Westlake, Oak Park
  - c. District 3 5 minutes – Fillmore, Santa Paula, Camarillo, Piru, Somis
  - d. District 4 5 minutes – Simi Valley, Moorpark, Santa Susana
  - e. District 5 5 minutes – Oxnard, Port Hueneme
- 11.
12. Chair Report 6:50 p.m.
  - a. Report on Board of Supervisors Meetings re: Issues on Women & Families Durisseau
  - b. Report on Ventura County Staff Meeting Lawrence
  - c. Ethics Training Status & Documentation Report & Office Keys Howard
13. Representative(s) Report & Advocacy Recommendations (Written) 10 minutes 7:25 p.m. Riggan
  - a. CAWA
  - b. RRN
  - c. ACCW
  - d. NACW
  - e. Ventura County Women's Forum Collaborative
14. Project Planning & Ad Hoc Reports by Committee Reports (Provide written reports) 7:35 p.m.
  - a. Revitalization of VCCW Section 1 Evaluation 10 minutes
  - b. Status of Women Report 10 minutes Goodrow
  - c. Strategic Planning Retreat Report 10 minutes Riggan/Caron/Walker-Davis
  - d. Publicity Report 10 minutes Phillips/Guizar/Funk
  - e. Bylaws & Standing Rules Report Lawrence/Durisseau/Bagley
  - f. Website Report Howard/Hurd
15. Action Item 8:45 p.m.
  - a. Approve Revitalization of VCCW Section 1 (Annual Pre & Post Commission Assessment Process) – (Commissioners bring your completed assessment to meeting)
  - b. Approve Committee for 30<sup>th</sup> Anniversary Celebration honoring VCCW, Supervisors, & 16 organizations (Plan & Conduct as a collaboration & kick-off of Council of Women Leaders) Riggan/Goodrow
  - c. Approve Annual Report Presentation to Board of Supervisors with 30<sup>th</sup> Anniversary Durisseau

Executive Committee



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|--|---------------------|
| d. Approve Strategic Planning Retreat (date, location, facilitator, objectives)    | Durisseau           |
| e. Appointment of Committee to review Bylaws & Standing Rules                      | Riggan              |
| f. Approve appointment of Status of Women Committee Co-Chairs                      | Phillips            |
| g. Approve appointment of Website Committee  |                     |
| h. Approve appointment of Publicity Committee                                      | Riggan              |
| i. Approve appointment of Advocacy Representative                                  | Executive Committee |
| j. Approve submittal of VCCW application for Social Justice Fund                   |                     |
| k. Approve moving August meeting of Commission to August 29, 2011                  |                     |
| 16. Discussion/Information Items/Announcements                                     | Executive Committee |
| 17. Proposed Agenda Items  | Executive Committee |
| 18. Upcoming Events: Regular Meeting on Monday, August 22, 2011 or August 29, 2011 |                     |
| 19. Adjournment 9:30 p.m.  | Riggan              |

Notice: In compliance with American Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written document being discussed at the Commission meetings, or to participate at Commission meeting, to contact the Commission office at (805) 658-4193. Please notify the Commission three days prior to the meeting date, for the Commission to make reasonable arrangements and ensure accessibility.

**Posted July 22, 2011**

Riggan  
Riggan  
Riggan  
Riggan  
Durisseau  
Riggan