

CALIFORNIA STATE COLLEGE, BAKERSFIELD

Office of the Vice President

FACULTY INFORMATION BULLETIN

SOCI WEEK -- November 14 through November 18, 1983 -- Fall Quarter

SOCI (Student Opinionnaire of Courses and Instruction) will be administered the week of November 14-18, 1983.

Each tenured faculty member must administer SOCI's at least twice each academic year in courses with a minimum of five students each. The courses shall be chosen by the tenured faculty member in consultation with the department chair. Notification of the selected courses must be given to the Vice President's office no later than October 28, 1983.

Each non-tenured faculty member must give SOCI's in each course throughout their appointment. The SOCI's will automatically be prepared and ready for pick-up at 8:00 a.m. on Monday, November 14, 1983.

Each instructor shall pick up their own SOCI forms from the Office of the Vice President (SB 104) beginning at 8:00 a.m. on Monday, November 14, 1983. The instructor will designate a student volunteer to administer, collect, and return the forms to the Vice President's office as soon as the class period is over.

Completed SOCI's will be processed by the Vice President's office and will be made available to the instructor the day after grades have been submitted for the quarter. Grades are due on December 5, 1983.

:nh

NOTE: A number of tenured faculty have made previous arrangements to have SOCI's prepared for all of their courses each quarter. If there are others who would like to also make this arrangement, contact Nelda in the Office of the Vice President.