

## MINUTES OF THE STUDENT AFFAIRS COMMITTEE

Office of the Academic Senate

California State University, Fresno

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October 12, 2016

Members present: M. Jackson, N. Nisbett, G. Kim, F. Tehrani, L. Weiser

Visitors:

Members absent: D. Drexler, C Coon.

The meeting was called to order at 11:05am in the Henry Madden Library (HML) room 2108.

1. Previous minutes:
  - Prior minutes from April's meeting were not provided in advance and will be provided at the next meeting for approval.

2. Ongoing Business

APM 205. Marianne Jackson reported back from the Senate's first reading of the suggested draft.

- Senate requested a friendly amendment to change the terms "advisor/advisee" to plural in the first paragraph to be consistent with the rest of the document. This change was made and approved by the committee.
- Senate requested that we add a subsection to section III – Statements of Responsibilities. This section contains a subsection titled Student Responsibilities, Faculty Responsibilities, Department/Program Responsibilities, and Administrative Responsibilities. The senate requested that we add a subsection titled College/School Responsibilities.
- The student affairs committee members discussed the aspects of advising that are common to all colleges and schools.
  - Committee member Nisbett emphasized that we should not focus too much on the details of how to provide advising, as this was a policy and not a procedure for advising.
  - Committee members also reiterated that the statement needs to be written such that it is broad enough to apply to all colleges and schools, given the varied advising approaches employed across campus.

- The final statement inserted into the policy in section III was titled as College/School Responsibilities and read as follows: “Each college/school should facilitate advising services based on the needs of the individual college/school. Services may include but are not limited to general education advising, petitions, and major selection.”
- The insertion of this statement was MSC unanimously.
- Chair Jackson will make changes and return this to the Senate for a second review.

MSC to adjourn at 11:40am.