

FAIR AND IMPARTIAL HEARING

These matters shall include, but are not limited to, disciplinary proceedings involving alleged violations of academic and nonacademic rules and regulations.

CONFIDENTIALITY OF STUDENT RECORDS

Each University office and agency, which generates, collects, and disseminates information on students, must follow the guidelines for confidentiality of those records in their possession. For further information, see the Family Educational Rights and Privacy Act (FERPA) policy, which may be found in the 2008-2009 University Catalog or online at www.csuci.edu.

STUDENT GRIEVANCE PROCEDURE

Students have the right to bring complaints regarding faculty or staff to the attention of the University.

If you have a complaint or problem, please follow these steps to resolution:

- When the complaint involves faculty or staff in Academic Affairs, address the concern (in this order) to:
 1. the faculty member (first step)
 2. the program chair
 3. the Dean of the Faculty
 4. the Vice President for Academic Affairs
- When the complaint involves an administrative office or staff member, address the concern (in this order) to:
 1. the employee (first step)
 2. the employee's supervisor (if not the Director)
 3. the director of the department
 4. the Associate Vice President for Academic Affairs, the Dean of Students, or the Dean of Enrollment (whichever is applicable)
 5. the Vice President for Student Affairs or the Vice President for Academic Affairs

If your complaint is not resolved at the first step, please submit your complaint in writing. Please do not skip any of the steps outlined above or go directly to the Vice President or President without following the proper procedures.

PROVISIONS FOR VICTIMS/SURVIVORS OF ACTS OF VIOLENCE

To ensure fairness to victims/survivors of acts of violence throughout the disciplinary process, the University has established the following provisions for victims/survivors: