

PRE-ADMISSION

Prerequisite Application Checklist

Name _____ Student ID _____ Program _____

1. Graduate Application to the University

☐ CSU Mentor Confirmation Page

2. Prerequisite Application

☐ Online Program Application complete

☐ Application fee of \$25.00 Receipt number _____

3. CBEST Exam or other Basic Skills Exam

☐ Copy of the CBEST score report or registration confirmation

☐ Passage of a basic skills exam from another state

☐ Passage of CSET: Multiple Subjects Plus Writing Skills exam, or copy of registration confirmation
(Multiple Subject & SPED ONLY)

☐ Other _____

4. Tuberculin (T.B.) Clearance

☐ Copy of negative T.B. skin test or chest x-ray

5. Certificate of Clearance

☐ Email Verification ☐ Copy of Credential/Permit

6. Subject Matter Preparation (CSET exam or approved program waiver)

☐ Copy of score report or registration confirmation ☐ **Original** waiver letter or 4/5ths letter
(SS & SPED only)

Please note that a waiver letter verifying **full** completion of subject matter preparation will be required prior to student teaching.

Please note that this is only an initial review of application materials. A final evaluation will be conducted by a Credential Analyst who will contact you in the event that further documentation is needed

OFFICE USE ONLY

Application Review Date _____ Signature _____

Credential Application Checklist

Name _____ Student ID _____ Program _____

1. Graduate Application to the University

- ☐ CSU Mentor Confirmation Page ☐ Previously admitted as a Prerequisite student

2. Credential Program Application

- ☐ Online Application completed ☐ Application fee of \$25.00 Receipt number _____

3. CBEST Exam or other Basic Skills Exam

- ☐ Copy of passing CBEST score report ☐ Passage of a basic skills exam from another state
- ☐ Copy of passing CSET: Multiple Subjects Plus Writing Skills exam (*MS & SPED Only*)
- ☐ Other _____

4. Subject Matter Preparation (CSET exam or approved program waiver)

- ☐ Copy of passing CSET score report(s) ☐ ***Original** full waiver letter

*Please note that a waiver letter verifying **full** completion of subject matter preparation will be required prior to student teaching.

5. Letters of Recommendation

- ☐ Two recommendation forms

6. Certificate of Clearance

- ☐ Email Verification ☐ Copy of Credential/Permit

7. Early Field Experience Verification

- ☐ Early Field Experience form (*signed*)

8. U.S. Constitution

- ☐ Coursework or college exam (*Analyst will make final determination*)

9. Tuberculin (T.B.) Clearance

- ☐ Copy of negative T.B. skin test or chest x-ray

10. Prerequisite

- ☐ All Prerequisite courses completed or currently in progress

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Application Review Date _____

Signature _____

Graduate Program Application Checklist

1. Graduate Application to the University

☐ CSU Mentor Confirmation Page

2. Program Application

☐ Online Application completed ☐ Application fee of \$25.00 Receipt number _____

3. CBEST Exam

☐ Copy of passing CBEST score report

4. Letters of Recommendation

☐ Two recommendation forms

5. Valid CA Credential

☐ Copy of Valid CA Credential

6. Verification Form

☐ Verification of Employment (*SPED program*)

☐ Verification of Experience (*Educational Leadership program*)

7. Notification Form (*Educational Leadership program only*)

☐ Notification form

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Application Review Date _____

Signature _____