

Student Affairs Committee

25 September 2013, 10:00 - 11:50 a.m. Sue Jameson Room, Stevenson 1056

Present: K. Thompson (Chair, SBE), Julie Shulman (SOC SCI), Nicole Lawson (LIB), L. Vega (EOP/Testing), S. Ayala (EDU), Ron Lopez (A&H), M. Cohen (S&T), Peter Neville (Student Union), Claudia Sisomphou (AS),

Absent: M. Lopez-Phillips (CSAO), AS rep

Guests: H. Emry-Ortiz (IE), S. Cabaniss (S&T), K. Soleil (Campus Rec), M. Dominguez (Campus Rec), R. Fitzpatrick (Campus Rec)

Agenda Approved with addition of Business item #5 on transportation-related safety issues on campus.
Minutes from 9/11/13 are deferred until next meeting.

Reports

Chair's Report (K. Thompson):

- There will be 10 faculty searches (9 TT, 1 visiting).
- In process of completing hire for Director of Educational Design & Curricular Innovation.
- Looking for faculty member to sit on committee for AS Elections commissioner
- Budget & Technology report will be given at Senate this week.
- No changes recommended by transportation committee to bike & pedestrian rules.
- EPC working on guidelines for certificate programs.
- FSAC discussed electronic SETEs. They will be sent out during last 3 weeks of instruction.

SA Report (M. Lopez-Phillips): No report

Res Life/CSLIS Report (P. Neville):

- Student Center will open in November 5th. Opening celebration advertised around campus.
- In Res Life, working on pilot program to reduce quiet hours on weekends (move from 12am to 2am on Friday and Saturday nights) and working on assessment tool to determine long-term viability. Will still have courtesy quiet hours. Will evaluate in spring.
- Also looking at e-cigarette & pen vaporizer policy as use has increased in dorms. Currently, Res Life is enforcing the smoking policy for e-cigarettes and seeing pen vaporizers as drug paraphernalia.

Testing/EOP (L. Vega): J. Greathouse went to statewide EOP meeting and came back with idea to shift Summer Bridge to week before school starts to save money on housing. Fall testing going well.

ASI Report: No report

Liaison Reports:

- Academic Advising Subcommittee (S. Ayala): Discussion of students out of compliance last year (freshmen not meeting minimum standards in testing). Worked on remediation last semester, but 33 students were missed and therefore dropped. Big problem because now students are behind and continue to be out of compliance. Also discussed EOP and unmet need for advising veterans.
- ATI Committee (S. Ayala): Ayala & Lopez-Phillips met and put together agenda for training larger ATI group. Talked about report due to Chancellor's Office in November.
- Athletic Council (L. Vega): No report
- Fee Advisory Committee (N. Lawson): Discussion of process to evaluate both permanent and 2 year programs. Hoping to create a clear roadmap for future committees and resolve inequities in the distribution of IRA funds. AS president will contact President Arminana to discuss remedies that will work within campus and CSU policy.
- Scholarship Committee (J. Shulman): No report

Business:

1. Review A&F reorganization plan for former Student Affairs area (T.C. 10:30 a.m. N. Markley)

- Three documents were distributed. Markley gave brief history on movement of student affairs and campus life from Academic Affairs to A&F. About a year & half ago started planning for reorganizing departments to provide best student engagement experience possible.
- Hope to achieve: SSU spirit & traditions, leadership initiative, improved services for charter orgs and Greek life, good method of communication and feedback, and working more closely with campus partners
- New student engagement organization chart shows breaking up of 3 current depts (Campus Rec, CSLIS, Res Life) to 4 areas (community, involvement, leadership, programming) - all described on documents.
 - Community - will continue to focus on first year, but extend to 2nd & 3rd year students. Refocusing on campus relationship from enforcement to teaching & learning.
 - Involvement - expand professional staff presence, hoping to better meet complex requirement of club and organization compliance.
 - Programming - create new programs in Student Center & GMC.
 - Leadership – provide new integrated approach to leadership training.
 - How to achieve: Org changes to meet vision, staff become more generalists than specialists, and strategies of student experience become more interconnected
- Will there be new job descriptions and reclassifications in recognition of new duties?
 - Neville reviewing jobs and will reclassify when appropriate.
- Did you get feedback & buy-in from staff, students in each area?
 - Did have meetings, sharing more widely now that model is more firm. Still gathering feedback.
- What feedback from AS?
 - Will be meeting with them this Friday, but also got feedback over summer.
- How will UNIV leadership course fit with new student engagement area?
 - Will be another component, opportunity for collaboration. Not currently collaborating with UNIV.
- Request for a budget of what programs are self-support vs. state funded to get an accurate picture of where funds are going and how they will be differently distributed in new model. N. Markley will provide budget.

2. Review Bias Response Team Draft Document: Deferred

3. Review EOP resolution from AS: Deferred

4. Discussion of ways to encourage students to complete online SETEs (T.C. 11:30 a.m. M. Barnard)

- Distributed document giving outline of implementation process for online SETEs. All faculty courses will be evaluated, except those with fewer than 5 students (to preserve anonymity). Summer pilot had response rate comparable to paper SETEs. Links to appear in Moodle course during last 3 weeks.
- Right now encouraging faculty to leave class time, just like with paper SETEs. Also faculty will get email notification if response rate is below 66% by last week, so they can email their students with a reminder.
- Due to collective bargaining agreement, SETEs must be anonymous and voluntary. They cannot be required, but can be strongly encouraged. SDSU has system where grades can't be viewed until SETEs are completed by students.
- Could be important to show how student feedback on faculty is important for faculty performance evaluations. Some students may feel now that their responses have no real effect on future courses or faculty.
- Students taking many classes may be tired or bored and not complete SETEs further down on list. However, they will get email reminders for those they haven't completed.
- Is email really a good way to get in touch with students? Probably not these days. We should look into other ways to remind and reach out to students. Announcement on Facebook or ability share as an activity? Advertisement in the Star?

Information items:

- Study abroad deadline approaching; most info on Facebook. Study & Work Abroad Fair is 10/8/13.
- Document distributed about Sue Rosser lecture on 10/21.

Adjourned at 12:00 p.m.

Minutes Respectfully Submitted by N. Lawson