

of Graduate Degree Objective, which includes a fee payable at the cashier's window in the Joyal Administration Building. These students must meet the admissions requirements of the new program. The application for Change of Graduate Degree or Credential Objective is available in the Division of Graduate Studies, Thomas Administration Building, Room 132.

Second Master's Degree

Students planning to engage in study toward a second master's degree must obtain prior approval from the graduate dean. Students may not earn a second master's degree in the same field. Coursework used to satisfy the requirements of one degree may not be used to satisfy the requirements of the second degree. Students may not be awarded two degrees in the same degree-granting period or term.

Dual Major Objectives

Those graduate/postbaccalaureate students pursuing more than one objective (i.e., two graduate degrees or a graduate degree and a credential) must notify the Division of Graduate Studies so that appropriate student standing may be noted with departments concerned.

Certificate of Advanced Study

A Certificate of Advanced Study may be earned in a limited number of approved, nondegree programs. Such programs provide useful coursework and professional experiences that emphasize the acquisition of advanced technical skills of a practical, applied nature. For a current list of such programs, consult the Division of Graduate Studies, (559) 278-2448. Applicants to a Certificate of Advanced Study program must meet the specific admission requirements of the individual program and the university. These include admission to postbaccalaureate standing and the submission of relevant test scores. With prior approval, those pursuing study toward a master's degree may also pursue study toward a Certificate of Advanced Study. Double-counting of units on the certificate and on the graduate program, though limited, is possible. Those whose sole objective is the earning of the Certificate of Advanced Study are ineligible to receive graduate assistantships, fellowships, and other awards designed for those pursuing a graduate degree. An application for the awarding of the certificate of advanced study must be

on file in the Division of Graduate Studies within the first two weeks of the term in which all courses and requirements are expected to be completed. The applications for the awarding of the certificate are available in the Division of Graduate Studies, Thomas Administration Building, Room 132.

Second Bachelor's Degree

Postbaccalaureate students interested in pursuing a second bachelor's degree or a second undergraduate major should read the relevant portion of the university catalog (*Second Baccalaureate* and/or *Second Major*) and contact the appropriate academic department.

Prohibition Against Double Counting of Coursework

No units used to fulfill the requirements of one degree may be used to fulfill the requirements of another degree. For example, 100-series courses used toward a bachelor's degree may not be subsequently used toward a master's degree.

Repetition of Courses

A postbaccalaureate student pursuing a graduate degree may repeat a course for academic credit (subject to limitations in some degree curricula) regardless of what grade was originally earned in the course. However, such a student is not eligible to petition for grade substitution. All coursework taken, beginning with the first term of the student's master's degree program, is used in determining the student's grade point average and graduation eligibility.

Unvalidated Standing

A graduate of a nonaccredited college may be granted admission with *unvalidated unclassified postbaccalaureate standing*, upon the filing of the application and two copies of official transcripts of all college work. Such a student may be eligible for placement in regular postbaccalaureate or graduate standing when he or she has cleared all undergraduate deficiencies and has maintained, in residence at California State University, Fresno, a grade point average of 3.0 on 12 units of approved upper-division work or an average of 2.5 on 24 units of approved upper-division work. (Prospective applicants to master's degree programs, see also *Master's Degrees—Grade Requirements*.) When students with unvalidated postbaccalaureate standing

have met the listed requirements, it is their responsibility to request a new statement of standing from their department and to file a Change of Graduate Degree Objective with the Division of Graduate Studies Office.

International Student Admissions

The Division of Graduate Studies seeks to bring students from all parts of the world to the campus. Since English is the language of instruction at the university, students should be prepared to write their theses, examinations, and seminar papers in English. Applicants whose native language is not English must have acquired competence in the English language prior to enrolling in a graduate program or prerequisite courses in order to avoid any delay or difficulty in pursuing their studies.

TOEFL Requirement

All graduate and postbaccalaureate applicants, regardless of citizenship, and whose native language is not English, must demonstrate competence in English. Those applicants must receive a minimum score of 550 (for the paper-based test) and 213 (for the computer-based test) on the Test of English as a Foreign Language (TOEFL). Some graduate programs may require a higher score. Applicants to the English program must attain a score of 600 (on the paper-based test) or 250 (on the computer-based test).

It is highly recommended that TOEFL scores, Graduate Record Examination Aptitude Test scores, application, and official academic documents reach the university Admissions Office at least six months before the semester for which admission is desired. Applicants to the MBA program must submit Graduate Management Admissions Test scores; applicants to the MPA program may submit either GMAT or GRE scores.

The TOEFL is administered at various centers throughout the world. For further information about the TOEFL, write or phone the educational attaché at the nearest U.S. embassy or consulate office or write to:

Testing Services Office
California State University, Fresno
5300 Campus Drive M/S FF63
Family/Food Sciences Building, Room 110
Fresno, CA 93740-8019
U.S.A.

Requests for applications for international postbaccalaureate/graduate admission should be directed to: