

Senate Minutes

5/23/02

Abstract

Additional items added to the Agenda. Approval of minutes postponed. Report from Chair of the Faculty. The following consent items were approved: Biochemistry Concentration for Chemistry Major; Name Changes of Music Major Concentration; and 4 unit courses for English Major and M.A. Program. Revision Proposal from Department of Childhood and Elementary Education and Department of Reading, Language and Culture Program: Multiple Subject Professional Teacher Preparation Program approved. Revision Proposal from Department of Curriculum Studies and Secondary Education: Single Subject Teacher Preparation Program approved. Library report from Raye Lynn Thomas. Consolidation of Education Departments approved. Vacant lecturer seat approved for Marilyn Dudley-Rawley and issue of vacancies after elections but before taking office referred to Structures & Functions. FSAC's Ranking policy statement amended and approved. Reports from B. Goldstein, S. Hayes, J. Holian, APC, EPC, FSAC, SAC. Installation of new officers. Resolution for Rick Luttmann unanimously approved.

Present: Rick Luttmann, Noel Byrne, Peter Phillips, Victor Garlin, Wanda Boda, Debora Hammond, Catherine Nelson, Dale Trowbridge, Robert Girling, Edith Mendez, Heather Smith, Heidi LaMoreaux, Perry Marker, Raye Lynn Thomas, Robert Coleman-Senghor, Gerryann Olson, Scott Miller, Tim Wandling, Steve Wilson, Birch Moonwomon, Helmut Wautischer, Bernie Goldstein, Larry Furukawa-Schlereth, Jamie Holian, Art Warmoth, William Poe, Sam Brannen.

Absent: Phil McGough, Susan McKillop, Derek Girman, Duane Dove, Gillian Parker, Jeffrey Reeder, Bruce Peterson, Robert McNamara, Steve Winter, Sunil Tiwari, Ruben Armiñana, Travis Tabares

Guests: Paul Crowley, Martha Ruddell, Phyllis Ferlund, Jen Minnich, Elaine Sundberg, Saeid Rahimi, Tom Cooke, Judith Hunt, Virginia Lea, Richard Rizzo, John Kornfeld, Jim Fouche, Rose Bruce, Sue Hayes

Meeting began 3:06

Report of the Chair of the Senate - Rick Luttmann

R. Luttmann reported that Brookfield Homes did respond favorably to his request to meet with the Senate, but they were unable to be here today. During the summer there will be some movement at the government level. He will suggest to Noel that they come early in the fall. He received a six-page letter from them responding to some of the concerns he had outlined in his letter to them. He is willing to provide a copy to any interested Senators. Let Laurel know if you would like a copy.

Correspondences: None

Consent Items:

Approval of the Agenda – The following additions were made to the agenda: Raye Lynn Thomas' Library Report, The Merger of Departments in the School of Education, and Filling the Vacant seat for a Lecturer At-Large - *Approved*

Approval of Minutes – Approval of the minutes was postponed.

Biochemistry Concentration for Chemistry Major - *Approved*

Name Changes of Music Major Concentration – *Approved*

4 unit courses for English Major and M.A. Program – A. Warmoth spoke to this item and clarified that questions about the GE courses for English were not currently before the Senate. *Approved*

BUSINESS

First Reading: Revision Proposal from Department of Childhood and Elementary Education and Department of Reading, Language and Culture Program: Multiple Subject Professional Teacher Preparation Program – attachment – T.C. – 3:15

R. Luttmann advised the body about the background of this item appearing as a business item rather than a consent item. He told the body that S. McKillop did not give consent at the Executive Committee for this to be on the consent calendar arguing that Education has a pattern of bringing complicated issues to the Senate at the last meeting. As she could not be at the Senate today, she asked R. Luttmann to bring her remarks to the Senate. S. McKillop did not have substantive objections to the proposal, but rather to the process. She and Perry Marker have had discussion about this. They have not reached a meeting of the minds. She asked R. Luttmann to solicit a friendly Senator to waive the rules. **P. Marker moved to waive the first reading. A. Warmoth seconded. There were no objections to waiving the first reading.**

E. Mendez applauded the Education Department's work on the issues and noted the short timelines imposed on them by credentialing entities. A. Warmoth noted that the delay in bringing this to the Senate was due in some part to EPC's the Provost's discussions.

Vote on Revision Proposal from Department of Childhood and Elementary Education and Department of Reading, Language and Culture Program: Multiple Subject Professional Teacher Preparation Program -
Approved

First Reading: Revision Proposal from Department of Curriculum Studies and Secondary Education: Single Subject Teacher Preparation Program – attachment

P. Marker moved to waive the first reading. A Warmoth seconded. There was no objection.

Vote on Revision Proposal from Department of Curriculum Studies and Secondary Education: Single Subject Teacher Preparation Program - *Approved.*

Library Report – Raye Lynn Thomas

R. L. Thomas reported that the Library is distributing library summer updates to faculty mail boxes, however she wanted to highlight services for this summer. The Library is restructuring the web site. If you link to the library's website and encounter problems, contact Paula Hammett. The Library is also restructuring the due dates for faculty. The due dates will now be the 31st of August and the 31st of January. Online renewal is available. The Library will be open on Saturdays this summer from 10am – 5pm. She also reported that as of next week it won't be necessary to configure one's browser at home. Faculty will just use their PIN and bar code information.

Consolidation of Departments in Education

R. Luttmann noted that in 1999-2000 the Department of Education split into four departments and now finds that three departments would be adequate. R. Luttmann said he was not aware of any objection inside or outside the school, but felt it should formally come to the Senate. He noted some ambiguity whether it should come to the Senate. He decided that to satisfy the School of Education's desire to get this rolling and protect the Senate's right to review these things, he brought it to the body. It is offered here as a motion to give our consent to the School of Education's proposal to consolidate the two depts. **P. Marker so moved and V. Garlin seconded.**

R. Rizzo said that the two existing departments are fed by credentialing programs. We wanted one department for credentialing programs. This provides clarity for advising. P. Phillips asked the guests to explain why the department was originally split up? P. Marker stated that at the first reorganization it made conceptual sense to split the departments as they did due to the nature of the basic programs and the credentialing programs. We were also trying to streamline meetings, but in some cases it created more complications. One department was very cumbersome. It was voted on unanimously by faculty in both departments. W. Boda asked how big will each department be in terms of faculty. R. Rizzo responded that there would be 4 full time tenure track faculty roughly in each department and approximately 43 part-timers. A. Warmoth noted the larger issue of confusing procedures about administrative restructuring and faculty input. A recent example was the name change of the School of Science and

Technology. That came to the Senate after the decision was made. He suggested that Structures & Functions look at how administrative restructuring be processed. M. Ruddell noted that at the time they originally split the departments they looked at the governance system to see what committee would have governance over it and could find none. So they took it directly to the Executive Committee. She suggested the Senate look carefully at its subcommittee's charges and bylaws to see where administrative structural changes could go. **The issue was referred to Structures & Function in the Fall.** R. Coleman-Senghor expressed his dismay to find this discussion occurring. He asked what the rush is about? Why does change have to occur at this time? P. Marker responded that Education is in the middle of program revision and in order to get moving to get these changes implemented by Spring of '03 or Fall '03 it is needed to get issues like this clear. He didn't think it would be controversial. He stated we are using the same process when we changed last time. P. Ferlund noted that this is a faculty generated change. It was delayed in the department because of working out the name of the program. A. Warmoth expressed his satisfaction having the larger issue go to Structures & Functions, but this particular proposal seems worthwhile and does not need to be delayed any further. V. Garlin stated that the substantive issue was clarified. There is no controversy in the two departments and the rationale for the change was made clear on the floor today. **P. Marker moved to waive 48 hour notice and the first reading Seconded. No objection.** W. Poe noted that from a historical perspective the jurisdiction for this has been in the Vice President's office. Until there is some clear change, he didn't think the Senate had jurisdiction to approved the matter. He suggested the body could endorse it. V. Garlin disagreed and argued that the Senate does have jurisdiction to approve or ratify the matter. **V. Garlin moved the previous question. R. Coleman-Senghor objected.** R. Coleman-Senghor argued that language does matter and if the body ratifies or endorses or approves when we don't know our constitutional function that complicates it. V. Garlin argued that the mere assertion of lack of jurisdiction does not make it a fact. He disputes it. **He withdrew his motion to close debate.** S. Wilson asked when the changes will take place. P. Marker responded that it would officially take place as soon as the Senate takes action on it. A. Warmoth stated his support for V. Garlin's argument. He suggested the body assert its authority and see if it is questioned. He also stressed the need to make sure Structures & Functions does not drop the issue.

Vote on approving the Education Departments Proposal for Consolidation - Approved

Filling the Vacant Seat for a Lecturer At-Large

R. Luttmann introduced the issue. Myrna Goodman who was elected to a lecturer seat has received a tenure track appointment and thus we have a seat that needs to be filled. When the question was posed about how to handle this R. Luttmann felt we should have another election in the Fall. In the meantime people were saying we should go back to the list we voted on

and take the next candidate. R. Luttmann stated he still thought there should be another election. He recognized that there was no definitive wording in our documents. This is on the Senate agenda to decide what to do. Should we fill the position with Marilyn Dudley-Rawley or have another election? B. Moonwomon stated that initially she agreed with R. Luttmann, but has since reconsidered and thought it would be better to go with the candidate who received votes. It was a real enough election and the next person in line has won as much as any others have such as when there is only one person running for a position. M. Dudley-Rawley is quite willing to serve. This also gets it done now and has everyone seated for the Fall. W. Boda stated that an election might open it up to others that might want to run. W. Poe argued that in fact she was not elected. There were three positions and the election was completed. If we were to have such a policy it would be appropriate to amend the bylaws. We should use existing rules and have an election in the fall. N. Byrne stated that if it is in violation of existing bylaws I would be in support of an election. S. Wilson noted that there is plenty of precedent. There are clear reasons why two people elected couldn't serve. Simply go to next candidate. It is important to have our meetings with the correct number of lecturers and we would not have time to run the election before the first meeting. S. Brannen suggested that since Myrna Goodman was elected, why couldn't she serve for a year. He argued that she could represent the lecturer's position well. H. Wautischer asked what are the previous decisions by the Senate for runners up? R. Coleman-Senghor argued that no one has assumed office yet. The election results should prevail. A candidate withdrew so the next person should assume the office. T. Wandling questioned why S. Wilson can't hold both lecturer seat and secretary seat. V. Garlin concurred that no one has assumed office and we would be unlikely to get a richer pool. There are good arguments for it to be filled and be filled properly. The first meeting of the Senate is important as we vote for Executive Committee members. Asking Myrna to walk on three legs would be difficult for her and for the lectures. The person next in line should be certified. S. Miller stated he was hopelessly confused and dubious about being able to figure out policy questions brought up at the beginning of the discussion and that those questions were key for him. He wondered who could give us an answer. Should the issue be referred? **S. Miller moved to seat Marilyn Dudley-Rawley and refer the larger matter to Structures & Functions.** C. Nelson asked if he meant she should be seated regardless of bylaws? S. Miller stated yes and seated for one year. R. Luttmann noted that there is no reference to vacancies before the term begins. R. Coleman-Senghor argued for silent sanction in the absence of particular language and that we should proceed under that assumption of the governing body. He voiced support to seat the candidate on the basis that we have no existing policy that does not fly against our bylaws. C. Nelson stated with respect to W. Poe and Bob, that she was opposed to seating the next candidate. There were three seats, we had an election and it is done. We should hold an election or have the Executive Committee over the summer find out historically what has happened. She would feel comfortable having the Executive Committee appoint Marilyn. She also stated being uncomfortable with silent sanctions. H. Wautischer asked if

there were any recollections of any previous case where a candidate withdrew? S. Wilson offered an example from his school during the election for the Natural Sciences rep. The one person who ran decided they didn't want to run, so they went to the write in candidates. Four or five people were tied. They were going to have a run off election, but no one else wanted to serve, so he got the office. V. Garlin noted that S. Wilson's name was put on the ballot for lecturer and secretary. Nothing has happened yet. If that procedure was ok (Steve becoming Secretary instead of a lecturer at large), he supports the Executive Committee to make the appointment. B. Moonwomon stated she would not want to see the Executive Committee just appoint, if the Executive Committee hasn't appointed in the past. B. Goldstein stated there are no clear lines of policy and procedure, that we need consistency and that he is happy to work with Structures & Functions to recommend a consistent policy. C. Nelson stated the body should fill the seat the way we fill every other vacant position, go to Structures & Functions and ask them to find someone to appoint, make a recommendation to the Executive Committee who then announces it to the Senate. **A motion was made to waive the rules for 48 hours notice. The vote on S. Miller's motion was clarified that an aye vote supported seating Marilyn Dudley-Rawley for one year and refer the general question of vacancies after an election, but prior to the taking of office to Structures & Functions. A no vote is no action.**

Vote count - Approved = 17; Opposed = 4; Abstain= 0

Second Reading: From FSAC - Ranking policy statement – attachment

W. Poe reintroduced the statement. B. Moonwomon asked to add new language to the policy. She asked to replace the first line with the following: The Department will notify temporary faculty members their ranking in temporary faculty pools. **B. Moonwomon moved this amendment. Seconded.** P. Marker noted there are several pools in Education. People have different qualifications. It would be very difficult to rank. We have pools within pools. He prefer that it is optional for complicated situations. S. Brannen stated his support for the amendment. He couldn't imagine a lecturer who wouldn't want to know their rank. Also the amendment erases ambiguity in the original wording. T. Wandling strongly urged the body to support the amendment. He knows the lecturers in English would like this. Also it would cut down on the foot traffic that the AC's have in their offices. V. Garlin stated that lecturers may be in a number of pools. Lecturers need information. He argued that it is a fundamental situation of vulnerability and that we need to protect lecturers from a sense of vulnerability. This amendment would allow them not to have to ask for it. **V. Garlin moved the question. Seconded. Vote on Amendment – Approved.**

H. Wautischer had questions about how lecturers are notified of their ranking. What language would be used? He posed three questions on survey of lecturers on rank number:

Vote for A if you prefer your ranking to be known as
"You are ranked #3 for xxx course."

Vote for B if you prefer your ranking to be known as
"You are ranked #3 out of 7 lecturers for xxx course."

Vote for C if you prefer your ranking to be known as

1. Jane
2. Joe
3. You
4. Sue
5. Mark
6. Helmut, etc.

And the result were as follows:

The total # of replies is 35.

- 4 votes for A (#3 for xxx course),
- 17 votes for B (#3 out of 7 lecturers for xxx course),
- 11 votes for C (1. Jane, 2. Joe, 3. You), and
- 3 votes for no preference.

He stated it is clear they want more information in regard to their standing in that pool. He also had questions about the logistics of ranking, specifically the rotation of entitlements and qualifications. What is the hierarchy of importance for entitlements and rankings? For 3 year contracts, I believe the hierarchy is the 3 year contract, entitlements, and then ranking within the pool. For one year appointments, the first is entitlements and then ranking. He asked Judith Hunt if she could clarify this. J. Hunt stated that she was reluctant to talk about this now. In the fall we might have better clarity by then. R. Luttmann advised H. Wautischer that it would be more appropriate to bring these concerns to FSAC before coming to the Senate. W. Poe reminded the body that this was removed from the Evaluation of Temporary Faculty Policy. It is FSAC's position that we made a good faith deal with the lecturers that they would have this right, if we do nothing, they do not have the right. V. Garlin remarked that the CSU and CFA are still working out the interstices of the contract particularly in respect to lecturers. We could reintroduce the matter if new information comes from CFA and the CSU. **S. Miller called the question. Seconded. Vote on closing debate – *Approved.***

Vote on Amended version – *approved.*

"Departments will notify temporary faculty members of their ranking within the Department pool(s) of temporary faculty at the time of their hiring and whenever relative rank changes for the duration of a pool. Further, temporary faculty have a right to discuss, with Department Chair or designee, the reasons for the rank assigned. This policy shall be given to Departments along with any instructions for hiring temporary faculty."

REPORTS

President of the University - (R. Armiñana)

No report

Provost/Vice President, Academic Affairs - (B. Goldstein)

B. Goldstein announced that Les Adler has been appointed to Dean of Extended Education. He noted that many from this body had requested an end of year report on Academic Affairs activities. He passed out information for the Senators.

Vice President/Admin. and Finance - (L. Furukawa-Schlereth)

L. Furukawa-Schlereth deferred his report time to Sue Hayes to report on the Faculty/Staff housing committee. S. Hayes thanked all of the people who worked on the committee. She emphasized that we are not playing with campus money on this one. The down payment was socked away at Long Beach when we were more flush. All we need to figure out is the debt service, etc. We don't know for sure but we have made show of interest in a piece of land sufficiently that a biologist has been put on it. It is still up in the air, but we may have some very good news for people in the fall. L. Furukawa stated that the results of due diligence will be available in 4-6 weeks. Then it goes to the Trustees. It would be faculty and possibly family student housing.

President of the Associated Students - (R. Heng)

Jamie Holian thanked the body for the experience of being on the Senate. Travis Tabares who couldn't be here today thanked the body as well. She introduced our future AS president Jen Minnich. J. Minnich reported that new officers take office June 1st and that she looked forward to meeting members of the Senate. J. Holian also expressed thanks on behalf of Remy Heng.

Chair-Elect of the Senate - (N. Byrne)

No report

Statewide Senators - (S. McKillop, P. McGough) – Statewide Plenary minutes attachment

R. Luttmann noted that information about the Master Plan from S. McKillop was placed at their seats.

Chairs, Standing Committee - (Coleman-Senghor, Warmoth, Poe, Brannen)

APC

R. Coleman-Senghor reported that APC has not combined Administration & Finance planning with the PBviews package. We are moving forward with the Assumptions and Goals document which will receive a thorough review in regard to our changed environment. We are also working on a strategic plan. That has been tested with PBviews. There is some concern about the nature of the instrument and whether it is a faculty friendly instrument. We continue our efforts to define liberal arts. This body can look forward to APC bringing forward the Assumptions and Goals document update, a strategic plan, and a test run of PBviews. In the Fall the Deans of the Library, and Extended Education will visit us. The committee has worked very hard and gone over lots of documents. He thanked Vice President Schlereth for committing a staff officer, Steve Wilson, to join APC so the committee can have discussion about joint concerns. V. Garlin asked about the talk he hears that the campus might offer a BA in Engineering. Is that part of the strategic plan of university at this time? R. Coleman-Senghor responded that is something that APC would appropriately review and bring to this body for deliberation.

EPC

A. Warmoth reported that EPC will continue in the fall working on processes for departments outside of the School of Education that need to meet CETC specifications. EPC is interested in working with APC on the centrality of the mission of a liberal arts university and aligning fiscal planning with academic planning. We will also meet with the GE subcommittee.

FSAC

W. Poe reported that Elizabeth Stanny is the new chair of FSAC. He stated he is absolutely confident FSAC will have nothing to do next year.

SAC

S. Brannen reported an update on the cell phone issue. Susan Kashack felt it was inappropriate to send a message regarding this out on her email list. So SAC asked the Deans to pass it along to their Chairs. So far Elaine Leeder, William Babula and Phyllis Ferlund have agreed to do so.

Installation of New Officers

R. Coleman-Senghor thanked Chair Luttmann for his leadership.

R. Luttmann thanked all who had served on Senate this year. He said that the Chairs of the Senate committees have done a great job. He

acknowledged Phil McGough who is completing his service and presented the traditional chair to him in absentia. The body applauded P. McGough and his service. R. Luttmann presented the Chair Elect with gifts and ceremoniously passed the gavel. He also presented gifts to the Senate Analyst. He announced that Peter Phillips is stepping down as Secretary and Steve Wilson will be filling that seat. Catherine Nelson will be Chair Elect. R. Luttmann will act as Chair Elect for the Fall as C. Nelson has been granted a sabbatical leave for Fall '02.

N. Bryne introduced his resolution for R. Luttmann. **It was moved, seconded and approved unanimously.**

RESOLUTION

Commending Rick Luttmann Chair of the Faculty 2001-2002

WHEREAS Rick Luttmann boldly answered duty's call in these troubled times to serve this university, its faculty, and our students with unceasing excellence, valor, diligence, civility and sartorial splendor; and

WHEREAS In spite of the *stürm und drang* of senatorial debate and the *hum und drum* of senatorial deliberation, Bold Rick never let us forget that the Academic Senate is a fundamental guarantor of the sanctity of our institution's instructional reason for being; and

WHEREAS His fame and significance as a Chair of the Faculty who cannot and will not be ignored extended well beyond the boundaries of our academy, as evidenced by the legend, folklore and fantasy about him that has emanated from so great a distance as Long Beach; and

WHEREAS We know that he will not go quietly from this body's never-ending examination of structured process and institutional goal attainment, but instead will continue to participate and serve for so long as he remains a member of the university community

NOW THEREFORE BE IT

RESOLVED that the Sonoma State University Academic Senate and faculty celebrate his fearless leadership, applaud his conscientious service, commend his unflagging civility, and commemorate his invaluable contributions, and

BE IT FURTHER

RESOLVED that the Sonoma State University Academic Senate and faculty extend grateful recognition of his value and significance as champion of our instructional mission, enemy of imperial bloat, friend to faculty governance, and advocate of true consultation.

Items from the Floor - None

Good of the Order - None

Adjournment 5:08

Respectfully submitted by Laurel Holmstrom