

## Academic Senate Executive Committee Minutes

October 20, 2011

3:00 – 5:00, Academic Affairs Conference Room

### Abstract

Approval of Agenda. Approval of Minutes of 10/6/11. Chair Report. President Report. Waitlist update. New major in Early Childhood Studies approved for consent calendar. Provost Report. Math & Stats Revision to Bi-Disciplinary concentration approved for consent calendar. Statewide Senator Report. Chair-Elect Report. Vice President of Administration and Finance Report. FSAC Report. Associated Students Report. Senate Agenda. Faculty Retreat. Good of the Order.

**Present:** Margaret Purser, John Wingard, Kelly Estrada, Richard Senghas, Ben Ford, Terry Lease, Sam Brannen, Jennifer Mahdavi, Armand Gilinsky, Deborah Roberts, Ruben Armiñana, Larry Furukawa-Schlereth, Brian Wilson, Andrew Rogerson

**Absent:** Matthew Lopez-Phillips, Andy Merrifield

**Guests:** Paul Ramey, Steve Wilson, Jason Wenrick, Melinda Barnard, Ross Stivison

### Approval of Agenda – Approved.

### Approval of Minutes of 10/6/11 – amended and approved.

### Chair Report – B. Ford

B. Ford reported on the Alternative Consultation Process regarding the Student Fee Referendum last semester. He noted the focus groups were meeting and described the other forums and groups that would be consulted. He noted a lot of people were putting in a lot more work these next two weeks. He reported that the Sustainability workgroup had put together a proposal for a sustainability structure on campus and asked the Ex Com for advice about how to move it through faculty governance. It was agreed to send it to Structure and Functions and the Chair would send out the proposal to all the Standing Committee Chairs for review too. A member asked if the results of the alternative consultation process would be made public at all. B. Ford said the Fee Advisory committee would summarize all the input from the process to give to the President for decision. The President said the summary was advisory to the President and that was all. The Chair of SAC said that their rep to the Fee Advisory committee gave SAC a good report about how the process was designed for the alternative consultation and she thought it would be good for the Senate to be advised of that. The Chair said he could report on it at the Senate.

### President Report – R. Armiñana

R. Armiñana reported on the Governor signing the “Dream Act.” He said it gives access to undocumented students to Pell Grants and also it says Pell Grant funds cannot be re-directed to support this initiative. He said it was unclear how the

Dream Act was going to be funded. He reported that in the Trustees Budget request, they will ask for 10 million dollars to fund this initiative. He elaborated on what the Trustees Budget request will contain. He said it would include 5% enrollment growth, but that percentage is already in the CSU. It would request that the State buy-out \$138 million of tuition increase. He said they would ask for \$370 million more for the compensation pool, health benefits, new space and new energy. They would ask for \$15 million for the graduation initiative and student success. They would also ask for money for emergency maintenance needs, technology structure and instructional equipment replacement. This budget request assumes the "trigger" would not be permanent. He thought the Governor was more of a problem than the Legislature at this time. He then presented information about how much the State support for higher education had declined in the last 30 years. He discussed looking at revenues not just by tuition, but also by Cal Grants. He noted that most Cal Grant A's were going to small, for profit institutions that live on financial aid. Cal Grant B was similar. A member asked about the Dream Act and if funds could not be redirected for individuals or for programs. The President said the money could not be re-shuffled, it was new money and they did not know where it would come from. A member asked about the tuition buy-out in the Trustee budget request. The President said that the amount requested represents what a tuition increase would be and would not be enacted if the State provided the funds. A member asked about SSU meeting target this year and the 5% enrollment growth. The President said SSU was over enrolled by 6% or more above the target. He said most campuses were over by 5%.

#### **Waitlist update – M. Barnard, R. Stivison**

M. Barnard passed out a handout listing issues with the waitlist and the proposed solutions. She said the problems with the waitlist were minor and the process actually worked out very well. The first items on the list were things they found out from the student perspective. She described the issues with students signing up for more than one lab. She wanted comments on turning off the waitlist after the first week of class. She also wanted feedback on separating the day to add and the day to drop from each other. She said this issue would not be a factor if the waitlist was turned off after the first week of class. She asked R. Stivison to describe another item. He talked about students who had course substitutions from other colleges. They received a permission number to get on the waitlist if the substitution was a prerequisite, but stayed at number one because the same permission number could only be used once. So they will need a second permission number to be added to the class, until PeopleSoft is upgraded this summer. They asked for comments. A few members advocated for turning off the waitlist at the end of the first week and being able to restrict the course. There was discussion about having the drop deadline first and then the add deadline. M. Barnard said restricting the course was done at the Department and School level. There was discussion about students being able to crash classes or shop around for classes the first three weeks of class and whether that would be viable as a campus culture anymore. A member asked for the information about how this would work in the Spring to be available for advisors before Thanksgiving. The SAC chair asked that the Academic Advising Subcommittee be consulted too. M. Barnard also passed out a handout about faculty count from Fall to Fall and discussed it.

## **New major in Early Childhood Studies – A. Gilinsky**

A. Gilinsky said EPC unanimously passed the new major in Early Childhood Studies and discussed the rationale for the new major. He noted the approvals from departments that would be impacted. There was already a minor in Early Childhood Studies and they expected about 30-50 students to enroll in the major. A member noted past issues with inter-School resources with a program of this type. There were questions. It was noted that the Executive Committee had only received a summary of a very long document and that the full document would answer a lot of the questions. **Motion to put the item on the Senate agenda as a consent item.** **Second.** There was discussion. **Vote on putting the item on the consent calendar: Approved.**

## **Provost Report – A. Rogerson**

No report. Questions for the Provost were offered. A member asked about the Executive Orders regarding internships and field courses. The Provost clarified that the Deans were starting to draft listings of all their internships and field courses and then Academic Affairs would go over the list and see if it was felt they were safe sites. He offered examples of how this might be done. Both the Provost and President expressed the opposition of both groups to the Executive Order. P. Ramey asked about the policy about internships at SSU, what was existing and what might need to be created. The Provost said that most internships had faculty supervision, so he didn't think there would be any policy change.

## **Math & Stats Revision to Bi-Disciplinary concentration – A. Gilinsky**

A. Gilinsky noted that EPC waived the first reading and passed the revision unanimously. S. Brannen had brought the item to EPC and was asked to speak to it at this Ex Com meeting. S. Brannen noted it was a waiver program for the two CSET tests for teaching credentials in Math. They added two courses to the concentration so that people could also have the bi-disciplinary concentration as well as the waiver. **No objection to this item on the Senate consent calendar.**

## **Statewide Senator Report – B. Wilson**

B. Wilson reported that the chatter on the listserv continues to be about CSU Online. One thing that had come up was "teaching online" as a "mode of instruction" and that there was no definition. They were also discussing enrollment limits for online courses. He noted there were definitions for CS codes, but not for online courses. A member noted other universities would have templates for that.

## **Chair-Elect Report – M. Purser**

M. Purser reported that S&F had made decisions on Campus Planning and Copeland Creek – John Urbanski and James Dean for Campus Planning and Jeff Baldwin and Kyuho Lee for Copeland Creek. No objection. Only one name was received to serve on the MCC Director Search – Janet Hess. No objection. She said

they came up with 5 faculty to go to the Engaged Learning conference. A member asked about the charge of the Copeland Creek Committee. The Vice President of Administration and Finance provided information about the committee.

### **Vice President of Administration and Finance Report – L. Furukawa-Schlereth**

L. Furukawa-Schlereth did not have a report and gave the floor to J. Wenrick for an IT update. J. Wenrick advised the committee that a “voice over internet system” would be put into place by the end of the Spring semester. He said they would be swapping out one phone for another at first. He said that because the new system interfaces with Exchange, some interesting possibilities open up. He described that people could also not have a desktop phone and just use a Bluetooth device connected to their computer.

### **FSAC Report – R. Senghas**

R. Senghas reported that the Sabbatical Policy would need to be re-written from scratch due to inconsistencies with the CBA. He reported that this year about 30% of book orders were placed after the start of classes and this was of concern to FSAC. FSAC had received the Disruptive Student Behavior policy from SAC and would be addressing that soon. There was discussion about the textbook ordering issues.

### **Associated Students Report – P. Ramey**

P. Ramey reported on the disruptive incident from off campus people on Monday and he praised the students for responding non-violently, intelligently and maturely. He noted there had been a Peace Rally that day. The President said that the people who showed up on Monday do what they do for a living and they are looking for a violation of some right so they could sue the university because that was how they made their money.

## **Senate Agenda**

### **AGENDA**

Report of the Chair of the Faculty – Ben Ford

Approval of Agenda

Approval of Minutes

Correspondences

Consent Items:

New Major in Early Childhood Studies – emailed

Math & Stats: Bi-Disciplinary concentration – emailed

Report: Academic Advising Subcommittee – J. Lillig T. C. 3:15

### **BUSINESS**

1. Resolution from SDS: Resolution Regarding the Subsidization of the new CAPS Student Fee for Pell Grant Students - Second Reading – S. Cabaniss - attached – revised version attached T. C. 3:35
2. Revision to Grade Appeal Policy, Student Grievance Policy and Cheating and Plagiarism Policy – Second reading – attached - J. Mahdavi (*in 10/13 agenda*)

**Approved.**

### **Faculty Retreat – B. Ford**

B. Ford said he was thinking about focusing the retreat on Sustainability, but had heard the people thought it should be on the “academic story” conversation. He spoke with the Sustainability workgroup and had formulated the question “what should SSU’s role be in addressing the challenges that the world faces.” He encouraged anyone to come to a breakfast the next day with the Provost and himself. They would be looking at recruitment materials to jump start thinking about how SSU puts itself out there and how we think of ourselves. He asked people to encourage newer faculty to attend these talks.

### **Good of the Order**

The Chair read a note that a colleague had hanging outside her office: Dear Math, I’m sick and tired of finding your x. Just accept the fact that she is gone. Move on dude.

**Adjourned.**

*Respectfully submitted by Laurel Holmström*