



# VENTURA COUNTY COMMISSION FOR WOMEN

Human Services Agency  
4601 Telephone Road, Suite 117  
Ventura, CA 93003

Mailing Address: 4651 Telephone Road, #200  
Ventura, CA 93003-8393  
(805) 658-4193

[www.vccw.net](http://www.vccw.net)

Minutes – September 24, 2012

## COMMISSION MEMBERS:

### DISTRICT I

Diana Goodrow  
Rosandra Esquivel  
Joni Holling

### DISTRICT II

Lee Riggan  
Kitty Dill  
Vacancy

### DISTRICT III

Nancy Lee Phillips  
Elvia Guizar  
Ruth A. Funk

### DISTRICT IV

Jan Lawrence  
Shanté Morgan-Durisseau  
Debra Bagley

### DISTRICT V

Ina Howard  
Carmen Hurd  
Ana Cristina Flores

A regular meeting of the Ventura County Commission for Women was held in the Camarillo Police Department Community Room, 3701 Las Posas Road, Camarillo, CA 93010. Chair, Lee Riggan, called the meeting to order at 6:30 p.m.; the Recording Secretary, Diana Goodrow, was present. The Chair read the VCCW Mission Statement.

Present were: Chair Lee Riggan; Vice Chair Kitty Dill; Recording Secretary Diana Goodrow; Ruth A. Funk; Shanté Morgan-Durisseau; Debra Bagley; Carmen Hurd. Treasurer Jan Lawrence arrived 6:45pm.

Absent were: Ana Christina Flores; Rosandra Esquivel; Joni Holling; Elvia Guizar; Nancy Phillips; Ina Howard.

Guests present: K & M Enterprises Consultants Kara Hillock and Lisa Bauquier Studley; Rachel Navarro; Ruth Rodriguez; and Ventura County CEO representative Linda Catherine Le.

By general consensus the agenda was adopted as corrected with the removal of the minutes (Item 6) and List of Tasks (Item 9.e) There was no public comment.

October is Domestic Violence Awareness Month. Vice Chair Kitty Dill introduced guests Rachel Navarro, Program Manager and Case Manager, Ruth Rodriguez with Interface Children & Families who spoke of their shelter program serving women & families.

Jan Lawrence, Treasurer, reported that the VCCW bank balance was \$363.77. The VCCF/VCCW balance was \$1,968.90. The Women's Status Report Fund balance was \$5,050 and a pending 5<sup>th</sup> payment of \$3,800. The Treasurer's Report was received and filed.

Carmen Hurd, Correspondence Secretary, reported the receipt of the Ventura County Credit Union Statement.

Diana Goodrow, Recording Secretary & Advocacy Representative on CAWA, RRN, ACCW, NACW & Ventura County Women's Forum Collaborative written Report was received.

Status of Women & Girls Committee & K&M Enterprises

1) Co-Chair Shanté Morgan-Durisseau reported on the difference items of history she found in the VCCW Study on the Status of Women & Girls.

2) Shanté Morgan-Durisseau moved and Diana Goodrow

CALL TO ORDER  
& MISSION

ROLL CALL

AGENDA

DOMESTIC  
VIOLENCE  
AWARENESS  
PRESENTATION

TREASURER'S  
REPORT

CORRESPONDENCE

RECORDING  
SECRETARY &  
ADVOCACY

STATUS OF  
WOMEN & GIRLS  
STUDY  
COMMITTEE



# VENTURA COUNTY COMMISSION FOR WOMEN

Minutes – September 24, 2012

seconded the motion to Approve the payment of the 5<sup>th</sup> Invoice of \$3,800 as a result of the progress toward the completion of the Study on the Status of Women & Girls in Ventura County by K & M Enterprises, Inc. The motion passed by unanimous approval.

3) Commissioners reviewed the Draft of the Study on the Status of Women & Girls in Ventura County. Approval was tabled to the October 22, 2012 presentation of the final draft.

Commissioners will submit by Wednesday, September 26, all corrections to Shanté Morgan Durisseau who will submit these to the consultants by close of business Friday. On October 2, the edited version will be sent back to Shanté for her final approval on Oct 3. It will then go to graphic designer on Oct 4. Then by Oct 17 we will see graphic design for our ok. By October 20 all edits will be finalized and ready for printing.

4) Women's Legacy Fund Grantee Reception to be held on October 10, 2012 11:30 a.m. to 2 p.m., at the Saticoy Country Club, 4450 North Clubhouse Drive; Somis, CA 93066; Phone: (805) 485-4956, will allow the VCCW Status of Women & Girls 10 minutes presentation scheduled at 1:30 p.m. Commissioners will contribute \$400 for a table of eight, and these contributors will attend. They may assist with the presentation. The Women's Legacy Fund Luncheon presentation will be conducted by the Co-Chairs with Shanté Morgan Durisseau presenting the progress and Diana Goodrow presenting the appreciation statement. The VCCW Chair will also have a role.

K & M Consultants will be present at both the luncheon and the Board of Supervisors' meeting to answer questions

By general consent it was agreed that the commissioners would attend the event which is open to the public to represent VCCW & the Status of Women & Girls Report at which the rules of the Brown Act will be observed. The VCCW Chair will seek clarification from Linda Le Brown Act procedures for attendance.

Kitty Dill, Public Relations Committee Chair, submitted a written report on the Committee activities. The committee was asked to include in future press releases wording agreed to for the Study.

PUBLIC  
RELATIONS  
COMMITTEE

Recognition Fundraising Committee member Ruth Funk reported that the Chair of the Recognition Fundraising Committee, Elvia Guizar, wished to reconsider its recommendation for a tea and the title of the event and therefore the event was referred back to the Committee for further study.

RECOGNITION  
FUNDRAISER  
COMMITTEE

The Chair and Recording Secretary reported on the preparation for the VCCW Study Session with the Board of Supervisors to take place on October 23<sup>rd</sup> Study Session at 1:30 p.m.

STUDY SESSION





# VENTURA COUNTY COMMISSION FOR WOMEN

Minutes – September 24, 2012

The Chair reported that the Board of Supervisors presentation on "Status of Women & Girls Report" has been changed to November 20, at a time still to be determined. A Conveyance letter with the attached Status of Women & Girls Report, would be provided electronically by November 13<sup>th</sup> and a PowerPoint Presentation by November 17<sup>th</sup> to Supervisor Zaragoza for the Ventura County Board of Supervisors. By general consent, it was approved to accept the date of November 20<sup>th</sup> for the presentation to the Board of Supervisors and to prepare for the presentation at the November 10<sup>th</sup> Retreat. The VCCW Chair and the Committee Co-Chairs Shanté Morgan Durisseau and Diana Goodrow will prepare the presentation.

BOARD OF  
SUPERVISORS'  
PRESENTATION

The Commissioners were asked to consider expenditure for the publication & distribution of the Status of Women & Girls Report to the K&M Enterprises for the production of 100 CDs include CDs, jewel cases, & title covers. Diana Goodrow moved and it was seconded by Jan Lawrence to Approve the expenditure \$350 for the production of 100 CDs for the "Status of Women & Girls" study to be used for VCCW History files & for Distribution of the Study, to be produced by K & M Enterprises, Inc. Voting in favor were Commissioners Kitty Dill, Jan Lawrence, Shanté Morgan Durisseau, Carmen Hurd, Diana Goodrow, and Lee Riggan. Voting in the negative were Ruth Funk and Debra Bagley. There were no abstentions. The motion passed.

PUBLICATION &  
DISTRIBUTION  
OF STUDY

Commissioners were asked to consider the Executive Committee's recommended meeting dates to be the 4<sup>th</sup> Monday of each month except for November and December of 2012. Diana Goodrow moved and it was seconded by Kitty Dill to Approve November 10<sup>th</sup> for the meeting of the Annual Retreat; and, to approve December 17<sup>th</sup> for the final meeting of 2012. The motion was approved unanimously.

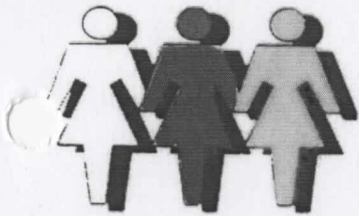
MEETING DATES

Commissioners were asked to consider the Executive Committee's recommendation that the Retreat Location be Mira Vista Village, 2740 E. Ponderosa Drive, Camarillo, CA 93010 and that a deposit of \$100 be approved. Ruth Funk moved and it was seconded by Debra Bagley to Approve the Retreat Location to be Mira Vista Village, 2740 E. Ponderosa Dr., Camarillo and to Approve a deposit of \$100 be submitted. The motion was approved unanimously.

2012 RETREAT

Commissioners were asked to consider the Executive Committee's recommendation that the Retreat Facilitator be Cynthia King at a fee of \$250. Ruth Funk moved and it was seconded by Debra Bagley to Approve the Retreat Facilitator to be

RETREAT  
FACILITATOR &  
VCCF/VCCW  
FUNDING



# VENTURA COUNTY COMMISSION FOR WOMEN

Minutes – September 24, 2012

Cynthia King at a fee of \$250 and the VCCF be asked to provide the funds to be taken from the VCCF/VCCW Fund. The motion was approved unanimously.

Commissioners recommended by general consent that the 2012-2013 VCCW List of Tasks be referred back for further study to the Executive Committee

VCCW LIST OF  
TASKS

Commissioner Carmen Hurd reported on the United Way Day of Caring – “Live United” with the goal of providing a helping hand to nonprofits in need on September 29.<sup>th</sup>

UNITED WAY  
DAY OF CARING

Commissioner Jan Lawrence reported on her gathering of information about organizations who are giving funds to women.

FUNDING  
ORGANIZATIONS

The next VCCW Regular Meeting will be October 22, 2012 at Camarillo Police Department, 3701 Las Posas Road, Camarillo, CA 93010 beginning at 6:30 P.M.

NEXT MEETING

It was moved by Shanté Morgan Durisseau and seconded by Debra Bagley to adjourn the meeting at 10:10 p.m. By unanimous approval the meeting was adjourned.

ADJOURNMENT

Submitted by  
Diana Goodrow  
Recording Secretary

Approved as  
Printed/Corrected  
on \_\_\_\_\_

## 9/24/12 VCCW Commissioners: Please Correct these amounts.

<u>Attendance</u>	<u>Mileage</u>	<u>Hours</u>	<u>Expenses</u> (Mileage = 55¢/mile)
1. Diana Goodrow	30	4	\$ 12.00
2. Lee Riggan	50	40	\$ 27.50
3. Kitty Dill	0	15	\$ 35.00
4. Ruth A. Funk	30	6	\$ 10.00
5. Jan Lawrence	60	6	\$ 10.00
6. Shanté Morgan-Durisseau	60	9	\$ 29.00
7. Debra Bagley	20	6	\$ 10.00
8. Carmen Hurd			
Totals:	360	52	\$132.00