

Educational Policies Committee
Minutes for May 10, 2007

Members Present: Mary Halavais (chair), Steve Bittner, Sharon Cabaniss, Rick Robison, Lillian Lee, Thaine Stearns (minutes recorder), Lynne Morrow, Brett Christie, Carmen Works, Carol Blackshire-Belay.

MH called meeting to order at 11:03

MH added to business a resolution from SC regarding the allocation of university funds for assessment tools.

Agenda approved.

Minutes from 4/26/2007 approved.

Reports:

1. Put to end of agenda

Business:

1. Kinesiology Program Review, first reading: Tom Ormond and Beez Schell
 - a. BC asked about Single-Subject credentialing
 - b. SC suggested generally that exit surveys be designed at university level, perhaps by the Provost's office
 - c. motion to endorse program review
 - i. Seconded
 - d. SB motion to waive 1st reading
 - i. LM seconded
 - ii. approved unanimously
 - e. Approved unanimously
2. Committee discussion about procedure regarding EPC endorsement of program reviews.
 - a. SB suggested that the committee member from the school whose program review has been endorsed
 - b. SC suggested that in end of year report
3. ATI Second Reading: Brett Christie. Also present was Brent Boyer from DSS
 - a. SC introduced a letter written by Phil Huang, in his capacity as a member of APC
 - b. BC talked about ATI committee discussion with Text Aid
 - i. CW asked about how Text Aid worked
 - ii. SC remarked that this procedure would seemingly give a monopoly to the campus bookstore.
 - iii. TS asked about cost of Text Aid
 1. BC said it is a free service
 - iv. Several members asked questions about publishing, faculty rights re: freedom
 - c. CW asked regarding how students are being identified.

- i. BB responded that faculty needed to identify texts, so that disabled students would be able to get resources.
 - d. TS moved to amend document:
 - i. ATI Steering Committee Policy Recommendations
 - 1. Bullet point one: change language in proposed document from “shall be required to submit their textbook and/or reading materials requests” to “shall produce reading lists.”
 - a. SB seconded
 - b. Motion passed unanimously
 - 2. Delete bullet point 3 of “Policy Recommendations” and “Tracking and Compliance” paragraph
 - a. SB seconded
 - b. Motion passed unanimously
 - 3. Motion for addition of “Principles” section, including following items
 - a. Chairs or their designees shall be responsible for seeing that faculty in departments submit reading lists by the established deadline.
 - b. Faculty commit to this policy understanding that there may be legal consequences for the university should they not.
 - c. Seconded by SB
 - d. Motion passed unanimously
 - e. TS moved to accept the policy as amended
 - i. CW seconded
 - ii. Discussion
 - 1. LM raised question about timing of deadlines
 - 2. SC raised the question of accepting this as an interim policy
 - 3. Request for a hand count
 - a. Ayes: 3
 - b. Nays: 4
 - f. SC moves to amend the policy by adding the word “interim”
 - i. CW seconded
 - ii. Discussion
 - 1. RR raised the question about the nature of the policy : is it a policy that will, in its permanent state, be part of the Disabled Student Policy or will it be a policy about ordering course materials?
 - iii. Motion passed
 - g. Motion to accept the Interim policy
 - i. Motion passed
- 4. CCJ 201 Proposal: 2nd reading: Pat Jackson
 - a. MH asked whether course enrollment would be limited to majors
 - i. Discussion about policy regarding changing GE courses from 3-4 units

- b. TS moves to change CCJ 201 from 3 to 4 units
 - i. SB seconded motion
 - ii. Motion passed
 - iii. Handcount: one member abstained
- 5. GE Policy Proposal: 2nd reading: Nathan Rank
 - a. SC: Motion to amend no. II: Substitute for current language “Sample Syllabus should follow existing Course Outline Policy”
 - i. CW seconded
 - ii. Motion carried unanimously
 - b. CW motion to accept policy as amended
 - i. TS seconded
 - ii. Discussion
 - iii. Motion carried unanimously
- 6. MA in Spanish-self supporting (1st reading): Jeffrey Reeder, Les Adler
 - a. TS asked whether this proposal had been presented to the Graduate Studies Subcommittee
 - b. SB asked whether this type of program is the future of graduate studies at SSU

Meeting Adjourned,