

**Educational Policies Committee**  
**Minutes for May 10, 2007**

Members Present: Mary Halavais (chair), Steve Bittner, Sharon Cabaniss, Rick Robison, Lillian Lee, Thaine Stearns (minutes recorder), Lynne Morrow, Brett Christie, Carmen Works, Carol Blackshire-Belay.

MH called meeting to order at 11:03

MH added to business a resolution from SC regarding the allocation of university funds for assessment tools.

Agenda approved.

Minutes from 4/26/2007 approved.

Reports:

1. Put to end of agenda

Business:

1. Kinesiology Program Review, first reading: Tom Ormond and Beez Schell
  - a. BC asked about Single-Subject credentialing
  - b. SC suggested generally that exit surveys be designed at university level, perhaps by the Provost's office
  - c. motion to endorse program review
    - i. Seconded
  - d. SB motion to waive 1<sup>st</sup> reading
    - i. LM seconded
    - ii. approved unanimously
  - e. Approved unanimously
2. Committee discussion about procedure regarding EPC endorsement of program reviews.
  - a. SB suggested that the committee member from the school whose program review has been endorsed
  - b. SC suggested that in end of year report
3. ATI Second Reading: Brett Christie. Also present was Brent Boyer from DSS
  - a. SC introduced a letter written by Phil Huang, in his capacity as a member of APC
  - b. BC talked about ATI committee discussion with Text Aid
    - i. CW asked about how Text Aid worked
    - ii. SC remarked that this procedure would seemingly give a monopoly to the campus bookstore.
    - iii. TS asked about cost of Text Aid
      1. BC said it is a free service
    - iv. Several members asked questions about publishing, faculty rights re: freedom
  - c. CW asked regarding how students are being identified.

- i. BB responded that faculty needed to identify texts, so that disabled students would be able to get resources.
- d. TS moved to amend document:
  - i. ATI Steering Committee Policy Recommendations
    - 1. Bullet point one: change language in proposed document from “shall be required to submit their textbook and/or reading materials requests” to “shall produce reading lists.”
      - a. SB seconded
      - b. Motion passed unanimously
    - 2. Delete bullet point 3 of “Policy Recommendations” and “Tracking and Compliance” paragraph
      - a. SB seconded
      - b. Motion passed unanimously
    - 3. Motion for addition of “Principles” section, including following items
      - a. Chairs or their designees shall be responsible for seeing that faculty in departments submit reading lists by the established deadline.
      - b. Faculty commit to this policy understanding that there may be legal consequences for the university should they not.
      - c. Seconded by SB
      - d. Motion passed unanimously
  - e. TS moved to accept the policy as amended
    - i. CW seconded
    - ii. Discussion
      - 1. LM raised question about timing of deadlines
      - 2. SC raised the question of accepting this as an interim policy
      - 3. Request for a hand count
        - a. Ayes: 3
        - b. Nays: 4
  - f. SC moves to amend the policy by adding the word “interim”
    - i. CW seconded
    - ii. Discussion
      - 1. RR raised the question about the nature of the policy : is it a policy that will, in its permanent state, be part of the Disabled Student Policy or will it be a policy about ordering course materials?
      - iii. Motion passed
    - g. Motion to accept the Interim policy
      - i. Motion passed
  - 4. CCJ 201 Proposal: 2<sup>nd</sup> reading: Pat Jackson
    - a. MH asked whether course enrollment would be limited to majors
      - i. Discussion about policy regarding changing GE courses from 3-4 units

- b. TS moves to change CCJ 201 from 3 to 4 units
  - i. SB seconded motion
  - ii. Motion passed
  - iii. Handcount: one member abstained
- 5. GE Policy Proposal: 2<sup>nd</sup> reading: Nathan Rank
  - a. SC: Motion to amend no. II: Substitute for current language “Sample Syllabus should follow existing Course Outline Policy”
    - i. CW seconded
    - ii. Motion carried unanimously
  - b. CW motion to accept policy as amended
    - i. TS seconded
    - ii. Discussion
    - iii. Motion carried unanimously
- 6. MA in Spanish-self supporting (1<sup>st</sup> reading): Jeffrey Reeder, Les Adler
  - a. TS asked whether this proposal had been presented to the Graduate Studies Subcommittee
  - b. SB asked whether this type of program is the future of graduate studies at SSU

Meeting Adjourned,