

**Senate Executive Committee Minutes**  
February 9, 2017  
3:00 – 5:00, Academic Affairs Conference Room

**Abstract**

Agenda amended and approved. Minutes of 1/26/17 – Approved. Chair Report. Faculty Eligible for Emeritus Status - Approved for Senate consent calendar. President Report. Statewide Senator Report. APARC Report. Resolution on the Investiture of President Sakaki referred back to T. Wandling. Provost Report. Next Steps for Office Hours policy – chair proposal sent back to FSAC. Posthumous Degree Request: Dylan Krings – Approved for Senate agenda. EPC Report. Senate agenda approved. FSAC Report. Associated Students Report. CFA Report. Chair Report continued.

**Present:** Ben Ford, Carmen Works, Richard J. Senghas, Tom Targett, Catherine Nelson, Michael Visser, Laura Watt, Steven Winter, Ron Lopez, Sam Brannen, Jennifer Mahdavi, Jeri Echeverria, Elaine Newman, Rachel McCloskey, Bill Kidder for Judy Sakaki

**Absent:** Stan Nosek, Michael Young

**Guests:** Jessica Hobson

**Approval of Agenda – item added:** Faculty Eligible for Emeritus Status – **Approved**.

**Approval of Minutes of 1/26/17 – Approved.**

**Chair Report – B. Ford**

B. Ford reported on the ASCSU Quantitative Reasoning Task Force report. The campuses had been asked to respond to that report and he took it around to the GE subcommittee and the President's Diversity Council. Since time was short, it couldn't go through the Senate. The report was in the Dropbox for the Ex Com members, if they wished to view it. He said investiture planning was on-going. They had received 45 proposals for the mini-conference. The proposals were fantastic. The mini conference will happen 9am-12pm the morning of the investiture.

**Faculty Eligible for Emeritus Status**

Faculty eligible for emeritus status this spring were presented to the Executive Committee with a request that the item be on the Senate consent calendar. There was some discussion regarding the policy and why a faculty member might not be given emeritus status. **Approved for the Senate's consent calendar.**

**President Report – B. Kidder for J. Sakaki**

B. Kidder discussed the current administrative searches. He reported that an interim communications director had been hired, Gary Dlsohn. He came from UC Davis. He would be working with the President on speech writing and acting as Director of

Communications. He said they were mindful of current events. He said he enjoyed the Pack the Den event and said the place was packed. The highlight of the evening was seeing the APARC Chair doing cartwheels at half time (although the absence of photograph evidence was saddening). A member asked about the progress of the DREAM center on campus. She also asked if, similar to the posthumous degree policy, would it be possible to create a policy for undocumented students who were close to graduation and were deported to still receive their degree. B. Kidder said the DREAM center was being worked on and would be worked out. He thought conferring a degree in the case described would be a Senate matter and they would be happy to work with the Senate on that. There was more discussion about the issues surrounding a policy of that nature. A member asked about the Intellectual Property Policy coming from the Chancellor's office. The Chair said he heard that Presidents were being told not to share it yet with campuses. The member said she heard that some Presidents were sharing it with their campuses. She asked if the President had received the policy, has she reviewed it, what was her opinion of it and would she share it with the faculty. B. Kidder said as a matter of course, if they have a policy and were able to share it, they would. He did not know if the President had reviewed it yet. He would find out. **Motion to refer to SAC, in consultation with EPC to examine the issues of covering people who are unable to complete the final portion of their degree requirements and return with recommendations. Second. Approved.**

### **Statewide Senator Report – C. Nelson**

C. Nelson said the Bi-Annual Academic Conference was being held this evening and tomorrow in San Diego. This was get together for the Statewide Academic Senate, Chancellor's office, Presidents, Provosts and Faculty Chairs. Each campus had an invitation. The topic this year is closing the achievement gap. The Chair expressed his frustration that the conference did not allow substitutions for invited participants.

### **APARC Report – M. Visser**

M. Visser reported APARC had a first reading of the program revision policy. He noted that it included the creation of an MOU between the Provost, Dean and Department so there was a common understanding of what the department had been doing the last five years, what they wanted to do in the next five years and what was needed to help them achieve those goals. He thought the revision would create more buy-in and meaning to the program review process at SSU. He encouraged members to talk to their APARC representatives about this revision. He said they would not hold a second reading on the document until they had done due diligence. APARC had a first reading on the Faculty Consultation policy and were trying to bolster it. They were also working on repurposing the Budget Consultation policy into APARC documents for their budget processes to help faculty governance focus on the conversation about budget priorities instead of the venues. A member thanked APARC for taking up these policies and noted that when they were written, the environment was very different. A member wanted to make sure that shared governance was a principle in the budgetary process policy. M. Visser said that was essentially what was in the Consultation policy.

## Resolution on the Investiture of President Sakaki

B. Ford noted that T. Wandling put this resolution forward. This was to help encourage participation in the investiture. A member suggested that the whereas clauses be put in a rationale. A member said he was in support of encouraging faculty attend, but had trouble with the language in the rationale that seemed to offer congratulations for having a party. A member also expressed concern about the effusive language used in the resolution as she was still cautiously optimistic about the new administration. **Motion to put the resolution on the agenda with edits.** **Second.** Discussion. **Vote = Failed.** The resolution will be brought back to the Ex Com next time with revisions.

## Provost Report – J. Echeverria

J. Echeverria thanked the Ex Com for participating in the Provost search and she remarked that the candidates were impressed by the level of campus participation. The first RTP letters would be going out next week. She had read all the RTP files and was inspired. She looked forward to the Emeritus Dinner. She said she had met with ERFA to talk about how they could be more involved in campus. She reported about some “buzz” about faculty on campus that were not born in the US. She said if an offer is made to a candidate who is not a US citizen, they have to have an H1B visa and then once they get here they have to apply right away for I140 visa because they must be in the pipeline for that visa before the two years are up on the H1B. The university is obliged to pay part of the application fee for the H1B visa and the campus does pay that as the employer. The CSU cannot pay for the I140 by executive order. That responsibility is on the employee. They would “remind the heck” out of faculty about this. She said the final draft of the WASC report was going around and they could still receive feedback. She appreciated all the people who made that happen. She appreciated the Math and Stats department for helping with the response to the Quantitative Reasoning Task Force Report. A member noted that the previous administration had a rule that no one could early apply for anything in the RTP process and wondered what the current thinking was on that. J. Echeverria said that rule did not apply anymore. An early request for tenure would have to have the supporting documents for the request. The problem with early promotion is the risk to the applicant, so we have to be sensitive to that. The Chair said that criteria for early tenure could be part of a discussion for an RTP revision. The FSAC Chair asked for information from other campuses about early tenure criteria.

## Next Steps for Office Hours policy

The Chair asked where this issue should go now. A member thought the distinction between office hours for teaching and office hours for advising brought out at the Senate was helpful. A member noted that faculty were not evaluated for advising. A member asked if the distinction between office hours for teaching and office hours for advising was more about lecturers versus tenure track faculty. A member

thought there was not enough support at the Senate for a specific number of office hours and it made more sense to be a policy about availability. The Chair said he agreed that availability was more appropriate in the policy. The Student rep thought there needed to be some office hours on campus. There was discussion about the difference between needing to get forms signed and help in the classroom. A member suggested to return to a previous version of the policy where faculty could come to agreement on principles and departments could develop their own policies. There was a suggestion that department availability policies be run by FSAC as in the RTP criteria. Departments Chairs voiced concern about being able to point to something to hold faculty accountable. A member suggested that faculty governance stop talking about a policy for office hours. There were arguments to have the Senate vote such a policy up or down. The FSAC Chair suggested that faculty pick and choose what is wanted one item by one item. He also noted that the policy was more for new people, so they know what is expected of them. The Chair wrote this version: Each faculty member with a teaching assignment shall be available to students outside of class at the minimum rate of 15 minutes per week per WTU typically in on-campus, in person office hours, either drop in or by appointment. An alternative mode for such availability may be used and approved by the Department Chair. After more discussion, the **item was referred back to FSAC with instructions to consider a simple policy, such as the Chair's proposal and return to the Ex Com at its next meeting with their response.**

### **Posthumous Degree Request: Dylan Krings – J. Hobson**

J. Hobson said she knew Dylan well as he was a TA for her for two consecutive semesters. He did not meet the unit requirement for the BA degree, but the department thought he met the criteria for section B: *Be a student acknowledged by the department for excellence in areas of academics, university service, and community service even though the student did not meet the guidelines in Section IA.* Dylan had extensive experience with service learning and had an active role in the community – working with low income students and mentoring high school students. He was a mentor to undergraduate students in Psychology and a great role model. He was very helpful, kind hearted and open minded. He was recognized academically and for his engagement. He really stood out as a phenomenal student. She noted he had met all the Psychology requirements and GE requirements. He only needed elective units. **It was approved for the Senate agenda.**

### **EPC Agenda – L. Watt**

L. Watt said EPC appreciated having a look at the program review policy revision. They were reviewing the online curriculum guide. They would hear a report from Scott Miller about the WIC program. They would review a revision to the Human Development program.

### **Senate Agenda**

#### **AGENDA**

Report of the Chair of the Faculty – Ben Ford

Approval of Agenda  
Approval of Minutes - emailed

**Consent Items:** Faculty Eligible for Emeritus Status - emailed

**Business:**

1. Revision to Existing Program: ITDS (Minor, BA, BS, MA, MS) – Second Reading – L. Watt, M. Milligan, R. Whitkus, L. McCabe - 2/2 agenda – TC 3:30
2. Resolution to create a Center for Faculty and Student Research & Creative Activities – Second Reading - S. Winter – Updated attachment
3. Posthumous Degree request: Dylan Krings, Psychology TC 4:30 – G. Brassington – attached

**Approved.**

**FSAC Report – S. Winter**

S. Winter said they were working on how many SETEs need to be included in the RTP process and would now talk about criteria for early tenure. They continued to work on the periodic review for unit 3 coaches. A member asked FSAC to consider how faculty advising work might be used in the RTP process.

**Associated Students Report – R. McCloskey**

R. McCloskey reported that the AS was doing internal searching and that was not going well. They had been trying to table to inform students about the tuition increase, but rain had been a problem. She and the AS President said they were looking at student fees at SSU which were very high. They would start by talking about IRA fees at the next Senate meeting. A member asked what was meant by internal searching. R. McCloskey said they had just recently change their internal organization and there was some talk about re-doing that, but they decided not to do that. She noted that students did not quite understand the WIC courses/transition. They wanted to do an education campaign to help students. The Chair noted he could not attend the Student Senate very much this year and asked if anyone else could attend. M. Visser volunteered to attend.

**CFA Report – E. Newman**

E. Newman reminded the members that Duane Dove's Celebration of Life would be held at 5:00pm in Weill Hall. His work supported all faculty and his passing was a big loss. She recommended the Equity paper from CFA which showed that as demographics had changed in the CSU, the funding for the CSU had declined. They were using this with legislators to advocate for the CSU as a public good.

**Chair Report continued**

B. Ford said ERFA had sent him a list of ways that emeritus faculty could be involved on campus. One of them concerned the Senate, which was serving on committees for revising campus policies and procedures. **He asked if the Ex Com agreed to send this issue to Structure and Functions. No objection.**

**Adjourned**

*Minutes prepared by L. Holmstrom-Keyes*