

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate

Ext. 8-2743

September 6, 2016

Members Present: T. Skeen (Chair), J. Marshall, R. Raeisi, P. Trueblood,
M. Lopez, S. Tracz, N. Mahalik

Members Absent:

Guests: none

The meeting was called to order by Chair Skeen at 2:00 p.m. in TA #117.

1. Minutes. MSC to approve the minutes of August 30, 2016 as follows:
 - #5 should read Agenda for September 6, 2016
 - Remove L.Cusick name
2. Agenda. MSC to approve the agenda as distributed.
3. Communications and Announcements.

T. Skeen:

- a. Still need Committee Representative from two colleges: Math and Science and Craig School of Business; in addition need Student Representative; Tim will follow up with Venita Baker and Jim Marshall to try and recruit a graduate student from ASI Senate; Terri Lopez has 'backup' if unable to recruit grad student

J. Marshall:

- b. Discussion of changes with merging of Research and Sponsored Projects and the Graduate Division
 - a. Plan to merge the Central California Research Symposium (CCRS) with the Graduate Division Research and Creative Activities Symposium.
 - i. Hoping to take the 'best' of the Research Graduate Symposium and incorporate into CCRS
 - ii. Will expand event to a 2 day symposium (scheduled for April 18/19) in Leon S. Peters Building
 - iii. Hope to attract more participants with merging of 2 events
 - iv. Expect 400+ submissions (~250 CCRS and 150 Grad Symposium last year)
 - v. Will announce to Graduate Coordinator at next meeting

- b. Plans for merging include re-locating Research staff to bring them closer to faculty
- c. Re-write mission statement and develop a strategic plan – Rudy Sanchez will lead Strategic Planning process

4. Discussion of M.A. in Linguistics Program Review:

Committee members discussed the strengths and weaknesses of the Program Review in the Department of Linguistics, as submitted. Questions and concerns were identified to discuss with the group next week including:

- a) Questions related to follow up with developing an option for Project
- b) Follow up with S.O.A.P
 - a. Would like to see ‘results’ of Assessment Plan and response to Action Plans – will need more information
 - b. Would like to see sample rubrics from S.O.A.P
 - c. Did not see evidence of implementing Exit Survey or Alumni Survey
- c) Questions related to course recommendations from Review Team
- d) Tim will try to schedule for next week

5. Schedule 2nd Reading for Certificate in Advanced Research Methods in two weeks

- a. Committee respected request to schedule for a later date in the semester.

6. MSC: to adjourn at 2:50 pm

The next scheduled meeting for the Graduate Committee is Tuesday, September 13, 2016. Agenda will be sent out to committee members.

Agenda:

1. Approval of the Minutes of 9/6/16
2. Approval of the Agenda
3. Communications and Announcements
4. Discussion of M.A. in Linguistics Program Review