

Senate Executive Committee
February 4, 2010
3:00 – 5:00, Sue Jameson Room

Abstract

Chair Report. President Report. Provost Report. New Minor in Electrical Engineering approved for Senate consent calendar. Vice President of Administration and Finance Report. Statewide Senator Report. Chair-Elect Report. Vice President of SAEM Report. EPC Report. Associated Students Report. FSAC Report. SAC Report. FSAC Response to Staff Report on Faculty/Staff Civility approved as information item at the Senate. Continued discussion on Double Majors and campus authority to graduate students. Request for re-creation of technology subcommittee of EPC. Faculty Eligible for Emeritus Status approved for Senate consent calendar. Senate agenda approved.

Present: Susan Moulton, Robert McNamara, Carmen Works, Matthew Lopez-Phillips, Richard Senghas, Sam Brannen, Scott Miller, John Wingard, Derek Girman, Ruben Armiñana, Deb Kindy, Margie Purser, Larry Furukawa-Schlereth, Eduardo Ochoa

Absent: Art Warmoth, Andy Merrifield

Guests: Jenny Tice, Steve Wilson, Jagan Agrawal

Chair Report – S. Moulton

S. Moulton reported that Dean Rahimi was still interested in the campus recognizing Nowruz, the spring equinox. She noted the Statewide Chairs were talking about faculty office hours policies. San Jose State had a 45-year old policy they were attempting to update. The Chair noted the “virtual” office hours faculty have now and asked FSAC to see if a policy update was in order, particularly for new faculty. She noted that advising was crucial for the graduation initiative. She noted that she would be at a Statewide Senate Chair meeting on February 18th. She said a faculty member had asked about the status of linguistics courses. A member was able to provide recent information and noted that one course had moved to English, but the whole program move was in flux. The Chair reported that Dean Merickel asked to start a conversation with the Senate about the direction of Extended Education at the Senate meeting of February 25th. The Chair noted that she thought it was important to open up the conversation with Extended Education and what courses go through EPC and what do not as regular courses were being offered by Extended Ed for desperate students.

President Report – R. Armiñana

R. Armiñana reported that he received an email from the Chancellor saying that the additional \$50 million of the federal stimulus monies were being allocated for the Fall semester. SSU will receive approximately \$1.2 million dollars for courses in Fall. The Statewide Senator asked what the President knew about a President’s workgroup on GE reform. The President said a small group of Presidents were

charged by the Chancellor to look at the graduation initiative, so it was broader than GE. He noted he was not on that committee. He knew some of the topics were the 9 upper division GE units; should State subsidy end at a certain number of hours; accepting lower division courses from community colleges in groups instead of individually and articulation issues within the CSU. The Chair of the group is Dr. Corrigan of SF State. The President spoke about the shooter alert and said nothing had been found. J. Tice noted the emergency system worked very well. The President suggested that people be asked which number or media they wanted to use to be contacted for such incidents.

Provost Report – E. Ochoa

E. Ochoa noted to the members that the money coming from the Chancellor was one-time money and discussed the budget scenarios after Fall 2010. The CFO said that recovery could come in '11 –'12 and the one time money would provide more time for recovery. The Provost reported the President's Diversity Council had done the final edit on the Diversity Plan that would be available soon. He reported that a donor and the President had helped sponsor the hiring of Rona Halauanai to do the campus diversity mapping exercise. He noted that he and the President were having conversations about hiring a Diversity Coordinator next year, as long as the money comes as they anticipate. He noted a report from L. Holmström Vega about the creation of an informal mentoring network for diversity. A member asked about the retirement of the AVP of Institutional Research and if she would be replaced. The Provost said he had hoped to hire a faculty member interim, but that was not working out, so they were fast tracking a search. He noted his assistant was coordinating requests. The Chair asked how the search was proceeding. The Provost said they were changing the position to an Administrator II position and would proceed according to the policy on that type of hire. A member asked to highlight the diversity initiatives and to put a report from the PDC on the Senate agenda. The Chair asked about the CCGS and M. Lopez-Phillips said it was still being staffed half time by M. Olson. The Provost noted the LMS transition to Moodle and that B. Christie would be working with faculty and B. Moore would work with staff. The President noted that other campuses close by had made the switch to Moodle and could be helpful in the transition.

New Minor in Electrical Engineering – C. Works

C. Works noted that she had included the minutes from EPC when they discussed the new minor, so people could see the questions raised there. The main issue was the number of units and she discussed how certain support courses would already be taken by science majors and would double count for GE if students were not science majors. She noted that many students had expressed interest in this over the last three years. EPC asked for the item to be on the consent calendar. The issue was brought up that the original Engineering Science degree was actually electrical engineering. The EPC chair asked to keep the items separate as Engineering would be coming back to EPC requesting a name change. Issues were raised about engineering programs being taught outside of having a School of Engineering. **It was approved for the consent calendar.**

Provost Report continued – E. Ochoa

The Provost said that the campus IT department has agreed that student email will be migrated to Google mail and Faculty and Staff email will migrate to Exchange and Outlook. This will retire Meeting Maker as Exchange has calendaring functionality.

Vice President of Administration and Finance – L. Furukawa-Schlereth

L. Furukawa-Schlereth reported the University Treasurer retired and would not be replaced this year. He was dividing up the duties between himself and I. Hannah to see how that goes. He reported that Deanna Wilson was retiring at the end of the month and they were looking at how to fill that position as it was important to have someone oversee the payroll and benefits program. S. Scalise will also retire at the end of February. He said he would recommend an interim position and then when the budget gets better they will do a search. He noted a facilities issue about using the Commons for classes. It was becoming problematic because of the lack of writing surfaces for large classes. He talked about two new much-needed teaching facilities that will be opening. These are rehearsal spaces for the music department.

Statewide Senator Report – R. McNamara

R. McNamara reported on three days of meetings of the Statewide Senate in Long Beach. They had a lengthy discussion with the Executive Vice Chancellor J. Echeverria on the graduation initiative and the methodology of deliverology. He passed out a resolution on this issue. There was a lot of questioning and concern from faculty about how the initiative was rolled out and the lack of faculty input. He noted system wide there was concern about the initiative, even though faculty wanted students to graduate. He thought faculty should have a heads up about the GE reform folded in to the graduation initiative as expressed by the President earlier. He then reported on the issue of the faculty trustee. He noted that the Governor's office was saying they wanted more diversity in the candidates, which didn't make any sense, so the Statewide Senate was taking it as a political issue. They were refusing to put forward other names as this is the only appointment faculty have to the Board. The speculation is that the faculty trustee candidates put forward were refused because of their affiliation with CFA. S. Wilson noted that the Statewide Senate had passed a resolution opposing the elimination of remediation programs in the CSU. There was a question about the methodology of deliverology.

Chair-Elect Report – J. Wingard

J. Wingard reported that S&F met and discussed JCAP with the other Standing Committee Chairs. They will be submitting a request to have the Standing Committee Chairs added to the list of invitees to JCAP, so when things of interest to the Standing Committees come up in JCAP, they can attend. He said they would take up the Senate Diversity Committee at their next meeting. The Chair asked if they discussed the relationship between JCAP and the Senate. J. Wingard said A. Warmoth was clear that he and the Provost co-chaired the committee. The Chair thought that might need to be written down.

Vice President of SAEM Report – M. Lopez-Phillips

M. Lopez-Phillips reported that Black History Month was upcoming. They were working hard to process all applications for local students and just beginning to look at out of county students. He said the application rate was so high, they had to throw out all their statistical models. They were just trying not to open the flood gates. They processed fee waiver and EOP students first. They found the ethnic Greek organizations were not doing well academically, so they were doing more intervention there. The Chair asked if the dorms could be opened up to juniors and seniors to help fill the dorms and change the ratio of students. M. Lopez-Phillips said they talked about that, but there was no change. There was discussion about seniors not being able to get classes to graduate.

EPC Report – C. Works

C. Works reported on the proposed name change to “electrical engineering” coming through from Engineering Science. She said she had talked with J. Agrawal over the summer and he still wanted to bring it through. He had talked with E. Sundberg to modify the proposal. She noted it would be controversial. She then talked about the Arts and Humanities proposal for restructuring GE. She said issues that were coming up were articulation with the JC’s and changing the GE courses to 4 units. She said they want to waive the 3-unit GE requirement and she did not know how to do that. She noted the proposal had a big change to the GE pattern. The GE subcommittee had finished refining the learning objectives for Ethnic Studies and Science Lab. She would bring those forward as an information item. She then discussed the WEPT policy and noted she was told the one online was out of date. She noted it was possible there will be large changes in the make up of EPC next year. The GE subcommittee had been discussing the crunch for GE courses and felt adamantly that they did not want faculty saying to students, you can take this course and we’ll get you GE credit for it later. She discussed the kinds of petitions they were seeing such as those requesting GE credit for non-GE courses which were not being approved. She said that if faculty thought their courses met GE requirements, they should bring them forward to the GE subcommittee. There was further discussion about the Electrical Engineering minor and possible name change to the Engineering Science major. The President noted he thought there was a less than 1% chance of the Electrical Engineering major curriculum being approved at the Chancellor’s office. There was more discussion about the politics of the Electrical Engineering proposal.

Associated Students – J. Tice

J. Tice handed out a postcard with the events for Black History Month. She said student government election packets were out and encouraged the faculty to interest students in student government. The student Senate time is now Mondays from 7 - 10pm. One of their biggest challenges was the registration process, which she said she would research and probably bring recommendations. She noted the AS President was talking about creating a student strategic plan.

FSAC Report – R. Senghas

R. Senghas reported that FSAC was hearing that some of the RTP deadlines were not being met by the Departments. He said he would bring this up at FSAC next week. They were looking at the Periodic Review of Lecturers. They were also apprised some faculty were refusing to use email. He noted they may bring the Course Materials policy from the ATI initiative to the Executive Committee for feedback. There was some discussion about the RTP deadline issue. The Provost noted faculty were now able to input their textbook selection directly into PeopleSoft, but there were complications. He noted there needed to be more thought put into the baseline of CMS about this functionality.

SAC Report – D. Girman

D. Girman said after meeting with other committees, SAC will be considering new language for the grade appeal policy regarding graduate course culminating experiences. SAC was also working with the Academic Advising subcommittee to work out a mechanism where students will be mandated to meet with an advisor at least once during their time at SSU. They would also be hearing about the process for the creation of a Bias Incident reporting protocol. Some students are doing nothing because they do not want to do a formal process. M. Lopez-Phillips noted that a registration hold could be put on a student for advising.

The Chair-Elect announced that nominations were open for faculty governance leadership positions.

FSAC Response to Staff Report on Faculty/Staff Civility – R. Senghas

R. Senghas introduced the item. It was suggested that it go forward to the Senate as an information item. **No objection.**

Continued discussion on Double Majors and campus authority to graduate students

The President said the campus authority to graduate students came from the Board of Trustees and thought it was derived from a change to Title V. He said the campus would follow the directive. They had already contacted some students and in many cases the students did not know they were eligible to graduate. The need for advising was expressed again. The President said nothing was being done about double majors. J. Tice asked if during orientation students were taught how to use the degree audit report. M. Lopez-Phillips said they would be putting that into Orientation and educating first year students about how important it is. C. Works said she was still unclear whether to direct University Standards to create a policy on the double major issue. The general consensus was to not create a policy at this time.

Request for re-creation of technology subcommittee of EPC

S. Moulton noted that the impact of technology was mentioned repeatedly at the faculty retreat and she suggested that the former technology committee of EPC be

re-created to oversee technology use and impact in the curriculum. A member who was on the Academic Technology Advisory Committee currently said it was only dealing with which LMS to use and wanted to see a larger conversation about technology in education. The Provost said ATAC was supposed to create a university academic technology plan and discuss those larger issues, and it seemed the logical place to bring the LMS discussion. C. Works suggested that ATAC come to EPC to report or that a liaison relationship be established. She also asked about the status of the faculty refresh program. The Provost said due to the budget cuts, the refresh program was on hold. The Chair noted there were specific programs that had particular technology needs and the channel to request those requirements needed to be explicit. The Provost agreed that better communication from ATAC throughout the campus would be very helpful.

The Chair noted the Senate Analyst had transcribed all the materials from the Faculty Retreat and put into resolution form the action plans created at the Retreat. This way faculty could see an outcome from the retreat.

Faculty Eligible for Emeritus Status

The following faculty were approved for the Senate's consent calendar for emeritus status:

Frank Victor Daniels, Psychology
Joanne Delcorral, Physics and Astronomy
Helen Dunn, English
James Gale, Kinesiology
Henry Taylor, Business Administration
Elaine Wellin, Sociology

Senate Agenda

AGENDA

Report of the Chair of the Senate - Susan Moulton

Correspondences

Consent Items:

 Approval of the Agenda

 Approval of Minutes

 New Minor in Electrical Engineering – emailed

 Faculty Eligible for Emeritus status - attached

Visit from the Vice Mayor of Rohnert Park - Gina Belaforte T. C. 3:30

BUSINESS

1. Resolution from SBC: Spending a minimum of 50% of state budget in Academic Schools – Second Reading – T. Wandling - attached

Information Item:

1. From FSAC: Response to Staff Report on Faculty/Staff Civility – R. Senghas – attached
Adjourned.

Respectfully submitted by Laurel Holmström Vega