

**Executive Committee Minutes**  
April 25, 2019  
3:00 – 5:00, Academic Affairs Conference Room

**Abstract**

Agenda – Approved. Minutes of 4/11/19 – Approved. Chair Report. President Report. Provost Report. Statewide Senator Report. Vice Chair Report. Vice President for Student Affairs Report. From SAC: Revised SAC Charge - approved as business for the Senate agenda. Vice President of Administration and Finance Report. Associated Students Report. Info Item: Library Archives Policy revision. From S&F: Carryover business – endorsed by the Ex Com. From EPC: Minimal Revision to AMCS – approved for Senate consent calendar. From EPC: Revision to Business Administration Minor AMCS – approved for Senate consent calendar. From APARC: Strategic Priorities for AY 19-20 approved as business for the Senate agenda. APARC Report. EPC Report. FSAC Report. CFA Report. Senate Agenda approved. Good of the Order.

**Present:** Laura Watt, Melinda Milligan, Carmen Works, Damien Wilson, Jeffrey Reeder, Mark Perri, Jenn Lillig, Rita Premo, Ron Lopez, Laura Krier, Judy Sakaki, Lisa Vollendorf, Wm. Gregory Sawyer, Erma Jean Sims

**Absent:** Carlos Torres, Joyce Lopes

**Guest:** John Dunstan

**Approval of Agenda – Approved.**

**Approval of Minutes of 4/11/19 – Approved.**

**Chair Report – L. Watt**

L. Watt said she continued to strategize about the GE revision second reading. She discussed her interactions with the design build team for the Stevenson remodel. She noted we're coming to the end of the semester on two wheels and the



*Thanks to M. Purser . . .*

**President Report – J. Sakaki**

- Regional enrollment management meetings have been taking place throughout the system to help the CSU determine how to better meet the needs of students in California. We have ~28,000 students who applied but were not accepted at their CSU of choice even though they were CSU eligible.
- Dr. Sakaki attended the student poster session at the Math Festival, as did Provost Vollendorf and Dr. Griffin-Desta.
- Our Model U.N. team won awards and we are proud of them!

- Dr. Sakaki debriefed with the 22 or so students who went to Japan over spring break through the [Kakehashi-Inouye](#) exchange program. We sent primarily students from EOP and other programs that serve under-represented SSU students. They were excited and very positively impacted by this incredible experience.

A member asked why the 28,000 students were not accepted. The President responded that all the students were eligible, but only chose one campus and could not get in to the campus of their choice. This year is the first time the CSU is trying to re-distribute students to other campus who have room for more students. The member suggested using the praise the President is hearing from students to help market the campus.

#### **Provost Report – L. Vollendorf**

- Incoming School of Business and Economics Interim Dean Dr. Dan Petree was on campus today visiting with students, faculty, and staff. He will start at the end of May. A broader announcement will go out with the Provost May Update.
- Stevenson Hall consultation and discussions are ongoing. We are grateful for the continuous feedback we are hearing as it is helping us help the Design-Build firms improve communication and process.
- Faculty leadership opportunities: we are shifting the Sustainability Executive Committee under the new President's Climate commitment to be a President's Advisory Council for Sustainability. This work is being led by the Sustainability Executive Committee and the strong leaders in that group who helped us get to the point of signing the commitment. There will likely be a Faculty Sustainability Director, who would chair the Academic working group. Similarly, Provost Vollendorf shared the idea of having faculty assistant dean positions that would be up to .5 time for faculty to have leadership development opportunities in the schools. She asked for feedback on this faculty leadership development idea and invited people to talk with her or email her.

There was a discussion about the need for education for faculty about the feasibility study for the Stevenson remodel and how that was changing as the build / design team talked to departments and offices.

#### **Statewide Senator Report – J. Reeder**

J. Reeder reported that there is an on-going discussion statewide about transparency in hiring and he wanted members to know that we are doing very well in that regard at SSU compared to other CSU campuses.

#### **Vice Chair Report – M. Milligan**

M. Milligan reported that S&F only has a few outstanding faculty service opportunities to fill this point in the semester. At their next meeting they will prioritize their work for next year and elect a new chair.

## **Vice President for Student Affairs Report– Wm. G. Sawyer**

- AVP of Student Affairs position is reaching the finalist stage. Three finalists have been identified.
- Dr. Sawyer reported on first-year orientation (we will have 7 and they will serve all schools and all majors). We are looking forward to taking input about how to change orientation for 2020.
- Turning Point (a conservative group) will be on campus and will be tabling on April 30th. They put out a “topic of challenge” when they table. Student Affairs leadership is talking through how to best support free speech and our entire campus population. On May 6, Turning Point will have an on-campus speaker, Hayden Williams.

## **From SAC: Revised SAC Charge – R. Lopez**

R. Lopez introduced the item. He argued that this new revision was much improved from the previous charge as it was more updated for current times. He addressed the comment that an administrator initiated SAC's look at the charge, which was correct, but they did not agree with everything the administrator proposed. The Chair noted that no other Standing Committee listed subcommittees in their charge. That was why those were stricken from the new charge. M. Milligan appreciated the work SAC and S&F did together and she noted that S&F will be looking at liaison relationships generally next year.

A member suggested that in this sentence: “Further, as it deems necessary, the Student Affairs Committee shall recommend and appoint a voting member to serve as liaison to each of its subcommittees as well as to relevant administrative and Senate governance bodies” – the term *recommend* did not seem to be needed since SAC did not actually recommend, but rather just appoints those liaisons. This suggestion was accepted. There was more discussion. **It was approved as a business item for the Senate agenda.**

## **Questions for Vice President for Student Affairs**

A member argued that Turning Point was a concern for campus. VP Sawyer noted that the campus supported free speech, but that didn't mean people had to listen. The kinds of clubs, such as Turning Point, are not a new issue for the campus. He stressed the need to be prepared.

## **Vice President of Administration and Finance Report – J. Lopes was not present today but Provost Vollendorf shared these updates:**

- Campus plan updates—we are required to put in campus capital plans this May. These serve as a basic roadmap for capital projects in the CSU and helps us “put a stake in the ground” for funding priorities systemwide. It makes strategic sense for every campus to have several campus capital projects listed. Projects that prioritize creating more and / or improved space for impacted programs get priority for funding, so it also makes sense to put forward capital projects that

are linked to the ability to create more space for impacted programs. The three projects that are likely to be proposed for this list are: (1) Ives and Nichols (impacted programs = communication studies and nursing); (2) kinesiology and Athletics (impacted program = kinesiology); (3) Art and Carson (Hutchins is the impacted program. Vice President Lopes is committed to getting the campus involved in creating a new master plan for the campus. This will cost about \$2M and will likely happen within about 3 years if we can gather the funds to commit to it.

- Everyone knows there is a measles outbreak in the state of CA. SSU has **not** had any cases, but CSULA and UCLA have, so we are on alert for this now. Our Emergency Manager has been tracking the situation and worked with the health center to write a notification to the 341 SSU students who do not have verified MMR vaccination records on file with the university. We are urging those students to get a vaccine. We will communicate more broadly if and when we have an issue on the campus.

There was a short discussion about the previous idea for a professional building for Business and Econ, Nursing, etc. It was noted that such an initiative would require an academic reorganization to create that, even before a building was built, which did not seem feasible at this time.

#### **Associated Students Report – J. Dunstan**

J. Dunstan reported that the AS passed a budget to pay for Winter Commencement for one year. They passed a resolution calling for multi stall, multi gender bathrooms in the Stevenson remodel, and one for calling for additional days between the end of instruction and finals to give students more time to study. They had a long conversation about their budget for next year and finally approved it. He noted that he, and other leaders in AS, met with the design/build team about the Stevenson remodel and the team will also meet with the AS Senate.

#### **Info Item: Library Archives Policy revision – L. Krier**

L. Krier provided the reasoning for this revision. The policy had not been revised since 1984, so it was time for a review. The policy clarifies the library's ability to accept different types of materials and clearly states that it is not appropriate for the library to archive materials covered by the CSU Retention policy. She brought it forward just to make the Senate aware. The Provost said the policy needed to be seen by her office and signed off by the President.

#### **From S&F: Carryover business – M. Milligan**

M. Milligan noted that this was returning to the Ex Com with the sentence removed regarding subcommittees. She requested endorsement from the Ex Com. **Motion to endorse. Second. Approved.**

### **From EPC: Minimal Revision to AMCS – J. Lillig**

J. Lillig said EPC approved this revision unanimously. AMCS was swapping out a course in the core and a course in the electives. This reflects expertise in their faculty and in the direction of their field. **It was approved for the Senate consent calendar.**

### **From EPC: Revision to Business Administration Minor – J. Lillig**

J. Lillig said EPC approved this revision unanimously. Business was changing their minor to be completed in two years, among other changes. **It was approved for the Senate's consent calendar.**

### **From APARC: Strategic Priorities for AY 19-20 – M. Perri**

M. Perri noted that it is APARC's job to provide strategic priorities each year from the faculty governance point of view to the cabinet. He asked that the priorities provided be sent to the Senate for endorsement. Since this year, there is an Academic Affairs strategic plan, they mapped the priorities to the goals and tactics of the strategic plan. **It was approved as a business item for the Senate.**

### **APARC Report – M. Perri**

M. Perri reported that APARC approved the classroom conditions survey. APARC approved the response document for the strategic budgeting survey. He discussed the responses. From those responses, they asked L. Lupei to write up information to help faculty understand the strategic budgeting process. E. Lopez brought APARC proposals to help the campus to be more efficient regarding the process of classroom scheduling. APARC discussed the proposals and asked for a demonstration to see if they would work. E. Lopez did his best to create an example and he will take that to the Schools. Sean Place will Chair APARC next year. There was robust conversation about scheduling modules including examples of potential new scheduling module approaches. The Chair recommended that any new scheduling modules be reviewed by EPC to ascertain whether there are any curricular issues.

### **EPC Report – J. Lillig**

J. Lillig reported that she had answered all the questions from the first reading of the GE revision curriculum at the last Senate meeting. She will send the updated version to EPC for review before it goes to the Senate. EPC will be working on some other policies.

### **FSAC Report – R. Premo**

R. Premo reported that FSAC completed their review of the Advising Redesign Task Force report. FSAC discussed the GE revision from the perspective of implications for faculty. She noted the FSSP to FSSA name change was approved at the last Senate meeting. They have one more departmental RTP criteria submission to

review. She reminded the members about the faculty / student research symposium next week.

### **CFA Report – E. J. Sims**

E. J. Sims reported that CFA will be at Lobby Day in Sacramento next week. Next Wednesday, 12 – 1:30 is the CFA general meeting. May 9<sup>th</sup> is the next Solidarity Social in Lobos. On May 14<sup>th</sup>, CFA will hold a workshop for lecturers about applying for unemployment compensation.

### **Senate Agenda**

#### **AGENDA**

Report of the Chair of the Faculty – L. A. Watt

Approval of Agenda

Approval of Minutes – emailed

**Consent Items:** From EPC: Minimal Revision to AMCS;  
Revision to Business Administration curriculum – emailed.

#### **Business**

1. From SAC: Revision to SAC charge – First Reading – R. Lopez – attached TC 3:15
2. From APARC: Strategic Priorities for 2019-2020 – First Reading – M. Perri – attached TC 3:30
3. From EPC: GE Revision Curriculum – Second Reading – J. Lillig (*please bring your 4/18 agenda*) T. C. 3:45
4. Request to endorse Fullerton resolution on GETF report from Statewide Senate – S. Brannen – Second Reading – attached TC 4:45
5. From SAC: Request to endorse Academic Advising Task Force Report – Second Reading – R. Lopez (*please bring your 4/18 agenda*)

**Approved.**

### **Good of the Order**

Announcement of retirement party for Cathy Kroll in the Wine Learning Center. The candidates for the Associate VP for Student Affairs and the Senior Director for Student Health and Wellness will be on campus next week.

**Adjourned.**

*Minutes prepared by L. Holmstrom-Keyes*