

Due to the inadequacy of the Grounds Appropriation the Grounds labor has been supplemented in years past with a certain amount of student assistance, which this year has been impossible due to the carrying out of the Federal Bureau of Educations War program of doing as much productive agricultural work as possible to the exclusion of the ornamental type.

The school farm has been augmented by the addition of the adjoining 625 acre Johnson place and water shed, purchase of which was made as per option for the sum of \$56,000.00. At the time this ranch was taken over at least one half of it was leased to tenants. These leases expire September 1918. This has proven to be a great benefit as it would due to labor shortage and inadequacy of funds have been impossible for this school to have handled all this place this year.

Preparations were made in the fall for seeding from thirty to fifty acres of alfalfa. This has not been accomplished due to the poor season. Seeding of this alfalfa is proceeding rapidly and it is hoped to seed at least thirty acres this spring.

Acres of Barley was seeded as soon as the rains permitted and looks well. No oats were planted this year as the rains were too late.

Acres of corn for silage is in course of planting.

Much difficulty this year has been experienced in the vegetable gardening work due to birds, rodents and insects eating everything green as soon as it appeared. This was apparently due to the lack of green in the country at large, no such difficulty ever being experienced before. Most of the plantings were made at least three times and some as many as six. After three years of effort with men of the above opinions the school administration had succeeded only in convincing the then present agricultural members to the extent that they could co-operate

All surplus Dairy cattle and hogs have been disposed of readily at remunerative prices. Of the horses one Percheron mare was sold for \$600.00 and another at present is being negotiated for by a Santa Barbara rancher. There are on hand three Percheron stallions without any immediate prospect of sale.

It was planned to dispose of more of the mares and purchase a tractor but this has been impossible as the loaned demonstration Holt Tractor was recalled when the farm work was at its height making necessary the use of horse power for the heavy farm work. We are at present without a tractor but expect a new model Holt at any date.

Considering the season, lack of funds, labor shortage and the many difficulties encountered not enumerated the buildings and grounds are in a fair condition and the farm course due to Mr. Redman's lack of training and experience in is progressing well.

ARTICLE II INSTRUCTION.

The Agricultural Department work is progressing well and in better condition than at any time, to the Director's immediate knowledge, in the history of the school. The Department instructors are loyal to the school and co-operating with each other for the advancement of the school as a whole and the Agricultural student body in particular.

by their predecessors and continually revived by members of the upper classes and some of the old employees. For years the work of this department has been for the most part of the book variety. It was considered impractical to have a student perform such practical farm work as milking, feeding, plowing, farm machinery operation etc. It was insisted that such work was of no value as instruction and that if the student had the theory he would soon get the practice after he graduated. After three years of effort with men of the above opinions the school administration had succeeded only in convincing the then present agricultural teachers to the extent that they would co-operate

in the conduction of a University of California Extension Pig Club and the care of small flocks of poultry by individual students. It was still held that for a student to milk a cow would dry her up and to feed and care for a calf would mean ruination to the calf. The agricultural teachers this year have instructed the students in and carried on these very things, with most gratifying results to the animals and farm as well as to the pleasure and increased interest of the student.

It is hoped that the board will find time to visit the stock, ranch and grounds, and make a personal inspection.

The work of the Engineering-Mechanics Department under the guidance of Mr. A.R. Redman who is completing his first year of service is up to the high standard of the past years with the exception of the course in Plane Surveying. This course due to Mr. Redman's lack of training and experience in this particular line has been given jointly by Mr. Redman and instructor in mathematics Mr. W. Brown who is a professional civil engineer. This arrangement is not good and has reacted to the detriment of the course and the interest of the students. Mr. Redman stated at the end of the first semester his willingness to take a course in summer school in this subject in order that he might better this course during the coming school year of 1918-19. His re-appointment should be made contingent upon this requirement.

For the one week's field work in Survey this year, at the suggestion of Trustee Sinsheimer as City Commissioner, a survey will be made for a Dam in Lopez Canyon and tunnel thru the divide. This is a possible addition to the City of San Luis Obispo Water System. It has not been decided yet as to which instructor shall have the course during this week.

or non commissioned officers.

The present graduating class will number only fifteen. It is reported by the California Alumni Fortnightly that the University of California which under ordinary conditions would

The course in carpentry has suffered severely due to having a substitute during the first semester. However, Mr. Todd now in charge of that shop is so very much superior in teaching ability to Mr. Johnston that by the close of this year the students will have received a course of instruction at least equal to that of the past years.

The Household Arts Department has carried on its work as in the past without any particular events worthy of mention. The enrollment of this department is not up to its standard of last year due to the War condition. Many parents not being able to afford the expense of sending their girls to school are allowing their education to end with their graduation from the grammar school. This is not true in the case of the boys.

Of the Academic Department nothing need be said other than the fact that the department under the able guidance of Miss Chase has experienced no difficulty in passing the rigid University Examiner's inspection and meeting their requirements which is considerable of a compliment to the Head of the department when the number of new teachers inducted into the department this year is taken into consideration.

Considering the school as a whole the work is efficiently carried on, of a high standard and this in the face of a decided reduction in the numbers of the student body and the teaching force. The enrollment has dropped from 250 more or less to 125 more or less.

Since the declaration of war in excess of 116 students have enlisted. This is the highest percentage within the Director's knowledge of any school in the country. The war department thru its officials reports that one of the Polytechnic men by virtue of their training equals ten ordinary drafted men. Fully 90% of the Polytechnic Students in the service are commissioned or non commissioned officers.

The present graduating class will number only fifteen. It is reported by the California Alumni Fortnightly that the University of California which under ordinary conditions would

have 650 more or less graduating this year will have only 150 more or less.

The Board of Trustees should due to the small graduating class, consider at this meeting, the desirability of having graduation exercises this year.

During the year of 1917-18 three teachers less have been employed than in the year 1916-17. This reduction in the teaching force made to enable the school to curtail its expenditures and due to the anticipated reduction in elementary enrolled students has been a serious handicap to the extension work carried on outside the confines of the school. It is certain that funds from some source must be obtained to enable the re-employing of the teacher in agriculture dispensed with in last year's retrenchment in order to carry on this work. Due to the War ^{the} demand is urgent and the call for assistance from the surrounding county constant. The present instructors are scarcely able to carry on the work of the elementary courses and find it impossible to get the available time for this additional work. This matter should be taken up with the State Board of Control, if the Board believes this work should be carried on to the end that the necessary fund may be made available, as the school's inability to respond to the calls and demands made upon it is becoming within the last few months a source of criticism.

There are receiving instruction outside the confines of the school some sixty students more or less. It is expected to increase this to double the amount within a few weeks. It is believed that with the above requested additional assistance it will be possible to again build up the total enrollment of the school to the 800 mark as was the case at the close of the year of 1914-15. There are many obstacles to be overcome brought about by the disloyalty of some teachers during the year of 1915-16. But it is believed that these are not insurmountable.

At the present time no work is being done with the ranchers. All outside work being done thru the schools. In this connection the County Superintendent of Education has not in the past or at present seen fit to assist in this work. He has even taken it upon himself to make remarks to the effect that this school's courses are not the equal in any respect to that of a high school. All of which remarks are contradicted by the facts. The outside work carried on so far has been courses in dietetics for local cadet nurses; special work in War cooking; special work in knitting and dressmaking; agriculture in the county schools; military training in the High Schools. Arroyo Grande High School being already enrolled in the military work and it is expected very soon to enroll Paso Robles and Templeton. In addition to this as much instruction and advice is being given as available time will permit to those ranchers requesting it.

It is further planned to give a special course of six days in Tractor Engineering during the first week in June, that is, if there are a sufficient number of men who signify their intention of taking the course. The University of California has partially promised to furnish the instructors to give this course. The machines have been promised by the Tractor Companies as demonstration machines. If this course is given the last day will be devoted to a Public demonstration of the various machines ~~and~~ ^{during} the Annual Farmer's Picnic which was omitted last year.

In accordance with the outlined plan to the Trustees and with the majorities approval, the plan of offering the services of this school to the government to train some 250 men in mechanics and engineering, was submitted to the Governor for his approval. Up to date no official reply has been received. The latest report thru the Newspapers from the War Department is to the effect that the Government has decided to allot 200,000 men to the schools for special training. ~~is a lengthy subject it will~~
~~be outlined orally.~~

ARTICLE VII R.R. SPUR.

In conclusion it is believed that this school is at the present time and will during the continuance of the war render to the State and Country a service equalled by few schools of its size and exceeded by none. The State Board of Control refused to allow the request.

ARTICLE III GAS.

Later they stated that they would authorize the construction of same but not payable out of any of the school funds. As the and the Midland Counties Public Service Corporation desire to matter now stands the State Department of Engineering are carrying take up with the Board the matter of the Gas Contract for the on the negotiations with the Southern Pacific Company and the coming fiscal year.

Under date of March 25th both companies were notified that this Board would hold a meeting on April 27th, 1918 at 9:00 A.M. in the Household Arts Building at which time they might present this matter.

The Director recommends the disposal of all the dynamite barrels and the purchase of a tractor with the proceeds. The present service and quality of the gas delivered is agreeable to the State Board of Control. There appears to be no demand for this gas and no better or less

ARTICLE IV STUDENT JOURNALS.

In years past the Trustees have purchased each year a certain number of Student Body Journals or year books. For the year of 1916-17 twenty five copies were purchased at \$1.00 each. The student journal manager desires to know by April 29th what the boards desires are in this matter.

ARTICLE V HORSE BARN

The legislature of 1917 appropriated \$4000.00 for the erection of a horse barn. This sum is scarcely sufficient to purchase the lumber, omitting the cost of foundations, hardware, labor and corrals. If a small inadequate building is erected it will mean

that nothing further can be obtained until it collapses from old age and further that the building cannot be properly located.

The school can probably get along with the old buildings for a few years longer but needs corrals, immediately. What is the of presenting individually to the 1916-17 Grammar graduates of boards pleasure in this matter?

ARTICLE VI FARM ADVISOR.

The Director requests advice on the matter of the farm advisor situation in this county. As this is a lengthy subject it will be outlined orally.

ARTICLE VII R.R. SPUR.

At a meeting of the Finance Committee the Director was authorized to install a spur track from the Southern Pacific Company siding in front of the school. This matter was taken up with the State Board of Control who refused to allow the request. Later they stated that they would authorize the construction of same but not payable out of any of the school funds. As the matter now stands the State Department of Engineering are carrying on the negotiations with the Southern Pacific Company and the deposit of \$550.00 is to be paid from some of the Board of Control's funds or perhaps the schools contingent fund.

ARTICLE VIII

The Director recommends the disposal of all the Clydesdale horses and the purchase of a tractor with the receipts. This procedure is agreeable to the State Board of Control. There appears to be no demand for this breed and as a matter of fact there is a decided prejudice against it. It may be necessary to ship these horses out of the state in order to find a market for them. The farm cannot dispense with the services of any of its stock unless it has the guarantee of the continuous services of a tractor. This can only be secured by the machine being the school's property.

ARTICLE IX WATER SYSTEM.

A survey is being completed of the Johnson Ranch and will be presented to the State Department of Engineering May 4th when the final draft of the water supply system will be drawn up and passed upon.

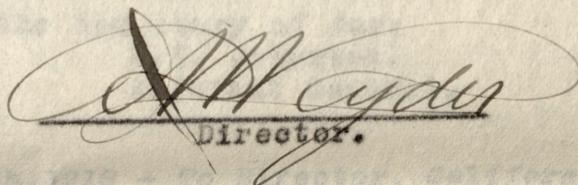
ARTICLE X GRAMMAR SCHOOL EXTENSION WORK.

During the school year of 1916-17 Mr. D.W. Schlosser was given an additional compensation of \$100.00 to take up the matter of presenting individually to the 1916-17 Grammar Graduates of this County the advantages of this school's course of instruction.

This is a matter which can be taken up only after this school closes for the summer vacation as it is then only that the names of the graduates are available. At the time this matter was disposed of last year the director was instructed to bring it up for consideration at this meeting.

The annual grammar school track meet conducted by this school and held at this school may be unable this year to make expenses and therefore may need financial assistance from the school Funds. The possible deficit is \$15.00 to \$20.00. If the Board can promise the desired support the Faculty will proceed as in the past and hold the meet.

Respectfully submitted,



H. W. Yoder
Director.

April 27th, 1918.

GFS-JES-363

A.G. 400.35(Oregon State Agri. College) A.R. 7th Ind.

War Department, A.G.O. December 4, 1917 - To the Professor of Military Science and Tactics, Oregon State Agricultural College, Corvallis, Oregon, through the Commanding General, Western Department, San Francisco, California.

1. The direction of the Secretary of War as communicated in circular letter from this office No. 2573352/E, under date of May 9, 1917 suspending the issue of arms, equipments and other Government property to educational institutions and rifle clubs during the War, have been modified so as to permit of the issue, to educational institutions, of cleaning and preserving materials and spare parts for arms and equipment in sufficient quantity, within the established allowances, to properly care for and preserve the small arms and equipment issued to them by the United States, so long as such issue does not interfere with the needs of the Army.

2. The issue of ammunition, targets, target materials and other accessories to educational institutions maintaining units of the Reserve Officers' Training Corps at this time will interfere with supplying the needs of the Army.

3. There is no authority of law that will permit commutation of ordnance stores to the Reserve Officers' Training Corps.

By order of the Secretary of War:

W. T. Johnston.
Adjutant General.

1st. Ind.

Hq. West. Dept. SF Cal April 13th, 1918 - To Director, California Polytechnic School, San Luis Obispo, California.

1. While the above copy of endorsement from the War Department is explicit and would seem to preclude the possibility of your request being granted, the good work you are evidently accomplishing has induced this office to forward your letter to the Adjutant General of the Army, endorsed as per enclosed copy.

2. In these days, when the liberty of the world is at stake, and only through the zealous patriotism of our young men, as inculcated by those to whom the molding of their minds have been entrusted, can victory be obtained. Consequently, accomplishments such as have been achieved at your institution are highly gratifying and should be rewarded, if circumstances permit, and no injury result to the Government therefrom.

By direction of the Department Commander:

(signed) E. H. Pearce
Major, A.G., N.A.
Officer in Charge, R.O.T.C.,

CFD-And.

Encl.

1st. Ind.

Hq. West. Dept. SF Cal April 13th 1918 * To the Adjutant General of the Army, Washington, D.C. Forwarded.

In view of the patriotism and zeal of the faculty at this institution, as evidenced by the extraordinary percentage of its students, entering the military service, it is recommended that, if practical, the issue of such articles as can be spared, especially Bayonets, Bayonet Scabbards, Cartridge Belts, Sabers and Saber Scabbards with waistbelts and slings, be favorably considered in this case.

(Signed) Arthur Murray, Major General
U.S. Army

CALIFORNIA POLYTECHNIC SCHOOL

SEMI-ANNUAL REPORT OF THE SECRETARY.

1st, 1917

In the semi-annual report of the business of the school the secretary has endeavored to present the figures in such detail as shall enable a fairly good understanding to be obtained of the expense and income as also their distribution. The detail gone into is greater than that of past years but this could be done easily as the business office under the able supervision of Mr. Levers is in the best shape possible.

ARTICLE I

July 1⁸ 17 — June 30 1918

Summary of expenditures for past 69th Fiscal year and for the month of March 1918. See attached sheet # A.

This is the regular monthly statement as per the instruction of the Board of Trustees issued at the Fall Semi-Annual Meeting of 1917. Any revisions or alterations desired in these monthly reports for the coming 70th fiscal year will be made if they are outlined at this time.

(See attached #A)

— ARTICLE II —

Revised statement of disbursements for the 68th fiscal year
(See attached sheet #B)

This revised statement of the 68th fiscal year is attached to displace that filed last year as there was at that time outstanding claims which were later adjusted requiring the revision of the statement at the close of the years business accomplished some four months later. (See attached sheet #B)

In view of \$52,000.00 as at present. There are some other very interesting facts which can be brought out by a study of this analysis. (See attached #C)

ARTICLE III

Recapitulation by departments for the period July 1st, 1917 to March 31st, 1918. Showing purchases, interdepartmental charges, sales and inter-departmental transfers. (See attached Sheet C).

This analysis is attached to give an idea of the distribution of service or assistance rendered inter-departmentally. By referring to this analysis it will be seen that when material is purchased for a department it may not be a net expense to that department but merely a raw product being worked over for the use of another department, against which this analysis properly places the expense. The former system would have placed the charge against the department purchasing which lead to the result of those departments which did considerable constructing being placed in the false light of being very expensive departments. The obvious effect was that departments did not care to take up construction or repair work for other departments as it increased their expense and placed them in a very unfavorable light in the State Board of Control Auditor's report. It will further be noted that the total of Purchases, (Supplies, Expense, Wages) is \$52,928.49, the total charges Inter-departmental (supplies, expense) \$63,752.26, and the Sales and Interdepartmental transfers (Sales, Productions and Deliveries) \$42,302.25, which gives a net earning power by the school for the past nine months of \$20,450.01 or in other words the actual cost of operating the school considering it as a unit is the deficit or \$42,302.25. If the school were conducted on a purely educational basis it would cost the State \$85,102.27 in place of \$52,928.49 as at present. There are many other very interesting facts which can be brought out by a study of this analysis. (See attached #C)

ARTICLE IV

Comparative statement of the expenditures of the 68th Fiscal year and the first nine months of the 69th Fiscal Year.
(See attached Sheet #D)

The title of this sheet is sufficient explanation. No confusion will arise if it is kept in mind that the figures of the 68th Fiscal year are for 12 months while those of the 69th are for 9 months or three fourths of the year.

In comparing the monthly expenditures it is readily seen that the monthly expense in all but two cases is less and further that these cases refer to materials. In all materials used by this school the price has advanced from 50 to 250 per cent. Considering this advance in price the saving is represented by an economy in their use.

By referring to the monthly average of salaries expended for faculty it is seen that there is a monthly reduction of \$601.74. *8400-*

All of the above reduction in expenditure has more than been eaten up by the increase in the cost of supplies and for unskilled labor.

Certain items not included in the Board's budget caused by the War will be mentioned in another article.
(See attached sheet #D).

ARTICLE V

Deficit budget (See attached sheet #E)

By referring to sheet "E" a knowledge of those items considered claims against the war emergency fund will be obtained. The Board of Control desires the Board to act on this at this meeting if possible in order that they may take same up for consideration, May 6th, at which date they have stated a desire to consider also the State Department of Engineering recommendations on the water system.

ARTICLE VI Resignations and appointments.

The following members of the faculty are recommended for re-appointment as per their contract of last year.

It is recommended that each name be acted upon separately taking into consideration the reports listed on their acceptance of the recommendation for appointment.

R	Brown, W.L.	Instructor - Math	\$1600. OK
	Carus, C.D.	" Gen. S - Eng, Hist.	1500. OK
	Chase, M.H.	Head of Academic Dept. and Vice-Director	1700. OK
	Doxsee, E.D.	Instructor	1700. OK
	Figge, H.C.	"	1500. OK
	Greenamyer, P.A.	"	1500. OK
*	Hartzell, M.K.	" L. Absence	1400. OK
*	Heald, O.L.	<u>will Resign</u>	1600. OK
	Hoover, Bessie B.	"	1400. OK
	Ray, Geo. Capt. U.S.A.	"	1400. OK
+	Rumsey, L.I.	Instructor and Librarian, present salary \$1000. contract calls for	1200. ✓OK
	Redman, A.R.	Head of Eng.-Mech. Department	1600. OK
	St. John, W.E.	Instructor	1500. OK
	Saunders, J.T.	"	1600. OK
	Schlosser, D.W.	"	1600. OK
	Todd, G.A.	"	1500. OK
	Whiting, E.M.	Head of Household Arts Department	1600. OK
	Williams, B.A.	"	1600. OK
+	One Agriculture Instructor additional		1600. OK

The matter of the increase in salary to L.I. Rumsey and the additional teacher will have to be taken up with the State Board of Control as there are not sufficient funds available.

Another matter of the same order is Business Secretary H.W. Levers who is requesting an increase from \$1600.00 to \$1800.00. Mr. Levers is a valuable man and could not be replaced at the latter figure. I am of the opinion that the State Board of Control will consider favorably this increase

and endeavor to locate the funds. The major part of his work is of such a nature in respect to the State Board of Control as to make it very desirable for them to have a competent man handling the work in order to not embarrass the states system of accounting.

The resignations of J.M. Johnston former instructor in Carpentry and A.M. Nichols secretary are presented. These have already been accepted by the Finance Committee.

ARTICLE VII Sale of Land.

A communication from Richard Berry of San Luis Obispo is presented for consideration.

ARTICLE VIII

Messrs. Boysen and Wybrandt owning land adjoining south of the recently acquired tract of land known as the Johnson Place, request the erection of a south fence costing for material \$46.87.

ARTICLE IX Purchase of Johnson Place.

The Finance Committee reports the consummation of the purchase of the R.V. Johnson tract for the sum of \$55,000.00 as per the option held by this school. The deed, abstract, and all papers pertaining to this transaction will be filed with the State Board of Controls Property Agent in accordance with the Statues of 1915 when so ordered by this board.

ARTICLE X Delinquent Bills.

The Attorney General's Office has empowered this Board to employ an attorney or collector in collecting some small number of delinquent bills. One of the largest of these is \$50.00 against a party located at San Marcos. What are the desires of the Board in this matter?

Mrs. G. Hess, protests the payment of a charge in amount \$7.50 incurred by her in removing her son from the school Dormitory and Dining Hall without notification. She later returned her son Willard Hanselman to the Dormitory but in accordance with the terms of her contract for room and board

refused to make payment appealing to the local members of the board. Mr. Sinsheimer guaranteed the payment and the matter was allowed to rest for consideration at this time.

Article XI State Property Agent's Report.

The following is included for the board's information giving information on the State Institution's earnings for the 68th Fiscal year ending with June 30, 1917.

" State Institutions Partly Self-Supporting.

The institutions of California are not entirely dependent upon the taxpayers of the State, as all of them produce large quantities of agricultural and industrial products. Several of them produce in sufficient quantities along certain lines for their own uses, with some to spare for the other institutions.

The following figures showing the extent of soil and industrial output of the several State institutions are taken from the inventory of state property for the fiscal year ending June 30, 1917, and in each case the first figures given are for agricultural products, and the second amount for industrial products:

Agnews State Hospital, \$23,110, \$29723; California Polytechnic School, \$11650, \$11713; California School for the Deaf and Blind, \$15,912, \$16963; California School for Girls, \$4954, \$5,705; Folsom Prison, \$7,003, \$24,248; Industrial Home for Adult blind, none, \$35, 839; Napa State Farm, \$6,563; none; Mendocino State Hospital, \$48,073, \$53,881; Napa State Hospital \$102,061, \$114,153; Norwalk State Hospital, \$12,834, \$14,426; Preston School of Industry, \$9,133, \$5862; San Quentin Prison, \$12,368, \$534,546; Sonoma State Hospital \$24,869; \$32,968; Southern California State Hospital, \$79,868, \$92,971; Stockton State Hospital, \$105,877, \$118,844; Veterans' Home, \$35,169, \$37213; Whittier State School, \$31,006, \$36,201.

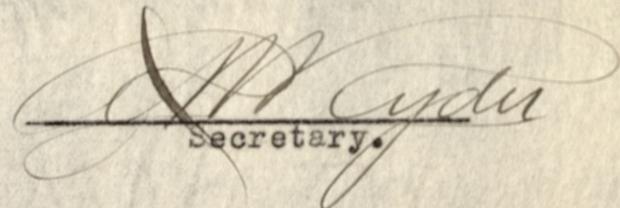
The report for the period stated shows a large excess over the previous year."

From the Sacramento Bee.

ARTICLE XII Payment of Back Claims.

The secretary reports that the State Board of Control have passed for payment the claim of the DeLaval Creamery Machinery Company for \$260.00 for one continuous disc ice cream freezer, and that of the California Spray Chemical Company, in amount \$290.00 for one King Power Spray Machine.

Respectfully Submitted,



H. M. Lydon
Secretary.

SUMMARY OF EXPENDITURES OF CALIFORNIA POLYTECHNIC SCHOOL, JULY 1, 1917 TO MARCH 31, 1918,
AS REFLECTED BY BILLS REGISTER-- 69TH FISCAL YEAR

C H A R G E S					A P P R O P I A T I O N S						
MONTH	AMOUNT	SERVICE STORES	SALARIES & EXPENSE	PROPER- TIES	SUPPORT	SALARIES	GROUNDS	LIBRARY	ENT	CONTING- PRINTING	
MARCH	\$ 6821.01	\$1506.71	\$ 527.06	\$4703.89	\$ 83.35	\$ 769.38	\$ 3944.96	\$ 252.63	\$131.77	\$1684.55	\$ 37.72
7/1-2/28	50446.05	13875.03	3792.13	31579.88	1199.01	15586.49	26487.82	2029.09	755.43	4266.84	320.38
TOTAL	57267.06	15381.74	4319.19	36283.77	1282.36	17355.87	30432.78	2281.72	887.20	5951.39	358.10

B A L A N C E S					CONTINGENT FUND			PRINTING		TOTAL	
	SUPPORT	SALARIES	GROUNDS	LIBRARY	FUND						
CASH BALANCE											
CAL. POLY. SCHOOL BAL.	\$1394.13	\$12067.22	\$1218.28	\$112.80	\$5578.36	\$641.90	\$21012.69				
PENDING ORDERS & ESTIMATES	707.90	7963.95	988.28	65.25	3612.90	641.90	13980.19				
	686.23	4103.26	230.00	47.55	1965.46	-----	7032.50				

CONTINGENT COLLECTIONS

MARCH	\$1130.02
July 1-2/28/18	8921.20
Bal. 7/1/17 &	
June Collections	2067.48
	12118.70

CLAIMS AGAINST CONTINGENT FUND

Disbursements a/c 68th Fiscal Year	\$588.95
" " 69th " "	5951.39
Balance 3/31/18	5578.36
	12118.70

NOTE: The cash balance above referred to covers the balance to our credit in the State Treasury after claims for March have been paid. The School balance reflects our book balance and covers pending items. These figures are approximate because our balance may either be further debited or credited when the various items are closed.

SAN LUIS OBISPO, CAL.
APRIL 23, 1918.

H.W.L

STATEMENT OF DISBURSEMENTS FOR THE 68TH FISCAL YEAR
FROM VARIOUS APPROPRIATIONS AND CONTINGENT FUND
CALIFORNIA POLYTECHNIC SCHOOL
SAN LUIS OBISPO, CAL.

Support Salaries Grounds Library Contingent Emergency Special Printing Total

Hall

JULY 1, 1916 TO JUNE 30, 1917. (REVISED)

	1 667 58	Support	Salaries	Grounds	Library	Contingent	Emergency	Special	Printing	Total
Salaries-General Administration		5 137 79								
Faculty										
Carpenter	240 00		80 00			494 00	80 00	80 00		
Janitor	65 77					703 56	96 00	225 99		
Matron			60 00							
Messenger		180 00		60 00		360 00	60 00	60 00		
Musician						80 29	15 00	119 00		
Total	485 77	35 644 90	60 00			1 637 55	251 00	486 32		38 565 64
General Office Expense										
General	256 51					239 02	42 62	94 77		
Traveling	193 90					241 98	58 49	527 90		
Trustees						45 78		276 45		
Telephone & Telegraph	106 15					16 10		331 65		
Freight & Express	147 40					90 28	27 86	107 84		
Repairs to Buildings	1 924 44		600 00			47 22	15 17	22 36		
Repairs to Equipment	235 25					145 05		16 37		
Equipment, General	370 75					10 09	50 75	738 31		
Rental Cottage						74 94	186 00	183 53		
Printing	156 61					111 12	180 00	22 50	67 50	
School Supplies	35 12					186 12	50 21	285 41	750 00	
Total	3 426 13	600 00				1 726 59	7 60	17 85	750 00	8 746 90
Farm, Dairy & Ranches, Including Farm, Dairy, Horses, Hogs & Poultry Departments										
Salaries & Wages	507 53		65 00			2 927 41	359 10	959 29		
Supplies	249 89					626 90	16 67			
Expense	26 01					113 26		86 76		
Equipment						1 00				1 00
Total	8 785 23	65 00				3 668 57	377 77	1 046 05		13 942 62
Creamery										
Salaries & Wages	90 39									90 39
Supplies	37 55									37 55
all Expenditures	127 94									
						373 81	1 921 29	591 74	769 00	371 29
						445 30				573 24

	Support	Salaries	Grounds	Library	Contingent	Emergency	Special	Printing	Total
Dining Hall									
Laundry		75 99							
Supplies	1 667 39					1 152 13	199 49	190 00	1 617 61
Expense	23 60					1 293 71	554 02	788 71	4 503 83
Laundry						139 21	42 66	143 53	549 00
						55 94	14 34		70 28
Total	1 690 99	75 99				2 640 99	796 17	1126 58	6 540 72
Dormitory									
Salaries & Wages									
Expense		1 00							
Total						137 08	43 56	70 64	252 28
Power House									
Salaries & Wages	183 86	1 125 13				509 23	83 35	169 20	2 070 75
Fuel	229 78					479 88	156 28	305 26	1 171 20
Expense	160 92					133 49	16 82	10 67	321 89
Equipment	454 14								454 14
Total	1 028 70	1 125 13				1 122 59	256 43	485 13	4 017 98
Library									
Salaries & Wages		600 00				731 00			1 331 00
Books						13 58			37 58
Papers & Magazines						74 90			74 90
Expense						111 28			111 28
Equipment						186 22			186 22
Total		600 00				1 116 98			1 740 98
Grounds									
Salaries & Wages									2 859 19
Plants & Seeds									125 40
Expense									380 86
Equipment									104 30
Total						3 469 75			3 469 75
Laboratory									
Expense		Total							
Grand Total of									
all Expenditures	15 544 76	37 512 02	3 529 75	1 116 98		11 500 83	1 991 39	5961 74	750 00
									77 907 47

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EXPENDITURES 68th FISCAL YEAR (REVISED)
 JULY 1, 1916 - JUNE 30, 1917.
 CALIFORNIA POLYTECHNIC SCHOOL
 SAN LUIS OBISPO, CAL.

Salaries-General		
Administration	\$ 5 141 12	
Faculty	30 367 11	
Carpenter	974 00	
Janitor	1 089 12	
Matron	60 00	
Messenger	720 00	
Musician	214 29	
	<u>TOTAL</u>	\$38 565 64
	<u>TOTAL</u>	257 54
General		
Office Expense	GRAND TOTAL	632 92
General "		1 022 27
Traveling "		322 23
Trustees "		347 75
Telephone & Telegraph		332 13
Freight & Express		232 15
Repairs to Buildings	RECAPITULATION	2 085 86
Repairs to Equipment	BY APPROPRIATIONS	1 024 31
Equipment-General	GENERAL FUND	740 28
Rental Cottage		270 00
Printing		1 242 23
School Supplies		494 77
	<u>TOTAL</u>	8 746 90
Farm, Dairy & Ranches, including		1 116 98
Farm, Dairy, Horses, Hogs, and		1 500 52
Poultry Departments.		1 991 09
Salaries & Wages		5 961 74
Supplies		4 818 13
Expense		8 895 46
Equipment		228 03
	<u>TOTAL</u>	13 942 62
Creamery		
Salaries & Wages		90 39
Supplies		111 36
Cream		371 49
	<u>TOTAL</u>	573 24
Dining Hall		
Labor		1 617 61
Supplies		4 303 83
Expense		349 00
Laundry		70 28
	<u>TOTAL</u>	6 340 72
Dormitory		
Salaries & wages, & Expense		252 28
	<u>TOTAL</u>	252 28
Power House		
Salaries & Wages		2 070 75
Fuel		1 171 20
Expense		321 89
Equipment		454 14
	<u>TOTAL</u>	4 017 98
Library		
Salaries & Wages		1 331 00
Books		37 58
Papers & Magazines		74 90
Expense		111 28
Equipment		186 22
	<u>TOTAL</u>	1 740 98

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Grounds		
Salaries & Wages	\$2 859 19	
Plants & Seeds	125 40	
Expense	380 86	
Equipment	104 30	
	TOTAL	
		\$3 469 75
Laboratory		
Expense		257 36
	TOTAL	
		257 36
	GRAND TOTAL	
		77 907 47

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RECAPITULATION
EXPENDITURES BY APPROPRIATIONS AND
CONTINGENT FUND

Support	15 544 76
Salaries	37 512 02
Grounds	3 529 75
Library	1 116 98
Contingent Fund	11 500 83
Emergency Appropriation	1 991 39
Special Appropriation	5 961 74
Printing	750 00
	77 907 47

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RECAPITULATION BY DEPARTMENTS FOR THE PERIOD JULY 1, 1917 TO MARCH 31, 1918,
SHOWING PURCHASES, INTER-DEPARTMENTAL CHARGES, SALES AND INTER-DEPARTMENTAL TRANSFERS.

Department	Charges-Inter-Department						Sales & Inter-Dept. Transfers								
	P U R C H A S E S			School			Productions			Net Gain or Loss		Properties Purchased	Properties School		
	Materials	Service	Salaries	Materials	Service	Grand Total	Deliveries	Sales	School	Total	Purchased				
Department	Supplies	Expense	Wages	Total	Supplies	Expense	Total	Expense	Sales	School					
Academic	12.09			12.09			2.92	2.92	15.01		15.01				
Administration	926.65	15.70	6193.09	7135.44			528.60	528.60	7664.04		94.80	94.80	7569.24		
Administration Building							193.75	193.75	193.75				193.75		
Agriculture Instruction	75.82		32.19	108.01	1.50		59.17	60.67	168.68	2.50		2.50	166.18		
Animal Husbandry Instruction	1.44			1.44					1.44				1.44		
Athletics							22.74	22.74	22.94				22.94		
Carpenter	1.94		425.00	426.94			50.25	50.25	477.19		444.45	444.45	32.74		
Carpenter Shop	72.82	1.40	58.50	132.72	.10	149.50	149.60	282.32	11.83	39.02	50.35	231.97	2.35		
Chemistry	6.47	6.55		13.02	.10			.10	13.12				13.12		
Creamery	106.85			106.85	.40		46.80	47.20	154.05	66.13	33.86	99.99	54.06		
Dairy	2861.88	151.40	949.45	3962.73	1567.56		219.44	1787.00	5749.73	2871.87	209.24	3081.11	2668.62	134.07	
Dairy Instruction	.31			.31	.53		.10	.63	.94				.94		
Dining Hall	2409.36	252.28	1079.93	3741.51	992.64		188.21	1180.85	4922.36	4506.71	21.26	4527.97	394.39	125.05	
Domestic Science	42.15	45.45		87.60	25.92		14.80	40.72	128.32	15.70	.75	16.45	111.87		
Dormitory	34.14	172.05	173.64	579.83			513.45	513.45	893.28	1003.40		1003.40	110.12-G	24.60	
Faculty				18568.90					18568.90				18568.90		
Farm	697.84	235.73	1080.04	2013.61	2.75	1154.85	1157.60	5171.21	74.46	4414.56	4489.02	1317.81-G	9.55	65.50	
Forge Shop	324.54		47.34	371.88	.50		94.00	94.50	466.39		293.12	293.12	173.26	13.64	9.00
General	64.64	2303.62	50.97	2599.23			279.35	279.35	2678.58				2678.58	14.75	
Grounds	31.25		1837.58	1868.83	.25		441.75	442.00	2310.83	17.40			17.40	36.13	
Hogs	781.58	35.00	720.00	1536.58	184.40		92.90	277.20	1815.88	1541.21	248.25	1789.56	24.32		
Horses	2676.68	179.90	951.77	3808.35	2035.02		192.87	2227.89	6036.24	154.00	957.66	1111.66	4924.58	201.35	3.00
Household Arts Building	18.09		402.00	420.09			140.70	140.70	560.79				560.79	.45	
Household Arts Instruction	19.03			19.03			2.65	2.65	21.68	1.05		1.05	20.63	10.31	
Library	79.75	6.00	391.55	477.30			32.10	32.10	509.40				509.40	237.20	
Machine Shop	223.94		47.54	271.28			109.50	109.50	380.78	4.99	40.70	45.69	335.09	80.41	3.00
Mechanical Engineering	8.52	1.50		10.02					10.02				10.02	40.03	
Mechanics							90.00	90.00	90.00				90.00		
Mechanics Instruction				.20			1.50	1.70	1.70				1.70	5.8	
Messenger	222.13	17.11	655.00	894.24			42.52	42.52	936.76	18.65	908.00	926.65	10.11		
Military							5.27	5.27	5.27				5.27		
Music							4.00	4.00	4.00				4.00		
Phys. & Acad. Chemistry	76.73		71.06	147.79			3.75	3.75	151.54	2.72		2.72	148.82	135.66	6.00
Poultry	295.58	10.70	496.00	802.28	53.17	195.40	248.57	1050.85	415.09	193.26	608.35	442.50	2.65	15.12	
Poultry Instruction							2.34	2.34	2.34				2.34		
Power House	202.50	654.84	1979.48	2836.82			47.35	47.35	2684.17	1.50	2637.25	2638.75	245.42	195.00	2.00
Power House Instruction							5.00	5.00	5.00				5.00		
Repairs to Buildings	156.40			156.40			443.70	443.70	600.10				600.10		
Repairs to Roads							283.40	283.40	283.40				283.40		
School Supplies	8.55			8.55					8.55				8.55		
Science Hall				107.82	107.82		61.75	61.75	169.57				169.57		
Store Room	17.25		.60	17.85			244.55	244.35	262.20	114.05	4.40	118.45	143.75	2.25	
Swine Instruction	82.95			83.95					82.95	86.57		86.57	3.62-G	4.50	
TOTAL	12539.81	4089.25	36299.45	52,928.49	4865.04	5958.73	10823.77	63752.26	10909.43	10540.58	21450.01	42302.25	1435.06	135.47	

COMPARATIVE STATEMENT FOR THE 68TH FISCAL YEAR
AND JULY 1, 1917 TO MARCH 31, 1918, INC.,
OF 69TH FISCAL YEAR.

	68 F Y	69 F Y
Materials & Supplies	\$15,619.44	\$12,539.81 (issued)
Service & Expense	9,411.80 *	4,089.23
Salaries & Wages	51,352.71	36,299.45
Properties	1,523.52	1,435.06
Inventory 3/31/18		2,904.58
	<u>77,907.47</u>	<u>57,268.13</u>
Less amount charged in Department Analysis but for which claim has not been entered (Hardware)		1.07
		<u>57,267.06</u>

* Includes Repairs to Buildings \$2,085.86 and Repairs to Equipment \$740.28

Average monthly amount Materials & Supplies 1917	\$1,301.62
" " " " 1918	1,592.21
Average monthly amount Service & Expense 1917	\$ 784.32
" " " " 1918	454.36
Average monthly amount Salaries & Wages 1917	\$4,279.39
" " " " 1918	4,033.26
Average monthly amount Properties 1917	\$ 126.96
" " " " 1918	159.45

Amount of Support Appropriation 69 F Y	\$18750.00
" " Salaries	42500.00
" " Grounds	3500.00
" " Library	1000.00
" " Printing	1000.00
Contingent Fund Bal. July 1, 1917 & Collections	12118.70
Total	<u>78868.70</u>

D

Faculty 1917 and 1918 (Instructors and Librarian)

Annual Salary

1917	1	2	\$2000.00	1918
			1700.00	2
8	"		1600.00	7
2	"		1500.00	5
6	"		1400.00	3
1	"		1320.00	
1	"		1300.00	
2	"		1200.00 (includes Librarian)	
			1000.00	" 1 (Librarian)

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Musician for 1918 receives salary of \$15.00 per month.

" " 1917 received a total salary of \$214.29 or average of \$17.85 per month.

Amount expended for Faculty 1917 \$30581.40 monthly average \$2548.45
 " " " " 1918 \$18960.45 " " 2708.64*

* This average figures for seven teaching months since instructors are now paid in ten equal instalments whereas it formerly was twelve payments. If figured on an average for the nine months of the present fiscal year (same basis as for 1917) the average if \$2106.92.

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ESTIMATES EXPENDITURES, APRIL, MAY & JUNE, 1918.

CALIFORNIA POLYTECHNIC SCHOOL

Salaries & Wages *	\$14,626.18
Freight & Express	100.00
Laundry	150.00
Telephone	125.00
Postage	150.00
Gas	400.00
Repairs	75.00
Service Items	115.00
Traveling (Including Trustees' Meeting)	400.00
Student Labor	100.00
Additional Car Barley or Oat Hay 15 tons @ \$34.00 per ton	410.00
Stationery Supplies	50.00
Emergency Items (groceries Dining Hall and usual emergency items arising during each month)	750.00
Poultry Feed	50.00
Hog Feed	150.00
Diplomas for Graduating Class	50.00
Miscellaneous Supplies-gasoline, oil, cas- ings, tubes, cream for creamery, lumber, etc.	500.00
Reimbursement Revolving Fund (Creamery)	4,000.00
Total	22,201.18

* Salaries - general including administrative, faculty,
farm and shops \$12,358.18

Grounds	690.00
Contingent	1,578.00

Balance in Salaries appropriation March 31 \$12,067.22, so
that it will be necessary to apply \$290.96 against Contingent
Fund.

Balances March 31, 1918.

Support	\$1,394.13
Salaries	12,067.22
Grounds	1,218.28
Library	112.80
Printing	641.90 *
Contingent Fund	5,578.36
	<u>21,012.69</u>
Estimated Contingent Receipts	3,000.00
	<u>24,012.69</u>

* No estimate for Printing expenditures included in first state-
ment because this appropriation for specific purpose, and printing
should not be regarded in balance available so the latter amount
would, therefore, amount to \$23,370.79.

E -

LIST OF ITEMS CONTRIBUTING TO INCREASED COST
IN OPERATION OF CALIFORNIA POLYTECHNIC SCHOOL FOR THE 69TH
FISCAL YEAR.

Increase in Postage Nov. 1, 1917 to June 30, 1918	\$100.00
Increase in purchase of Alfalfa Hay, ordinary price \$15.00 per ton, whereas \$23.00 per ton was paid for 100 tons and \$27.00 per ton for 13 tons	956.00
Increase in purchase 50 tons Oat Hay @ \$28.50 per ton, whereas normal price ranges around \$20.00 per ton	425.00
Increase in purchase price feed barley - 50 tons @ \$51.50, while normal price was about \$35.00 per ton	825.00
Increase in salaries & Wages	1000.00
Increase in Laundry Feb. 1 to June 30.	50.00
Additional increase in one car Oat Hay @ \$34.00 per ton (19 tons) and another car which it is expected will be needed, approximately the same quantity and price, as against normal price of \$20.00 per ton	532.00
Total	5888.00

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E - I

Directa & Secretary
Semi-Annual Report
April 27, 1918. See
Page 511 of Minute Book
of Board of Trustees of
Californian Polytechnic School

Filed in safe in Drawer.

#1 5/1-18