

**Academic Senate Executive Committee  
Minutes  
02 April 2014**

Attending: Steve Browne, Scott Powell, Cynthia Trevisan, Nipoli Kamdar, Mike Holden, Julie Chisholm, Michele Van Hoeck, Jon Fischer, Cadet Mitchell Kobayashi, Cadet Marcos Almendras

**I. Call to Order / Approval of Agenda**

The meeting was called to order at 10:01 am. The agenda was approved.

**II. Approval of Minutes: Executive Committee, 05 Mar 2014 and 19 Mar 2014**

The minutes were approved.

**III. Report by Chair**

- a. 3 elections have been completed: Steve Browne has been re-elected to the CSU Academic Senate. Title 5 issue was passed in favor. Bylaw changes were passed in favor.
- b. Commandant candidate final interviews will be held next week.
- c. Steve distributed the IWAC report (Institution-Wide Assessment Council).
- d. Steve Browne, Michele Van Hoeck and Susan Bigler will visit CSU East Bay on April 8 to observe how they run their Academic Senate. If anyone else wants to come along, let Steve know.
- e. April 9 Ex Comm dinner w/the Croppers: Susan Bigler will get details and notify the Ex Comm.
- f. Steve Browne and Michele Van Hoeck will attend CSU Council of Academic Chairs next week.

**IV. Report by Vice-Chair (none)**

**V. Report by Student**

- a. Marcos Almendras had a question about faculty service credit.

**VI. Announcements?**

- a. E-Navigation Conference is tomorrow and Friday (April 3-4). Sessions will be held in Rizza and Peachman Hall.

**VII. Policies in progress**

- a. Review of Academic Administrative Employees – Steve
- b. Inappropriate Student Academic Conduct – We don't have a signed policy in place yet.
- c. Amendment of RTP Policy to incorporate service credit procedures – Steve
- d. Distributed Learning Policy – Julie distributed draft resolution “Designation and Compilation of Online Course Modalities”

**VIII. Old business (none)**

IX. New business

- a. Incoming ASCMA President Mitchell Kobayashi mentioned that a magazine for veterans may have stated that CMA will give credit for active service, which is misleading. Since David Buckey left, we may not have a current veterans liaison on campus. Steve Browne advised Mitchell to check with Dean Deborrah Hebert about this. Mitchell stated that he intends for ASCMA to work closely with faculty during the next academic year.
- b. RTP Election – The Senate RTP committee has 3 members. Tuuli Messer's term is ending and Graham Benton is resigning since he is a Dept. Chair. 2 members need to be replaced, one 3-year term and one 1-year term. Election must be held before end of semester. One election will be held for both committee openings.
- c. MT Department Chair election – Peter Hayes' term is ending. Election will be held this month. Jon Fischer will supervise election & solicit MT Dept. for nominations.
- d. ASCSU Resolutions – They passed resolutions on (1) Recommending making long-term lecturers eligible for Emeritus status; (2) Clarifying selection of faculty representatives in shared governance; (3) Urging campuses to make All-Faculty email distribution lists available to the campus senate chair; (4) Supporting Ethnic Studies in the CSU.
- e. Review of Academic Administrators policy – SB distributed revised draft policy removing need for administrators to produce WPAFs. This will be discussed at April 8 full Academic Senate meeting.
- f. E-WPAFs – Almost all other CSU campuses use electronic WPAFs. Steve Browne distributed CSU San Marcos' summary of their experience with e-WPAFs. He proposes we do a pilot program using e-WPAFs this year with 2 candidates.
- g. Senate Meeting agenda – April 8 will be the last full Senate meeting of the year.
- h. Other issues of interest to the committee: Ex Comm is scheduled to have lunch with President Cropper on Wednesday, April 16 at 12:00 PM. Perhaps we can add Provost Jakubowski as a guest in honor of his retirement. Steve Browne will check.

X. Adjournment at 11:08 AM

Upcoming Meetings

Executive Committee			Academic Senate			
Day	Date	Time	Day	Date	Time	Location
Wednesday	4/16/2014	10 to 11	Tuesday	4/8/2014	11 to 12	TEC 146